

Other Examples of Noncompliance Issues/Deficiencies

Noncompliance Issue/Deficiency as Stated on the Preliminary Analysis Report	Possible Circumstance Generating the Noncompliance Issue/Deficiency	Appropriate Administrator Response
“The services of the assistant principal or curriculum coordinator are inadequate for a school of this size.”	The assistant principal is miscoded. (The assistant principal was not coded as 02.)	Declare the assistant principal miscoded and submit the name of the assistant principal or the curriculum coordinator and the identification number of his or her certificate. Request that the district change the assistant principal’s position code.
	No assistant principal was employed at the time of the preliminary analysis.	Provide the name of the new assistant principal or the new curriculum coordinator and the identification number of his or her certificate.
“The services of a guidance counselor are not provided.”	The guidance counselor serves two schools. The preliminary analysis report recognizes one school for each staff member.	Provide the name of the guidance counselor the identification number of his or her certificate, and the name of the other school the counselor serves.
	The guidance counselor is not coded 11.	Declare the counselor miscoded. Provide the name of the guidance counselor and the identification number of his or her certificate. Request that the district change the counselor’s position code.
“The following staff member is not properly certified for the position held: John Doe Special Education (self-contained).”	John Doe is teaching in a resource setting, not a self-contained setting.	Declare John Doe miscoded and provide documentation of his teaching assignment and certificate. Request that the district change John Doe’s position code from 06 to 07.

- **Some noncompliance issues/deficiencies cannot be resolved.** In that case, simply state “The deficiency has not been resolved.”