

**2016–17 SOUTH CAROLINA DEPARTMENT OF EDUCATION  
MONITORING INSTRUMENT**

**CHILD DEVELOPMENT CENTER**

**(FOR Kindergarten= 5-year-olds AND/OR Child Development= 3-year-olds and 4-year-olds)**

**DISTRICT/SCHOOL:** \_\_\_\_\_ **DATE OF REVIEW:** \_\_\_\_\_

**REVIEWER:** \_\_\_\_\_ **ACCREDITATION STATUS:** \_\_\_\_\_

DESK AUDIT			
PERSONNEL	LEGISLATION	COMPLIANT	COMMENTS
1.	The principal, assistant principal and/or curriculum coordinator, media specialist, and guidance counselor are properly certified. [R43-205]	<input type="checkbox"/> <b>MET</b> <input type="checkbox"/> <b>NOT MET</b>	
2.	All teachers are properly certified for the courses taught and must meet the applicable certification and licensure requirements, including any requirements for certification obtained through alternative routes to certification. [R43-50, R43-205, §59-25-20, Every Student Succeeds Act, Pub. L. No. 114-95, 129 STAT 1845] ( <i>Provisos 1.90 suspends HQ Educator requirement for 2016–17 aligned to No Child Left Behind.</i> )	<input type="checkbox"/> <b>MET</b> <input type="checkbox"/> <b>NOT MET</b>	
3.	Each guidance counselor <b>for Kindergarten</b> must be properly certified by the SCDE. [R43-205]	<input type="checkbox"/> <b>MET</b> <input type="checkbox"/> <b>NOT MET</b>	
4.	Each person employed as a school nurse holds a current license issued by the State Board of Nursing as a professional registered nurse or as a licensed practical nurse working under the supervision of a professional registered nurse. [R43-205]	<input type="checkbox"/> <b>MET</b> <input type="checkbox"/> <b>NOT MET</b>	

DESK AUDIT		
LEGISLATION	COMPLIANT	COMMENTS
<b>CURRICULUM AND INSTRUCTION</b>		
5. Instruction is provided for all required subjects as outlined by the <b>Defined Program, Grades K:</b> experiences and activities to enhance physical, emotional, social, and intellectual growth and development; a comprehensive guidance program; physical education and physical activity; and age-appropriate drug and alcohol prevention instruction. [R43-231]	<input type="checkbox"/> MET <input type="checkbox"/> NOT MET	
6. <b>Kindergarten students</b> receive instruction in comprehensive health education must total the equivalent of 45 hours per year; by <ul style="list-style-type: none"> <li>• 75 minutes per week for 36 weeks; <u>or</u></li> <li>• three 50 minutes classes per week for 18 weeks; <u>or</u></li> <li>• 5 hours per week for 9 weeks. [§59-10-10]</li> </ul>	<input type="checkbox"/> MET <input type="checkbox"/> NOT MET	
<b>OPERATIONS AND PROCEDURES</b>		
7. The <b>child development</b> classroom program shall be operative five days a week (or the equivalent) for at least 2 ½ hours of instructional time, exclusive of breakfast, lunch and transportation. [R43-264.1]	<input type="checkbox"/> MET <input type="checkbox"/> NOT MET	
8. <b>The kindergarten school day</b> must be at least six hours including lunch, or its weekly equivalent. [R43-231]	<input type="checkbox"/> MET <input type="checkbox"/> NOT MET	
9. The maximum <b>child development</b> class size shall not exceed 20:1. [R43-231, R43-264.1]	<input type="checkbox"/> MET <input type="checkbox"/> NOT MET	
10. A staff development program has been implemented that meets national professional development standards and provides participants the knowledge and skills necessary to implement strategies. [R43-261]	<input type="checkbox"/> MET <input type="checkbox"/> NOT MET	
11. A five-year school renewal plan, which is annually updated, must be submitted to, reviewed by, and approved by the local board of trustees. [§59-20-60, §59-18-1310, §59-139-5 et seq., R43-261]	<input type="checkbox"/> MET <input type="checkbox"/> NOT MET	
12. Each school shall conduct at least one emergency drill within the first month of school. [R43-166, §59-63-910]	<input type="checkbox"/> MET <input type="checkbox"/> NOT MET	

<b>DESK AUDIT</b>		
<b>LEGISLATION</b>	<b>COMPLIANT</b>	<b>COMMENTS</b>
13. Fire drills are conducted at least one time each month. [§59-63-910]	<input type="checkbox"/> <b>MET</b> <input type="checkbox"/> <b>NOT MET</b>	

<b>OTHER</b>		
<b>LEGISLATION</b>	<b>COMPLIANT</b>	<b>COMMENTS</b>
	<input type="checkbox"/> <b>MET</b> <input type="checkbox"/> <b>NOT MET</b>	
	<input type="checkbox"/> <b>MET</b> <input type="checkbox"/> <b>NOT MET</b>	