

# MINUTES

## THE SOUTH CAROLINA PUBLIC SCHOOL FACILITIES COMMITTEE GUIDE REVIEW MEETING

Rutledge Building, Room 1000  
Columbia, South Carolina

May 11, 2012  
10:00 A.M.

Voting Members Present: Greg Hughes, Chair; Delisa Clark, PE  
K. Mark Faulk (proxy for H. Ashley Johnson)

Teleconference Voting Members: David Blackwell, II, PE

Voting Member Not Present: Scott Carlin; Catherine Graham, MEBME  
H. Ashley Johnson, PE; Allen Taylor, AIA

Advisory Member Present: John Butler, CPA; Penny Danielson  
Michael T. James; Steven Jenkins, PE  
Jacqueline Myers; Jeffrey Reynolds, AGC

Teleconference Advisory Member: Connie Myers

Advisory Members Not Present: Kim Aydlette, Esq.; Josh Caplea, AIA  
Marvin Coker; Michael Criss, AICP  
Chuck Downs; Rick Holt  
Bill Laughlin, AIA; David Lindsay  
Donza Mattison, AIA; Eddie Rodelsperger  
Byard Stevens; Cindy Wright, AIA, CSI

Others Teleconferencing: W. Lee Dorn, III, AIA

Others Present: Juliet Berry

### OPENING - WELCOME

Mr. Hughes, Chair, introduced himself and welcomed everyone to the South Carolina Public School Facilities Committee Guide Review meeting on May 11, 2012.

## **DECLARATION OF QUORUM**

Mr. Hughes declared a quorum present.

## **APPROVAL OF AGENDA**

Mr. Reynolds made a motion for approval of the agenda. Seconded by Ms. Clark. The Motion carried.

## **APPROVAL OF MINUTES – APRIL 26, 2012**

Mr. Reynolds made a motion for approval of the minutes. Seconded by Mr. Faulk. The Motion carried.

## **DISCUSSION OF REVISIONS TO 2012 SC SCHOOL FACILITIES PLANNING AND CONSTRUCTION GUIDE**

### **REVIEW OF MINUTES AND PROPOSED CHANGES FROM APRIL 26, 2012**

Changes noted in the meeting minutes from the previous meeting were discussed. Division and section notations will reference new numbers.

## **DIVISION 3 SITE ACQUISITION, DEVELOPMENT AND DISPOSAL**

### **Section 302 Evaluation and Approval of Site Acquisition or Lease**

The committee considered the changes proposed in this section. Mr. Criss had suggested that 302.6(2) be changes to “Topographic information, if available”. After discussion, the committee agreed to accept the language as proposed with the change suggested by Mr. Criss.

### **Section 303 School Sites**

The committee considered the changes proposed in this section. Mr. Faulk suggested amending 303.5 to read, in part, “adjacent roads, parking areas and the school building.” After discussion, the committee agreed to accept the language as proposed with the change suggested by Mr. Faulk.

### **Section 304 Existing Site Additions or Changes**

The committee considered the changes proposed in this section. After discussion, the committee agreed to accept the language as proposed.

### **Section 305 Land Disposal**

The committee considered the changes proposed in this section. After discussion, the committee agreed to accept the language as proposed.

## **DIVISION 4 DESIGN CRITERIA**

### **Section 402 General**

The committee considered the changes proposed in this section. After discussion, the committee agreed to accept the language as proposed.

### **Section 403 Special Requirements for Instructional Spaces**

The committee considered the changes proposed in this section. Ms. Wright had previously suggested deleting the requirements concerning the Kiln Room. Mr. Blackwell had previously suggested deleting 403.2.1, 403.2.2 and 403.2.3.2 and just use the requirements of the code. After discussion, the committee agreed to accept the language as proposed with the changes suggested by Ms. Wright and Mr. Blackwell.

## **REVIEW OF PROPOSED CHANGES FOR DIVISION 4 DESIGN CRITERIA**

Proposed changes were discussed.

### **Section 403.3 Individual Toilets in Classroom, Workroom or Private Office**

The committee considered changes proposed changes in this section. There was a concern expressed that 403.3.2 was not clear. Ms. Clark will propose revised language for the section. There was a question as to whether a sink is required in the toilet room. Ms. Clark will verify with DSS regulations and the code for the next meeting.

### **Section 403.4 Early Childhood and Kindergarten**

The committee considered changes proposed changes in this section. There was a question about which facilities DSS regulates in the public schools. Ms. Clark will verify with DSS regulations for the next meeting.

### **Section 403.5 Physical Education**

The committee considered changes proposed changes in this section. After discussion, the committee agreed to accept the language as proposed but to move the information to the plumbing section.

### **Section 404.1 Lockers**

The committee considered changes proposed changes in this section. After discussion, the committee agreed to accept the language as proposed.

### **Section 404.2 Stages and Platforms**

The committee considered changes proposed changes in this section. After discussion, the committee agreed to accept the language as proposed.

### **Section 404.3 Custodial Closets**

The committee considered changes proposed changes in this section. After discussion, the committee agreed to delete the information in this section as it is adequately covered in the code.

### **Section 404.5 Toilet Facilities**

The committee considered changes proposed changes in this section. There was a concern expressed that 404.5.4.1 was not clear. Ms. Clark will propose revised language for the section.

### **Section 404.6 Drinking Fountains/Water Coolers**

The committee considered changes proposed changes in this section. After discussion, the committee agreed to accept the language as proposed.

The committee considered the remaining information from the previous *Guide* starting with **305.3.7 Roll-down or Folding Doors or Grilles**. After discussion, the committee agreed to move all of this material into best practices.

This concludes review of all of the information previously contained in the former Division 3.

#### **DIVISION 4 BARRIER-FREE DESIGN**

The committee considered changes proposed changes in this section. After discussion, the committee agreed to delete the information in this section as it is adequately covered in the code and in other parts of the *Guide*.

#### **FORM F1**

The committee considered changes proposed changes in this form. After discussion, the committee agreed to accept the language as proposed.

#### **FORM F2**

The committee considered changes proposed changes in this form. After discussion, the committee agreed to accept the language as proposed.

#### **FORM F2A**

The committee considered changes proposed changes in this form. After discussion, the committee agreed to accept the language as proposed.

#### **FORM F3**

The committee considered changes proposed changes in this form. There was a concern raised about maintaining the correct code references. After discussion, the committee agreed to accept the language as proposed with the deletion of the code references.

#### **FORM F4**

The committee considered changes proposed changes in this form. After discussion, the committee agreed to accept the language as proposed.

#### **FORM F5**

The committee considered changes proposed changes in this form. Ms. Connie Myers suggested adding information about LEED to the form. After discussion, the committee agreed to accept the language as proposed with the suggested change by Ms. Myers.

#### **FORM F6**

The committee considered changes proposed changes in this form. The consensus of the group that this information is not maintained or used after the project with the possible exception of the transportation information. After discussion, the committee agreed to move the transportation information to the Form F7 and to delete the form.

#### **FORM F7**

The committee considered changes proposed changes in this form. After discussion, Ms. Clark will format the form in a manner similar to the previous forms and add the transportation from Form F6 for the committee's consideration at the next meeting.

**TRANSMITTAL FORM**

The committee considered changes proposed changes in this form. After discussion, the committee agreed to accept the language as proposed.

**ADJOURNMENT**

The meeting was adjourned by unanimous consent at 11:45 A.M.