

# MINUTES

## THE SOUTH CAROLINA PUBLIC SCHOOL FACILITIES COMMITTEE GUIDE REVIEW MEETING

Rutledge Conference Center  
Columbia, South Carolina

September 14, 2012  
10:00 A.M.

Voting Members Present: Delisa Clark, PE, CBO, LEED AP, Chair  
David Blackwell, II, PE; John Butler  
Greg Hughes, H. Ashley Johnson, James Joye  
Donza Mattison, AIA, Dan Reider, PE  
Allen Taylor

Voting Members Present by  
Teleconference: Connie Myers, Emma Souder

Voting Members Not Present: Scott Carlin, Catherine Graham, Eddie Rodelsperger

Advisory Members Present: Kim Aydlette, Esq.  
Michael Criss, Penny Danielson  
Chuck Downs, Mark Faulk  
Ronnie Hall, Manuel Hendrix  
Michael James, Steven Jenkins, PE  
Bill Laughlin, Jacqueline Myers  
Jeffrey Reynolds, AGC; John Stehmeyer

Advisory Members Not Present: Jim Britton, Joseph Caplea, Michael Chewning  
Kelly Clayton, CCM, PE, Marvin Coker  
Catherine Graham, MEBME, Barbara Haller  
Rick Holt, Joe Huggins, Mike Jackson  
David Lindsay, Tony Mangum, RCDD, CTS-D  
Tom Sharp, Byard Stevens  
Chris Whitley, Cindy Wright

Others Present: Juliet Berry

## **OPENING - WELCOME**

Ms. Clark, Chair, welcomed everyone to the South Carolina Public School Facilities Committee Guide Review meeting on September 14, 2012.

## **DECLARATION OF QUORUM**

Ms. Clark declared a quorum for each of the three subcommittees present.

## **APPROVAL OF AGENDA**

Mr. Hughes made a motion for approval of the agenda. Seconded by Ms. Mattison. The Motion carried.

## **DISCUSSION OF REVISIONS TO 2012 SC SCHOOL FACILITIES PLANNING AND CONSTRUCTION GUIDE**

### **Subcommittee One**

The committee reviewed the proposed language for Section 103. A general recommendation was made to ensure that DHEC, DOT and LLR are preceded by “SC” throughout the *Guide*. It was recommended that “architect” be replaced with “design professional” in the definitions for substantial and final completion to be consistent with language elsewhere in the *Guide*. It was recommended that “IZC – International Zoning Code” be added to the definitions. After discussion, it was the consensus of the committee to accept the proposed language as amended.

**Sections 105.6 and 106.1.2** – The committee reviewed language proposed by committee three and the consensus of committee one was to accept the language as proposed.

**Section 106.6.1** – The reference to the location of Form F1 was corrected.

**Section 106.6.5** – New language proposed to delete the remainder of the sentence after widths because information is located elsewhere in the *Guide*. After discussion, the consensus of the committee was to accept the proposed language.

**Section 109.2** – “Must” is proposed to replace “is required by law to” to conform to language convention elsewhere in the *Guide*. After discussion, the consensus of the committee was to accept the proposed language.

**Permit Table** – Corrections were made within the table to conform to language convention elsewhere in the *Guide* and subcommittee three added language about permitting requirements for grease traps. After discussion, the consensus of the committee was to accept the proposed language.

**Section 109.5** - Corrections were made within the table to conform to language convention elsewhere in the *Guide*. After discussion, the consensus of the committee was to accept the proposed language.

**Section 110.1** - Corrections were made within the table to conform to language convention elsewhere in the *Guide*. After discussion, the consensus of the committee was to accept the proposed language.

**Section 110.5** - Corrections were made within the table to conform to language convention elsewhere in the *Guide*. After discussion, the consensus of the committee was to accept the proposed language.

**Section 113.2** - Corrections were made within the table to conform to language convention elsewhere in the *Guide*. After discussion, the consensus of the committee was to accept the proposed language.

**Section 113.4** - Corrections were made within the table to conform to language convention elsewhere in the *Guide*. After discussion, the consensus of the committee was to accept the proposed language.

**Section 113.5** - Corrections were made within the table to conform to language convention elsewhere in the *Guide*. After discussion, the consensus of the committee was to accept the proposed language.

**Section 115.1** - Corrections were made within the table to conform to language convention elsewhere in the *Guide*. After discussion, the consensus of the committee was to accept the proposed language.

**Section 115.2** - Corrections were made within the table to conform to language convention elsewhere in the *Guide*. After discussion, the consensus of the committee was to accept the proposed language.

**Division 2** was discussed and there were no additional changes recommended.

**Section 302.1** - Corrections were made within the table to conform to language convention elsewhere in the *Guide*. After discussion, the consensus of the committee was to accept the proposed language.

**Section 302.3** - Corrections were made within the table to conform to language convention elsewhere in the *Guide*. After discussion, the consensus of the committee was to accept the proposed language.

**Section 302.6(6)** - Corrections were made within the table to conform to language convention elsewhere in the *Guide*. After discussion, the consensus of the committee was to accept the proposed language.

**Section 303.1** - Corrections were made within the table to conform to language convention elsewhere in the *Guide*. After discussion, the consensus of the committee was to accept the proposed language.

**Section 303.3** - Corrections were made within the table to conform to language convention elsewhere in the *Guide*. After discussion, the consensus of the committee was to accept the proposed language.

**Section 303.4** - Corrections were made within the table to conform to language convention elsewhere in the *Guide*. After discussion, the consensus of the committee was to accept the proposed language.

**Section 303.4.1** - Corrections were made within the table to conform to language convention elsewhere in the *Guide*. After discussion, the consensus of the committee was to accept the proposed language.

**Section 303.4.4** - Corrections were made within the table to conform to language convention elsewhere in the *Guide*. After discussion, the consensus of the committee was to accept the proposed language.

Ms. Mattison made a Motion for approval of Divisions 1, 2 and 3. Seconded by Ms. Souder. The Motion carried unanimously.

#### **Subcommittee Two**

**Section 402.1** - Corrections were made within the table to conform to language convention elsewhere in the *Guide*. After discussion, the consensus of the committee was to accept the proposed language.

**Section 402.2** - Corrections were made within the table to conform to language convention elsewhere in the *Guide*. After discussion, the consensus of the committee was to accept the proposed language.

Mr. Hughes made a Motion for approval of Division 4. Seconded by Mr. Blackwell. The Motion carried unanimously.

#### **Subcommittee Three**

**Division 5** was discussed and there were no additional changes recommended.

**Section 605.1** – New language was proposed to clarify that the required emergency shutoff device was for flammable laboratory gasses. After discussion, the consensus of the committee was to accept the proposed language.

**Section 606.1** - Corrections were made within the table to conform to language convention elsewhere in the *Guide*. After discussion, the consensus of the committee was to accept the proposed language.

**Division 7** was discussed and there were no additional changes recommended.

**Section 804** was discussed and it was noted that the numbering convention in the section requires correction.

**Section 804.1** - Corrections were made within the table to conform to language convention elsewhere in the *Guide*. After discussion, the consensus of the committee was to accept the proposed language.

**Section 804.2, 804.2.1, 804.2.2, 804.2.3, 804.2.4** - Mr. Blackwell proposed alternate language for these sections that was distributed at the meeting for the committee's considerations. Ms. Myers proposed deleting 804.2.2 as it overlaps with the responsibilities of the previous requirements. After discussion, the consensus of the committee was to accept the proposed language with Ms. Myers deletion.

**Section 804.3** - Corrections were made within the table to conform to language convention elsewhere in the *Guide*. After discussion, the consensus of the committee was to accept the proposed language.

**Section 804.4** - Corrections were made within the table to conform to language convention elsewhere in the *Guide*. After discussion, the consensus of the committee was to accept the proposed language.

**Section 804.5** - Corrections were made within the table to conform to language convention elsewhere in the *Guide*. After discussion, the consensus of the committee was to accept the proposed language.

Mr. Blackwell made a Motion for approval of Divisions 5, 6, 7 and 8. Seconded by Mr. Reider. The Motion carried unanimously.

### **Forms**

The Forms were reviewed discussed and there were no additional changes recommended outside of minor changes to conform to language convention elsewhere in the *Guide*.

### **Final Draft**

All work completed by the three subcommittees was considered for recommendation by the members of all subcommittees to the full committee for adoption. Mr. Blackwell made a motion to approve the draft guide including the forms as amended today, September 14, 2012. Seconded by Mr. Hughes. The Motion carried unanimously.

## **ADJOURNMENT**

Ms. Clark informed the committee the next South Carolina Public School Facilities Committee meeting will be held on Thursday, November 1, 2012, 10:00 a.m., in the Rutledge Conference Center.

*The South Carolina School Facilities Planning and Construction Guide* will go into effect February 1, 2013.

The meeting adjourned by unanimous consent at 11:30 A.M.