FORM F4 CERTIFICATION OF READINESS FOR OSF OCCUPANCY INSPECTION

COUNTY _____DISTRICT_____

I have completed observation of the items below and find that the work meets the requirements for substantial completion.

Check each inspected item.

☐ 1. The fire alarm works and is connected to a supervised monitoring station. The NFPA 72 Record of Completion and the systems listing agency verification will be available at the inspection.

☐ 2. All fire doors and related hardware, smoke detectors and hold open devices are installed and working properly.

☐ 3. All exit lights, emergency lights and emergency power systems are installed and working properly.

☐ 4. Fire extinguishers are installed and working properly in all facilities. Fire suppression systems are installed and working properly in kitchen hood systems, and any other locations with special requirements.

☐ 5. All rated walls are properly constructed and identified (stenciled) and sealed to the structure above and you know and can demonstrate that the proper sealant materials were used.

☐ 6. All doors and other opening protectives in rated walls are installed with the correct hardware, glazing and labels.

☐ 7. All rated ceilings and/or floor/ceiling assemblies have been properly installed.

☐ 8. All penetrations (pipes, conduit, ducts, etc.) in rated walls and/or floor/ceiling assemblies are properly installed using appropriate methods and materials.

☐ 9. Fire protection of columns, beams, ceilings, roof and floor decking of adequate depth and properly installed.

☐ 10. All required seismic bracing of walls, equipment, pipes, ducts and ceiling grid is present and properly installed.

☐ 11. Water supply "Sanitation Report" has been completed for new supply piping. Approval to put water and sanitation system into service has been obtained. Copies of the reports will be available at the inspection.

☐ 12. Kitchen facilities have been approved for use by DHEC. Copies of the reports will be available at the inspection.

☐ 13. ANSI A117.1 accessibility requirements have been met.

☐ 14. NFPA 24 Contractor's Materials and Test Certificate completed for on site fire hydrant piping.

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☐ 15. NFPA 13 contractor's materials and test certificates completed for above ground sprinkler pipe and underground pipe leading to the sprinkler system.

☐ 16. Completed "FIRE SPRINKLER SYSTEM CERTIFICATE OF COMPLIANCE" for all sprinkler systems.

☐ 17. DOT recommendations have been adhered to.

☐ 18. All HVAC systems have been tested, balanced, and commissioned per ASHRAE 90.1. A copy of the report will be available at the inspection.

☐ 19. Listed assembly details, product data sheets, and approved submittals are available on site.

☐ 20. Final code compliance punch list is available for review.

☐ 21. Fire safety and evacuation plans are complete and will be available for review at the inspection.

☐ 22. Attach the Chapter 1 Inspection Summary by Area/Building Report and the Final Reports of Special Inspections signed by the Design Professional and Special Inspector. All inspections are complete and available onsite for review.

On behalf of the School District, I request a substantial completion inspection for this project.

REQUESTED BY:

Design Professional of Record

_____ _____Date_____

(Print Name) *(Signature)*

_____ _____

(Company Name) *(Contact Information)*

SUBMIT THIS FORM TO THE OSF NO LESS THAN ONE FULL DAY PRIOR TO ANY REQUESTED INSPECTION.

FORM MAY BE SUBMITTED BY EMAIL OR FAX TO THE ATTENTION OF:

Ms. Pat Hinson
South Carolina Department of Education, Office of School Facilities
Telephone (803)734-4836
Fax (803) 734-4857
phinson@ed.sc.gov

Draft 9/14/12