

Neglected and Delinquent Programs: Managing the Complexities

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**SOUTH CAROLINA
DEPARTMENT OF EDUCATION**



Understanding the N&D Program



The Purpose of Title I, Part D - Neglected and Delinquent Education

- To improve educational services for children and youth in local, tribal, and State institutions for neglected or delinquent children and youth so that such children and youth may have the opportunity to meet the same challenging State academic standards that all children in the State are expected to meet;
- To provide such children and youth with the services needed to make a successful transition from institutionalization to further schooling or employment;
- To prevent at-risk youth from dropping out of school, and to provide dropouts, and children and youth returning from correctional facilities or institutions for neglected or delinquent children and youth, with a support system to ensure their continued education and the involvement of their families and communities.



Title I, Part D - Neglected and Delinquent Education

Title I, Part D funds are broken down into subparts. These can be used for a broader range of programs.

- **Subpart 1** - Funds **SA programs** for children and youth living in institutions for neglected or delinquent children and youth, attending community day programs for neglected or delinquent children and youth, or living in adult correctional institutions.
- **Subpart 2** - An SEA awards subgrants **to local educational agencies (LEAs)** to serve children and youth who are in locally operated correctional facilities or are attending locally operated community day programs for delinquent children and youth. An LEA may also use Subpart 2 funds to operate programs in local schools for children and youth returning from correctional facilities and programs that serve at-risk children and youth.
- **Subpart 3** - Requires SAs and LEAs to evaluate their programs at least once every three years to determine, by using multiple and appropriate evaluation measures, the programs' effects on student achievement.



Program Focus

- Reading/English Language Arts
- Mathematics
- Transition
 1. Back to regular school
 2. Back to the community school
 3. Preparation for employment



Allowable Use of Funds/Supplemental Services

- Tutoring (ELA/Reading and Math)
- Computer/Technology-Based Instruction
- Instructional Personnel (Teachers and/or Tutors, Transition Specialist)
- Computer Lab (Hardware and Software)
- Extended Day, Year, or Summer Services
- Credit Recovery
- GED Preparation
- Career Counseling and Mentoring
- Social-Emotional-Trauma-Justice Restorative Services Counseling/Assistance
- Parent/Family Engagement
- Supplemental Educational Materials
- Field Experiences
- Transportation
- Defray Costs for:
 - Entrance Exams
 - Placement Tests
 - Dual Credit Enrollment
 - Career and Technology Education
 - Course Offerings (Not Already Offered by school/district)



Supplement Not Supplant

According to federal guidance:

LEAs may use Title I funds only to supplement or increase the level of funds that would, in the absence of Title I funds, be made available from non-federal sources for the education of students participating in Title I programs.

What does it mean?

Title I, Part D funds must be used to add on to existing programs, not to replace them.



Reallocation of Funds

The state educational agency (SEA) may conduct an assessment to determine that an SA or LEA does not need or does not utilize the full amount of the subgrant for which the SA or LEA is eligible. Under this subpart, for any fiscal year, the SEA may reallocate the amount that will not be needed to other eligible SAs or LEAs that need additional funds to carry out the purpose of this part in such amounts as the SEA shall determine.



Application/Budget Amendment Process

- Budget Amendments are required for any change to the approved application/plan to include a change or modification to activities and or expanding or deleting important services to children as described in the approved plan.
- Submit the application changes amendment sections via GEMS. Update the budget in GAPS **after** the amendment has been approved in GEMS. The Title I/N&D Coordinator and the designated district's finance person will have to submit the amendment in GEMS and GAPS. The updated budget in GAPS can then be approved by the SCDE.
- Number each activity and indicate whether the activity is a district set-aside and/ or facility activity. Indicate whether the activity is new or in the approved project. The purpose should include sufficient detail to ensure where and how the amended funds are being utilized.



Subpart 3: Third-Year Evaluation

SA and LEA Evaluation Requirements – Subpart 3, Section 1431

- Ensure that sites are pre- and post-testing in ELA and Math
- Perform an annual, data-driven evaluation *for each program*
- Use annual evaluations to generate a federally required third-year evaluation
- The Third-year Evaluation Time Period – Three Consecutive Years Identified by the SEA (SCDE)

Each state agency (SA) or local educational agency (LEA)/school district that conducts a program for children and youth who are neglected, delinquent, or at risk shall evaluate the program, disaggregating data on participation by gender, race, ethnicity, and age, not less than once every 3 years, to determine the program's impact.

However, disaggregating data by category shall not be required in a case in which the number of students in a category is insufficient to yield statistically reliable information or the results would reveal personally identifiable information about an individual.





GEMS Overview



GEMS Application and Forms

The N&D GEMS Application is composed of several links that must be completed before submission.

Title I Neglected & Delinquent - LEA

[Budget](#)

[Budget Overview](#)

[Maintenance of Fiscal Effort](#)

[Facility Overview](#)

[Delinquent Programs](#)

[Program Details](#)

[Related Documents](#)

[Assurances](#)

[Terms and Conditions](#)



Maintenance of Fiscal Effort

- Must be updated with each new application.

Provide the average per pupil expenditure, or aggregate expenditure, from non-federal funds for two most recent Fiscal Years (FY).

FY Ending June 30, 2023	* \$ 9,623.00
FY Ending June 30, 2024	* \$ 9,375.00



Facility Overview

- Provides information such as:
 - * Contact
 - * Designation
 - * Primary Education provider
 - * Student Participation
- Delinquent Programs- only completed if applicable
- Includes: Dropout Program Calculation



GEMS-Program Details Link-Reminder

Often Not Updated

Important piece as it provides the description of the Institution and Agreement with the LEA
Information on Needs of the Students
Transition Services and Parent Engagement descriptions

Highly Important

Evaluation- often not conducted with fidelity

“Provides a description of the LEA’s evaluation plan including pre- and post-testing establishing a **consistent reporting method with data.**”



GEMS-Related Documents Link

***LEA- Must include:**

- [Memorandum of Agreement](#)
- [Facility-Site Narrative](#)
- [LEA Activity Summary Pages for ELA-Reading, Math and Transition Services](#)

State Agencies ONLY

- [Program Activity Summary for English Language Arts \(ELA\)/Reading, Math and Transition Services.](#)
- [Program Detail Questions](#)

**Memorandum of Agreement (MOA)
between
Local Education Agency Receiving N&D Funding
and
Facility/Site Eligible for N&D Services**

The facility/site listed below agrees to conduct educational and support programs for neglected and delinquent (N&D) children as required under the guidelines and regulations governing Title I, Part D. The facility/site understands that the local education agency (LEA/school district) is the subgrantee and that no N&D funds are allocated directly to the facility/site. The said facility/site understands that prior approval must be granted by the LEA and/or the South Carolina Department of Education (SCDE) for any and all N&D activities and for the use of funds for said activities. The said facility/site and the LEA agree to account for the use and expenditure of all funds as stipulated in the Title I, Part D application, its accompanying guidelines and regulations, and as approved by the LEA and the SCDE.

The facility/site also understands that the use of funds related to purchases and reimbursements must be in accordance with the LEA’s finance and procurement board policy, as well as in accordance with the fiscal policy of the SCDE. The facility/site understands that any non-consumable materials purchased with N&D funds, although they may be housed at the facility/site, are the property of the LEA and must follow the LEA’s asset and inventory control board policy. Non-consumable materials must be returned to the LEA in the event the facility/site no longer meets the N&D eligibility requirements.

Further, the facility/site understands that the LEA and/or the SCDE reserves the right to delay, suspend, or rescind funding support for the above N&D program for non-compliance or breach of the requirements outlined in the application and/or its accompanying guidelines and regulations.

FACILITY/SITE INFORMATION	
Name of Facility/Site:	
Address:	

Facility/Site Authorized Representative	
Name:	Title:
Phone:	Fax:
E-mail:	

Other Facility/Site Contact (As applicable)	
Name:	Title:
Phone:	Fax:
E-mail:	



Facility Site Narrative

Facility/Site Narrative

LEA:

Facility/Site:

Year:

Project Number:

Complete a separate proposal narrative for **each** facility/site as a Word document. For each numbered item, write a clear and concise description (response) of how the requested information fulfills the objectives of [Title I, Part D](#), Sections 1421 and 1423, and the [Non-regulatory Guidance](#) for Neglected and Delinquent Education Programs. If an item is not applicable, please indicate N/A. *Responses must be entered in the box below each requested description/question.*

Provide the following:

1. Describe the program and services the facility/site proposes to provide, including a **needs assessment** to support the rationale for providing such services.
2. Describe the formal agreement regarding the services to be provided, between the facility/site, LEA, applicable [correctional facilities](#), and alternative school programs serving children and youth involved with the juvenile justice system, including such facilities operated by the Secretary of the Interior and Indian tribes.
3. Describe, as appropriate, how the facility/site will coordinate efforts with the district to ensure that such children and youth are participating in an education program comparable to one operating in the local school such youth would attend.
4. Describe how the facility/site will coordinate efforts to facilitate the successful transition of children and youth exiting [correctional facilities](#) and, as appropriate, the types of services that these facilities will provide such children and youth and other at-risk children and youth.

GEMS LEA Document Library

Organization Name:

Organization Number:

County:

All

General / Fiscal Year:

2024

Documents:

2024 - LEA Survey Data Reporting Form

GEMS Instructions for Uploading forms

LEA Annual Count Verification Form

Reference - LEA Directions for Conducting Annual Count

State Agency Annual Count Form

State Agency Count Verification Form

Special Options:

None

Documents Returned:

All documents

Search

Reset



Activity Summary Pages

N&D Program Activity Summary for English Language Arts (ELA)/Reading

SA:	SA Contact:
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Facility/Site:	Facility/Site Contact:
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COMPONENT: (1)-ELA/Reading: Use program resources to help participating children/youth meet the state's challenging academic standards expected for all children and youth in English language arts. List any additional resources coordinated within this activity funded from other sources, if not provided elsewhere in the application. *Number each activity.*

ENGLISH LANGUAGE ARTS ACTIVITY / USE OF FUNDS	ACTIVITY COST	FUNDING SOURCE
Activity Cost Total	\$	





Data Reporting



October Annual Count

Each year, **every** school district/local education agency (LEA) statewide is required to count and report the number of children and youth enrolled in a regular program of instruction over a thirty-day time period for each identified Neglected and Delinquent (N&D) facility within the LEAs geographical boundary. This thirty-day count is commonly referred to as the “*October Count*” or “*Annual Count*”.

- October Count is used to determine state and district allocations by USED and CFA
- Verification forms/annual count Worksheets are utilized. Forms are uploaded to the **GEMS LEA Document Library**
- October Count submissions occur around December 10th-12th



October Annual Count

“October Count”/Annual Count for SAs

Each year Title I, Part D, State Agencies (SA) that house and or provide services to students identified as neglected and delinquent, are required to count and report to the South Carolina Department of Education (SCDE), the number of children and youth enrolled in a regular program of instruction within said facilities. This data collection is commonly referred to as the “*October Count*”.

The purpose of this annual report is to provide the US Department of Education (ED) with data required by Title I, Parts A and D, of the Elementary and Secondary Education Act, as amended by Public Law 107-110. This information will be used in the computation of grants to local educational agencies (LEAs) and State agencies (SAs) responsible for providing free public education for children in institutions or community day programs for neglected or delinquent children. This count is very important as it will determine future allocations for your SA.



Consolidated State Performance Report (CSPR)

CSPR: A data collection instrument administered by the U.S. Department of Education's Office of Elementary and Secondary Education (OESE) on an annual basis. All States that received funding on the basis of the Consolidated State Application for the applicable school year must respond to the reporting requirements in the CSPR.

CSPR Data Focus Areas

- Student and Facility Count (Corrections and Detention Facilities Only)
- Demographics (race/ethnicity, age, gender)
- Academic and Vocational Outcomes
- Academic Performance in Reading and Mathematics

***State Agencies and Select LEAs Only** – DJJ, Palmetto Unified School District, and Charleston County School District





Timelines



Application and Data Timeline

October

- Application typically due: TBD based on final allocation distribution in October – notice sent by GEMS bulk email and home page message

January

- CSPR Data Collection- **DJJ, Palmetto Unified, Charleston only**- due January- notice sent by regular email with inquiry request

December

- October Count- Due December (typically 10th – 12th)- notice sent by regular email with detailed instructions for conducting the annual count.

****See the next slide for the timeline***



N&D Timeline

Please review the N&D timeline below.

[N&D Timeline](#)

Title I, Part D Program Administration		
Timeline of core N&D administrative activities below		
DATES	Entity Responsible	ACTIVITY
May of each year	SEA	Preliminary Allocation to LEA and SA
September–May	SEA/ SA/ LEA	Monitoring and Technical Assistance
TBD after Final Allocations	SEA/ SA/ LEA	Application Due to SCDE Via GEMS
Date TBD	SA/ LEA	Third-Year Evaluation
Approximately December 12	SA/ LEA	Annual Count / “October Count” Data Due to SCDE

DATE - 2025	Entity Responsible	ACTIVITY
Approximately January 20	SA/ *LEA	*CSPR Data Due to SCDE
End of January (Date TBD by ED)	SEA	Annual Count / “October Count” Data Due to ED
January (Determined by ORDA)	SEA	*CSPR Data Due to ORDA
Legend		ED - US Department of Education ORDA - Office of Research and Data Analysis *CSPR - Consolidated State Performance Report *CSPR for DJJ, PUSD, Horry, and Charleston Only LEA - Local Education Agency (School Districts) PUSD - Palmetto Unified School District (<i>SC Dept. of Corr.</i>) SA - State Agency (<i>DJJ, John de la Howe, and PUSD</i>) SEA – State Education Agency) SC Department of Education) TBD - To Be Determined

| NOTE: Dates are subject to change. Districts will be notified promptly. | | |




Monitoring



Program Monitoring

Rationale

As required under *ESEA*, as amended by ESSA, for LEAs, SAs, and their affiliate facilities receiving N&D funds, the SCDE/SEA is responsible for monitoring the quality and effectiveness of the services provided to eligible students.

Monitoring also serves as a mechanism to identify “*Promising Practices*” that include measurable results and successful outcomes, although not research or evidence-based yet prove to be effective across the entire N&D program.

Monitoring Visit -What to Expect

- Consists of documentation reviews, on-site observations of services and activities, and interviews with staff at the district level;
- Focuses on the program compliance indicators directly related to the core N&D programs’ administrative procedures, programmatic/academic procedures, and program evaluation;
- A visit to the facility/site(s) that includes a tour of the facility, **and** interview with facility staff; and
- Wrap-up and exit



2024-2025 Monitoring

<i>District</i>	<i>SCDE Contact</i>
Barnwell	Peggy Scott
Beaufort	Peggy Scott
Newberry	Peggy Scott
York 2	Peggy Scott
York 3	Peggy Scott
Greenwood	CR Hall
Horry	Greg King
Union	CR Hall
Lexington 3	Barret Leviner
Lexington 1	Peggy Scott
Anderson 5	Greg King
Anderson 4	Greg King
Bamberg	Greg King
Anderson 3	Barret Leviner
Dillon 3	Greg King
Florence 1	Barret Leviner
Anderson 1	Clint Palmer
Anderson 2	Clint Palmer
Dillon 4	Clint Palmer
Pickens	Clint Palmer
York 4	Clint Palmer



Resources

- [What is Title I Part D.pdf](#)
- [2024-25 LEA Application Process.docx](#)
- [2024-25 N&D SA Application Process.docx](#)
- [2024-2025 N&D Handbook of Basic Guiding Principles](#)
- [South Carolina Department of Education ESEA Title I Neglected and Delinquent LEA Program SEA Part D](#)



Contact Information

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