

Policy

STATE BOARD RECORDS

Code **BE**

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Revised

Constitutional and Statutory Provisions:

Generally, State Board records are open to public inspection during the business hours of the custodian with the right to copy such records for a reasonable charge. (Freedom of Information Act, §30-4-10, et seq., South Carolina Code.) Upon written request for records each public body shall, within fifteen (15) days, notify the person making the request of its determination and reasons therefore. (See §30-4-30(c), South Carolina Code.) There are very specific provisions for the preservation, management, and destruction of public records of the State and political subdivisions. (See §§30-1-10, et seq., South Carolina Code.) The State Superintendent is designated as the custodian of the State Board records. (See §9-5-50, South Carolina Code.)

The State Board of Education shall maintain a transcript of hearings pertaining to revocation or suspension of a teacher's certificate. (See §59-25-260, South Carolina Code.)

State Board Rule:

Each current Board member will be provided information as to location and filing system of past and present State Board records.