



**STATE OF SOUTH CAROLINA**  
**DEPARTMENT OF EDUCATION**

**MOLLY M. SPEARMAN**  
*STATE SUPERINTENDENT OF EDUCATION*

**MEMORANDUM**

**TO:** District Superintendents  
Principals

**FROM:** Sabrina Moore, Director  
Office of Student Intervention Services

**DATE:** April 30, 2015

**RE:** Discipline and Truancy Verification

The 2014–15 discipline and truancy data are now posted in the Accountability Data Transfer (ADT) System for review. It is critical that each district confirms the accuracy of the submitted data by **June 30, 2015**, as these data will be used for state and federal reporting.

To ensure that the 2014–15 discipline and truancy data submitted on behalf of your respective districts are correct before the SCDE publishes required state and federal reports, please adhere to the following timeline and complete the *2014 Data Verification Survey* by **Monday, June 30, 2015**.

April 21–May 18, 2015	135-day data will be posted in ADT. Please review Discipline and Truancy data and make corrections in PowerSchool (all corrections must be made in PowerSchool).
May 18–June 23, 2015	180-day early validation will occur. Data must be reviewed, corrected, and submitted in PowerSchool within this timeframe. Data will be posted once daily for review (all final corrections must be made and submitted during this timeframe).
June 30, 2015	<a href="#">2015 Data Verification Survey</a> deadline.

After confirmation that your district's data have been reviewed and corrected, please ask the appropriate individual to complete the [2015 Data Verification Survey](#) by **June 30**.

If you have questions about the data upload, please contact IT Support at [ITSupport@ed.sc.gov](mailto:ITSupport@ed.sc.gov), (803) 734-0065. If you have questions about data accuracy, please contact Aveene Coleman at [acoleman@ed.sc.gov](mailto:acoleman@ed.sc.gov), (803) 734-3057.