

MINUTES

THE SOUTH CAROLINA PUBLIC SCHOOL FACILITIES COMMITTEE GUIDE REVIEW MEETING

**Rutledge Conference Center
Columbia, South Carolina**

**May 17, 2012
10:00 A.M.**

Voting Members Present:	Greg Hughes, Chair; Delisa Clark, PE K. Mark Faulk (proxy for H. Ashley Johnson) Allen Taylor, AIA
Teleconference Voting Members:	David Blackwell, II, PE
Voting Member Not Present:	Scott Carlin; Catherine Graham, MEBME H. Ashley Johnson, PE;
Advisory Member Present:	Kim Aydlette, Esq.; John Butler, CPA Penny Danielson; Michael T. James Steven Jenkins, PE; Jacqueline Myers
Advisory Members Not Present:	Josh Caplea, AIA; Marvin Coker Michael Criss, AICP Chuck Downs; Rick Holt Bill Laughlin, AIA; David Lindsay Donza Mattison, AIA; Connie Myers Jeffrey Reynolds, AGC; Eddie Rodelsperger Byard Stevens; Cindy Wright, AIA, CSI
Others Teleconferencing:	W. Lee Dorn, III, AIA
Others Present:	Juliet Berry

OPENING - WELCOME

Mr. Hughes, Chair welcomed everyone to the South Carolina Public School Facilities Committee Guide Review meeting on May 17, 2012.

DECLARATION OF QUORUM

Mr. Hughes declared a quorum present.

APPROVAL OF AGENDA

Mrs. Clark made a motion for approval of the agenda. Seconded by Mr. Taylor. The Motion carried.

APPROVAL OF MINUTES – MAY 11, 2012

Mrs. Clark made a motion for approval of the minutes. Seconded by Mr. Faulk. The Motion carried.

DISCUSSION OF REVISIONS TO 2012 SC SCHOOL FACILITIES PLANNING AND CONSTRUCTION GUIDE

REVIEW OF MINUTES AND PROPOSED CHANGES FROM MAY 11, 2012

Changes noted in the meeting minutes from the previous meeting were discussed.

Division 2 (Now Division 3 Site Acquisition, Development and Disposal)
Division 3 (Now Division 4 Design Criteria)
Form F5
Form F6 (Was Form F7)

DIVISION 3 SITE ACQUISITION, DEVELOPMENT AND DISPOSAL

The previous change to Section 303.5 was reviewed and, after discussion, the consensus of the committee was to approve the language as proposed.

DIVISION 4 DESIGN CRITERIA

The previous deletion of Section 403.1 was reviewed and, after discussion, the consensus of the committee was to delete the language.

The previous change to Section 403.2 was reviewed and, after discussion, the consensus of the committee was to approve the language as proposed.

The previous change to Section 403.3 was reviewed and, after discussion, the consensus of the committee was to approve the language as proposed.

The previous change to move Section 403.5 to the plumbing section was reviewed and, after discussion, the consensus of the committee was to move the information.

The previous deletion of Section 404.3 was reviewed and, after discussion, the consensus of the committee was to delete the language.

The previous change to Section 403.2 was reviewed and, after discussion, the consensus of the committee was to approve the language as proposed.

The previous change to Section 404.5 to clarify language about fixtures for outdoor events was reviewed and, after discussion, the consensus of the committee was to approve the language as proposed.

FORM F3

The previous change to deletion code references was reviewed and, after discussion, the consensus of the committee was to delete the references as proposed.

FORM F5

The previous change to add references for sustainability standards was reviewed and, after discussion, the consensus of the committee was to approve the language as proposed.

FORM F6

The previous change to reformat the form and add information from the Form F6 that is now deleted was reviewed and, after discussion, the consensus of the committee was to approve the language as proposed.

REVIEW OF PROPOSED CHANGES

Proposed changes were discussed.

DIVISION 3 SITE ACQUISITION, DEVELOPMENT AND DISPOSAL

Mr. Faulk requested direction to include the Form F6 School Transportation Information Form on the civil plans. After discussion, the consensus of the committee was to add direction in Section 303.4.4.

Also noted are several instances of “shall” that require changing to “must”.

Ms. Myers suggested that school drives be added to Section 303.5. After discussion, the consensus of the committee was to approve the proposed language.

DIVISION 4 DESIGN CRITERIA

Mr. Taylor questioned the placement of the information in Section 403.2. After discussion, the consensus of the committee was to move the language into Section 404.3 Toilet Facilities.

Ms. Danielson suggested designating the early childhood room in 404.3.1. After discussion, the consensus of the committee that since the section is under the general heading for early childhood and kindergarten, “in kindergarten rooms” would be deleted.

Ms. Danielson suggested clarifying the limits of SCDSS to the districts operating CDEPP programs. After discussion, the consensus of the committee was to add the clarification for both CDEPP and Head Start programs.

Ms. Myers suggested a change to the Section 404 title as it does not accurately describe the contents of the section. After discussion, the consensus of the committee was to approve the language as proposed.

Mr. Blackwell noted a spelling error in section 404.1.1.

Mr. Faulk suggested that 404.3.4.4 may not be entirely clear. After discussion, the consensus of the committee was to add “required” to toilet facilities and move this section to 404.3.4.4.

The committee acknowledged that section renumbering will be required due to the changes approved above.

FORM F3

Ms. Clark proposed modifying the Building Area table on page 2 to eliminate duplicate information and provide a place to note values for the variables in the area modification formula. After discussion, the consensus of the committee was to approve the language as proposed.

FORM F5

Mr. Taylor suggested that there were additional sustainability standards that should be added to the form and Mr. Hughes suggested adding “N/A” for projects with conventional construction. After discussion, the consensus of the committee was to approve the language as proposed.

FORM F6

Ms. Myers suggested changing the name of the form to more accurately reflect the information in the form. Mr. Faulk suggested adding a request for information on the number of buses expected in the loading/unloading area. Mr. Hughes suggested changing the signature line for the District to note District Representative and title as opposed to Superintendent. Ms. Clark noted that the Department of Transportation is reviewing the form and will return comment on the need for a signature line for Transportation. After discussion, the consensus of the committee was to approve the language as proposed.

APPROVAL OF PROPOSED LANGUAGE IN DIVISIONS 2, 3, AND 4 AND FORMS

Mr. Faulk made a motion for approval of the proposed changes in Divisions 2, 3, and 4 and forms 1-6 with the changes discussed. Seconded by Mr. Hughes. The Motion carried.

ADJOURNMENT

The meeting was adjourned by unanimous consent at 11:20 A.M.