

## **Career and Technology Education Local Plan Assurances**

IT IS AGREED AND UNDERSTOOD THAT:

- 1) Programs, services, and activities included under this agreement shall be operated in accordance with the Carl D. Perkins Career and Technical Education Act of 2006 (Perkins IV) and the Quality Review Measures.
- 2) The applicant shall report complete, accurate, and reliable data that measure the progress of students, including special populations as required by Perkins IV, the Education Improvement Act of 1984, and the State Department of Education. [Section 122(c)(13)]
- 3) Each eligible recipient that receives funds under Perkins IV shall use such funds to **improve Career and Technology Education (CATE) programs**. [Section 135(a)]
- 4) Funds made available under Perkins IV for CATE activities shall **supplement and** shall **not supplant**, non-Federal funds expended to carry out CATE activities. [Section 311(a)]
- 5) No funds received under Perkins IV may be used (a) to require any secondary school student to choose or pursue a specific career path or major or (b) to mandate that any individual participate in a CATE program, including a CATE program that requires the attainment of a federally funded skill level, standard, or certificate of mastery. [Section 314]
- 6) No funds received under Perkins IV may be used to provide CATE programs **prior to the seventh grade**. Equipment purchased with these funds can be used by non-CATE students **ONLY** when the equipment is not needed by CATE students. [Section 315]
- 7) No funds provided under Perkins IV shall be used for the purpose of directly providing incentives or inducements to an employer to relocate a business enterprise from one State to another State if such relocation will result in a reduction in the number of jobs available in the State where the business enterprise is located before such incentives or inducements are offered. [Section 322]
- 8) All of the required activities for local uses of funds under Perkins IV, Section 135, will be accomplished using federal, state or local funds.
- 9) Federal and State funds for career and technology education will be audited under the provisions of OMB Circular A-133 and Section 59-17-100 of the 1976 South Carolina Code of Laws as amended.
- 10) This application has been developed in consultation with all other education and training agencies providing services in the area.
- 11) A standards-based comprehensive career development program designed to assist students in making and implementing informed educational and occupational choices is provided.
- 12) Career development services, beginning in grade 7, shall provide students with career exploration activities and the opportunity to initiate their high school/postsecondary plans based on career goals. These plans shall be reviewed and revised as students plan their individual curriculum through the pre-registration process each year.
- 13) Career development activities shall be infused in subject areas where appropriate.
- 14) A written plan describing the placement services and activities provided for career and technology program completers has been developed and implemented.
- 15) CATE programs shall provide equal training opportunities for all students regardless of race, color, sex, national origin, age, or disability. [Section 316]
- 16) Relevant CATE programs and activities shall be provided to males and females who desire to enter occupations that are not traditionally associated with their gender.
- 17) A comprehensive needs assessment is conducted every five years to ensure the relevancy of programs and preparation for lifelong learning. The information collected has been used in program planning, evaluation and modification. The occupational needs of those identifiable segments of the population of this district/center that have the highest rates of unemployment have been assessed, and such needs are reflected in and addressed by this plan. [Quality Review Measures]

- 18) Advisory committees have been established, consistent with composition requirements, for each CATE career cluster and/or career major and shall function as required. [Quality Review Measures]
- 19) A school district/multidistrict career and technology center Local Advisory Council for Career and Technology Education has been established, consistent with composition requirements, and functions as required. [Quality Review Measures]
- 20) Funds shall be used as set forth in the Local Plan including any subsequently approved changes. Reimbursement requests shall be submitted quarterly.
- 21) Individuals who are members of special populations will be provided with equal access to the full range of CATE programs available to individuals who are not members of special populations, will not be discriminated against on the basis of their status as members of special populations and will be provided with programs designed to enable the special populations to meet or exceed State adjusted levels of performance and prepare special populations for further learning and for high skill, high wage, or high demand occupations. [Section 122(c)(9)(A)-(C)]
- 22) CATE programs and activities for individuals with disabilities shall be provided in the **least restrictive environment** in accordance with Section 612(a)(5) of the Individuals with Disabilities Education Act and shall, whenever appropriate, be included as a component of the individualized education program developed under Section 614(d) of such Act.
- 23) The applicant shall assess the special needs of students participating in programs receiving assistance under Title I of the Perkins Act with respect to their successful completion of the CATE program in the most integrated setting possible.
- 24) The applicant shall provide support services to students who are members of special populations, including curriculum modification, equipment modification, classroom modification, supportive personnel, and instructional aids and devices.
- 25) The applicant shall:
  - a. Involve parents, students, academic and CATE teachers, faculty, administrators, career guidance and academic counselors, representatives of business (including small business) and industry, labor organizations, representatives of special populations, and other interested individuals in the development, implementation, and evaluation of CATE programs supported with federal Perkins funds [Section 134(b)(5)];
  - b. ensure that such individuals are informed about and assisted in understanding the requirements of the Perkins IV legislation [Section 134(b)(5)]; and
  - c. implement procedures for an expedited appeals process (refer to Appendix E of the Local Plan instructions).
- 26) The regulations required by the South Carolina Education Improvement Act of 1984 and the South Carolina Education and Economic Development Act of 2006 pertaining to standards-based curriculum, clusters of study, work-exploration experiences, and placement shall be implemented as required.
- 27) The structure, duration, and scheduling of CATE courses have been established in order to teach students the required CATE curriculum standards necessary for successful placement in the area trained or continuation in postsecondary education.
- 28) Adequate opportunity has been afforded middle and high school principals, career center directors, and county/district CATE directors in the development of this local plan for career and technology education.
- 29) Documentation for all expenses reimbursed with Perkins Title I federal funds must be maintained for three years.
- 30) None of the funds expended under Perkins IV will be used to acquire equipment (including computer software) in any instance in which such acquisition results in a direct financial benefit to any organization representing the interests of the acquiring entity, the employees of the acquiring entity, or any affiliate of such an organization. [Section 122(c)(12)]
- 31) The Department of Corrections and the Department of Juvenile Justice will comply with the Ethics, Government Accountability, and Campaign Reform Act, S.C. Code Ann. Sections 2-17-10 *et seq.* and Sections 8-13-100 *et seq.*
- 32) The applicant will comply with the Drug Free Workplace Act, S.C. Code Ann. Sections 44-107-10 *et. seq.* if the amount of this award is \$50,000 or more.

- 33) The Quality Review Measures will be used by the district's school(s) and multidistrict career centers for the annual review of CATE programs and maintained on file.
- 34) The applicant shall use allocated Perkins funds and available state and local resources to meet and improve performance on state Perkins standards for career and technology education.
- 35) The applicant that uses Perkins IV funds for CATE professional development programs for CATE teachers, administrators, and other personnel shall, to the extent practicable, and upon written request, permit the participation in such professional development programs of CATE secondary school teachers, administrators, and other personnel of nonprofit private schools which offer CATE secondary education programs which are located in the geographical area served by the applicant. [Section 317(a)]
- 36) Upon written request, an applicant may use Perkins IV funds to provide for the participation in CATE programs and activities receiving funding under Perkins IV of secondary school students who attend nonprofit private schools and who reside in the geographical area served by the eligible recipient. [Section 317(b)(1)]
- 37) Upon written request, an applicant shall consult with representatives of nonprofit private schools in the geographical area served by the applicant regarding the participation in CATE programs and activities receiving funding under Perkins IV, of secondary school students attending nonprofit private schools. [Section 317(b)(2)]
- 38) The applicant will offer the appropriate courses of not less than one CATE program of study as described in the Act. [Section 134 (b)(3)(A)]
- 39) The applicant will ensure that students who participate in CATE programs are taught to the same coherent and rigorous content aligned with challenging academic standards as are taught to all other students and will encourage CATE secondary students to enroll in rigorous and challenging core academic subjects. [Section 134(b)(3)(D-E)]
- 40) The applicant will provide a CATE program that is of such size, scope, and quality to evoke improvement in the quality of CATE programs offered. [Section 134(b)(6)]