

DTC Update

From The Board - January 2019

As we enter the new year, the newsletter focus will shift to related SATSD administration activities. If you need to revisit preliminary steps, refer to previous issues and [elearning modules](#).

- **Missing an issue?** Direct links to the newsletters are available: [October 2018](#) and [November 2018](#)
- **SAT School Day DTC Workshops:** The online and in-person SATD School Day Workshops replaced the December e-newsletter. In case you missed it, you can view the webinar on demand (click blue *Play recording* below)
SAT School Day DTC Webinar - Spring 2019 Administration - Friday, December 7, 2018
[Play recording](#) - 55 mins (*This recording does not require a password*)



SAT Coordinator Manual

The SATSD Coordinator Manual for spring 2019 administrations is available [online](#).

HIGHLIGHT: SATSD Test Coordinators on file will receive an email with instructions for accessing the online test coordinator training (Refer to page 15 on Test Coordinator Checklist).



Other SATSD Downloads

Manuals, handouts, forms and other documents to support implementation of SAT School Day are available on the following [website](#).



SATSD Deadlines Approaching

Remind schools to mark their calendar and prepare in advance for their selected administration date. A list of key dates for each administration is available [here](#).

REMINDER: Schools must administer the SAT with essay to be eligible for SCDE reimbursement

NEW - ELL supports available for spring SAT School Day administrations

English Language Learners (ELL) have the option of using 50% time extended for spring SAT School Day administrations. Although not an accommodation, the use of this support must be submitted by the school's SSD Coordinator in SSD Online through the EL Support Dashboard ***beginning the week of January 28, 2019*** to ensure accurate roster and materials are sent. Additional details are available in the SAT School Day DTC Webinar (recording link above). A few additional notes on the new support:

- Results in college/scholarship reportable scores
- Provides 50% extended time on each section of the SAT
- Students are required to sit for the entire time allotted and cannot go ahead in the test even if they are the only one testing.
- EL students using 50% extended time can be tested with other students using the same timing and test materials.

Extended time for ELL students is an option – *not a requirement*. School teams should make sure the student will need extra-time to show their best work and wants to use this support before requesting it for all students.

This new support adds to the existing ELL supports available for students taking SAT School Day:

Translated Test Directions for EL students

- Results in college/scholarship reportable scores
- Translated test directions will be available in PDF format. Schools must print the directions for students, no printed test directions will come with test materials.
- Languages: Albanian, Arabic, Bengali, Chinese/Mandarin, Gujarati, Haitian Creole, Hindi, Polish, Portuguese, Russian, Spanish, Urdu, Vietnamese.
- Other languages can be supported "on the fly" by approved translators.

Word-to-Word Glossary for EL students

- Results in college/scholarship reportable scores
- Increased list to approximately 100 glossaries for 2019
- List of glossaries can be found here under *Accommodations* tab:
www.ride.ri.gov/InstructionAssessment/Assessment/PSATandSAT.aspx

Important Customer Service Numbers

The College Board

For immediate assistance and test administration support, please contact the appropriate educator help line below:

SAT Educator Hotline

888-SAT-HELP (728-4357) select option 2 for SAT then option 1 for SAT School Day

sat.help@info.collegeboard.org

SAT School Day Support Center - *For South Carolina District Testing Leaders or School Testing Coordinators*

855-373-6387 option 1

SATSchoolDaySupport@collegeboard.org

PSAT

888-477-7728

psat@info.collegeboard.org

Advanced Placement

K-12 Educators Phone: 877-274-6474

Services for Students with Disabilities (SSD):

844-255-7728

866-360-0114 FAX

ssd@info.collegeboard.org