

2022-23 School Administrator's Guide to the Kindergarten Readiness Assessment

Welcome to the 2022-23 administration of the Kindergarten Readiness Assessment (KRA)! This quick guide is designed to help principals and school administrators support the implementation of the KRA in their building.

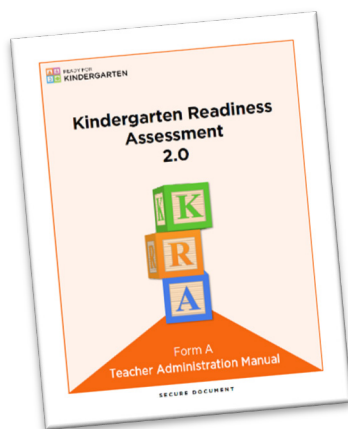
What is the KRA?

The KRA is a kindergarten readiness tool administered at the beginning of the school year that allows teachers to measure each child's school readiness across multiple domains.

The tool uses a mix of observational and direct performance items to provide baseline data about incoming kindergarteners that can help teachers and schools plan to meet each child's needs and can guide stakeholders to make well-informed programmatic, policy, and funding decisions.



For more information about the KRA, check out this [video](#)!



What's new this year?

2022-23 UPDATE! This year, the version that teachers will use to administer the assessment will change from KRA 1.5 to **KRA 2.0**. This means:

- Teachers must use the **KRA 2.0 Test Materials Kit** which includes all new: Teacher Administration Manual, Student Booklet, Manipulatives, and Quick Guides on Allowable Supports.
- All old KRA 1.5 test materials from the previous years must be shredded and securely disposed.

The administrator interface in the KReady online system has also been updated this year. When you login to KReady to access KRA reports, you'll notice an enhanced look to the user interface.

When is the KRA administered?

The KRA must be administered during the **FIRST 45 INSTRUCTIONAL DAYS** of school.

Please ensure that your teachers have ALL scores entered into the KReady online system by November 1, 2022. Scores cannot be entered beyond this date.



How can I support my Kindergarten teachers?

Here are some ways you can create a supportive environment for your staff as they administer the KRA:

PROVIDE CLASSROOM COVERAGE AND SUPPORT

- Identify how you can shift human resources in your building to provide ongoing support in kindergarten, especially during the KRA administration window.
- Identify technology devices (tablets, laptops, etc.) that can be used for the KRA App during the administration window.

MONITOR ADMINISTRATION PROGRESS AND COMPLETION

- Continuously gather feedback from your kindergarten teachers and monitor their progress to determine how you can provide support during the assessment window.
- You can access KRA completion reports on the [KReady online system](#) by logging in and going to: KReady Administration > Reports page > Create a Report dropdown.

What about test security?

The KRA is a secure assessment. Ensure kindergarten teachers and staff are aware of test security procedures:

- School, district, and state test procedures must be followed
- Contents of the KRA Kits must be kept in a secure location before, during, and after KRA administration
- Test materials cannot be shared or reproduced
- Creation of materials for pre-teaching or scaffolding content is NOT allowable
- KReady login credentials must be kept private and secure.



KRA test security agreement forms for this year can be found on [SCDE's KRA page](#) (scroll to the bottom of the page). All data managers, trainers, and teachers supporting and administering the KRA must complete the appropriate test security agreement and keep on file for five years.



[Instructions for Generating ISRs](#)

How do we communicate the KRA to families?

Kindergarten families are always excited about their child's first school experience. At the beginning of the school year, you can share information about the KRA with families. Here are some example letter templates you can use:

[Example 1](#) (includes virtual learning) // [Example 2](#) // [Spanish Example](#)

Once all KRA items are administered, teachers can generate a student's **Individual Student Report (ISR)** to share with families. The ISR is a summary level report of a student's KRA results that includes the overall score, performance level, domain score, and completion status. Teachers do not need to wait until the end of the administration window to access a student's ISR. This report is available in multiple languages.

What can we do with KRA data?

The [Reports-at-a-Glance](#) resource provides an overview of the many KRA reports. Once the administration window is over, you can look at your KRA data to take action.

- **Review data.** Disaggregate data and identify strengths, needs, and next steps with your kindergarten team and school leadership.
- **Develop grade level academic/improvement plan.** Work with your teams to create an academic plan for kindergarten students. Who will implement the plan? How often will it be monitored? Who will provide student interventions? Which non-classroom teachers need access to the data? Does instructional programming need to be adjusted based on the data results?
- **Develop a plan for progress monitoring.** Review grade level benchmarks and develop a plan for progress monitoring. Identify dates for kid-talk data meetings to discuss student achievement.
- **Identify evidence-based strategies for students and PD tools/resources/trainings for teachers.** Once the data targets your instructional goal, begin to determine which evidence-based strategies need to be implemented to ensure student success. Also, gather qualitative data from staff to identify professional development tools, resources, or trainings.



Ensure you have a KReady account so you can access your school's KRA data. Log in to <https://southcarolina.kready.org>. If needed, select "Forgot password?" to retrieve your password using your work email address. If you do not have a KReady account, please contact your district data manager to set up a location admin account.

Mark your calendar for the [KRA Data & Reports Webinar for School Administrators](#) on November 29, 2022, 9-9:45am.

KRA Implementation Checklist

Use this checklist to keep track of KRA implementation activities.

BEFORE the KRA Administration Window

☐	Establish a Vision Determine how you plan to support staff during the administration window and use the data to influence instructional programming.
☐	Plan for Implementation - Identify a point person to coordinate the assessment and provide support to teachers. <i>This may be the school testing coordinator.</i> - Discuss any accommodation requirements for students with disabilities and English learners with teachers. - Reach out to your IT Support Specialist to ensure the latest version of the KRA App is installed on all classroom devices and that they have access to the KReady online system.
☐	Test Security Make sure KRA teachers and staff are aware of test security procedures.
☐	Communicate with Families Inform families about the KRA assessments and what they can expect to receive at the end of the assessment window.

DURING the KRA Administration Window

☐	Create a Supportive Environment Provide classroom coverage and support by identifying how you can shift human resources in your building to provide ongoing support in K.
☐	Monitor Your School's KRA Completion Throughout the Administration Window Two reports are available in the KReady system to help you track completion: - KRA Completion by Item Report: This report shows how many students have completed each KRA item at any point during the administration window. - KRA Percentage Completion Report: This report shows the percentage of students who have completed the full KRA at any point during the administration window. You can access these reports by going to: KReady Administration > Reports page > Create a Report dropdown.
☐	Remind Teachers About Generating Individual Student Reports (ISR) Teachers can generate a student's ISR as soon as they have entered ALL the scores for that student into the KReady system. Encourage teachers to access this report and use it for parent-teacher conferences. Resource: How to Generate ISRs

AFTER the KRA Administration Window

☐	Run the Scale Score Report (SSR) Request the SSR by going to: KReady Administration > Reports page > Create a Report dropdown > KRA Scale Score Report.
☐	View Data Displays KRA Data Displays is a collection of interactive graphs and charts that can be filtered by demographic fields. You can access your buildings data after the administration window.
☐	Analyze the Results and Take Action - Review the data and disaggregate by strengths, needs, and next steps with your kindergarten and school leadership teams. - Develop grade level academic plan. - Communicate with families by sharing their child's progress and ways to support learning at home.