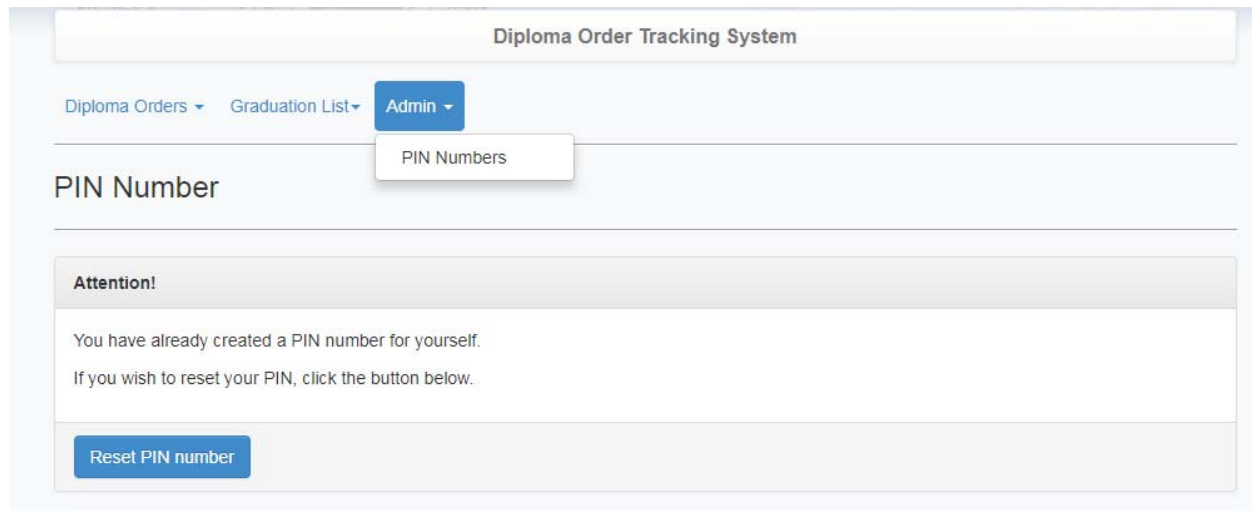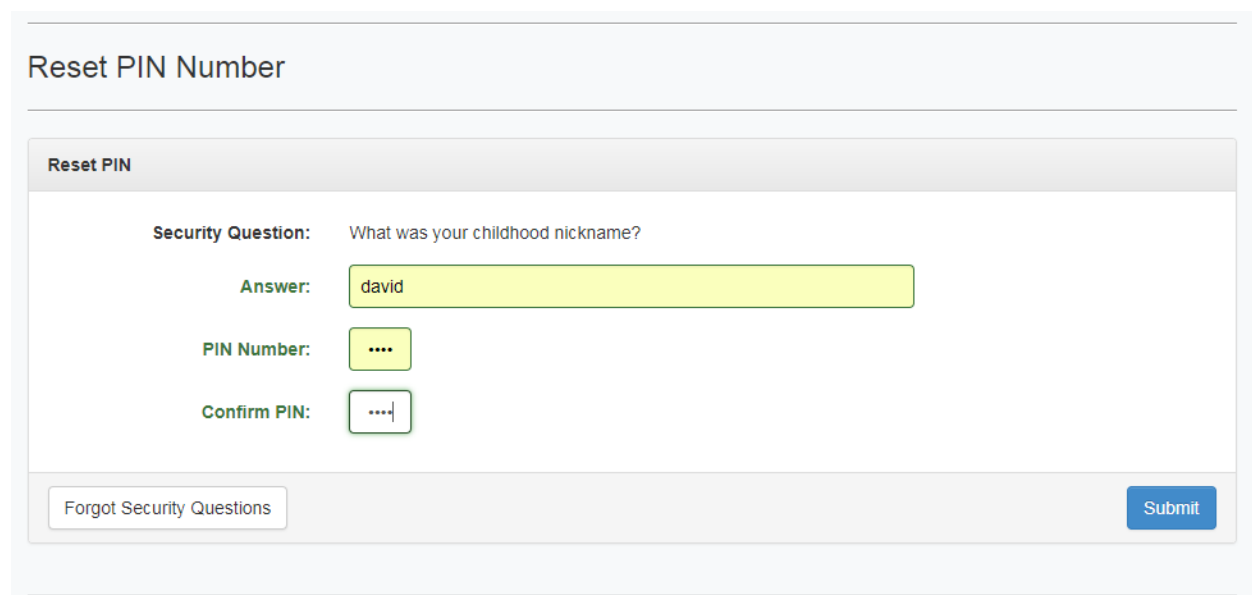# Steps for resetting your PIN

1. Your pin number can be reset by logging into DOTS, going to the Admin tab and selecting "PIN Number".
2. Once you've gotten to the screen you can click on the blue "Reset PIN Number" button in the lower left hand corner.

3. Once you've completed step two you'll be re-directed to the step below. If you remember your security question you can type in the answer followed by a new PIN and click submit; this will reset your PIN. If you've forgotten your Security Question, please select "Forgot Security Questions".

4. Clicking "Forgot Security Questions" in step three will open a dialog box asking if you want to have a temporary PIN sent to your email. This will redirect you to the page below. Once you have received the email, enter the temporary PIN, then a new PIN and a new security question. Click submit; this will reset your PIN and the security question.

Reset PIN Number

Reset PIN

Security Question:	What was your childhood nickname? ▾
Answer:	david
Temporary PIN:	••••
New PIN:	••••
Confirm PIN:	••••

Submit