



**STATE OF SOUTH CAROLINA
DEPARTMENT OF EDUCATION**

MOLLY M. SPEARMAN
STATE SUPERINTENDENT OF EDUCATION

MEMORANDUM

To: District Superintendents
From: Aaron Brown
Date: March 4, 2015
Subject: Update Phase for ACT Aspire™

The Office of Assessment is preparing the March Update Precode file for spring 2015 ACT Aspire™. Originally, the update file was going to be prepared so that all students who were in the January Precode file would be updated in the March Update Precode file. However, this plan would overwrite all of the students' information in the ACT Aspire portal, including demographic and group information.

Some districts have made many manual changes in the portal and notified us that they do not want to have their changes in the ACT Aspire portal updated by the March Update Precode file. Therefore, we are giving each district an option to have their student records updated through the March Update Precode file or not. **Please respond to this e-mail by Friday, March 6, to let me know if you would like your student records to be updated or not.**

Regardless of your choice, the following is true:

- 1) New students will be added to ACT Aspire's portal.
- 2) **The update will NOT impact test sessions.**
- 3) The update will not delete any students from the portal.
- 4) Students that were not in the January Precode file and were, later, manually added to the ACT Aspire portal will not be updated.

The ACT Aspire portal matches students based on State ID. Therefore, it is important that a student's State ID in the online portal matches the State ID in PowerSchool or else the update may act differently than desired.

If you have any questions, please contact me at (803) 734-0874, ARBrown@ed.sc.gov. If you have other questions related to ACT Aspire™, please contact Sheila Graybeal at (803) 734-8649, SGraybea@ed.sc.gov.