

Neglected and Delinquent- Navigating the Nuances

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Consolidated Finance and Applications Team

Application and Forms

- The N&D Application is composed of several links that must be completed prior to submission.

Title I Neglected & Delinquent - LEA

[Budget](#)

[Budget Overview](#)

[Maintenance of Fiscal Effort](#)

[Facility Overview](#)

[Delinquent Programs](#)

[Program Details](#)

[Related Documents](#)

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Maintenance of Fiscal Effort

- Must be updated with each new application.

Provide the average per pupil expenditure, or aggregate expenditure, from non-federal funds for two most recent Fiscal Years (FY).

FY Ending June 30, 2021	* \$ 9,675.91
FY Ending June 30, 2022	* \$ 9,577.79



Facility Overview

- Provides information such as:
 - * Contact
 - * Designation
 - * Primary Education provider
 - * Student Participation
- Delinquent Programs- only completed if applicable
- Includes: Dropout Program Calculation



Program Details

**** Often not updated**

- Important piece as it provides the description of the Institution and Agreement with the LEA
- Information on Needs of the Students
- Transition Services and Parent Engagement descriptions

****Highly Important**

- Evaluation- often not conducted with fidelity
“Provides a description of the LEA’s evaluation plan including pre- and post-testing establishing a **consistent reporting method with data.**”



Related Documents

*Must include:

- Memorandum of Agreement
- Facility-Site Narrative
- LEA Activity Summary Pages for ELA-Reading, Math and Transition Services

Memorandum of Agreement (MOA)
between
Local Education Agency Receiving N&D Funding
and
Facility/Site Eligible for N&D Services

The facility/site listed below agrees to conduct educational and support programs for neglected and delinquent (N&D) children as required under the guidelines and regulations governing Title I, Part D. The facility/site understands that the local education agency (LEA/school district) is the subgrantee and that no N&D funds are allocated directly to the facility/site. The said facility/site understands that prior approval must be granted by the LEA and/or the South Carolina Department of Education (SCDE) for any and all N&D activities and for the use of funds for said activities. The said facility/site and the LEA agree to account for the use and expenditure of all funds as stipulated in the Title I, Part D application, its accompanying guidelines and regulations, and as approved by the LEA and the SCDE.

The facility/site also understands that the use of funds related to purchases and reimbursements must be in accordance with the LEA's finance and procurement board policy, as well as in accordance with the fiscal policy of the SCDE. The facility/site understands that any non-consumable materials purchased with N&D funds, although they may be housed at the facility/site, are the property of the LEA and must follow the LEA's asset and inventory control board policy. Non-consumable materials must be returned to the LEA in the event the facility/site no longer meets the N&D eligibility requirements.

Further, the facility/site understands that the LEA and/or the SCDE reserves the right to delay, suspend, or rescind funding support for the above N&D program for non-compliance or breach of the requirements outlined in the application and/or its accompanying guidelines and regulations.

FACILITY/SITE INFORMATION

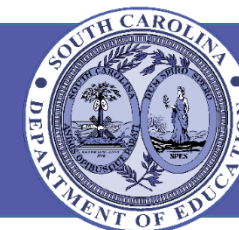
Name of Facility/Site:
Address:

Facility/Site Authorized Representative

Name:	Title:
Phone:	Fax:
E-mail:	

Other Facility/Site Contact (As applicable)

Name:	Title:
Phone:	Fax:
E-mail:	



Facility Site Narrative

Facility/Site Narrative

LEA: [Type text]

Facility/Site: [Type text]

Year: FY 2023–24

Project Number: [Type text]

Complete a separate proposal narrative for **each** facility/site as a Word document. For each numbered item, write a clear and concise description (response) of how the requested information fulfills the objectives of [Title I, Part D](#), Sections 1421 and 1423, and the [Non-regulatory Guidance](#) for Neglected and Delinquent Education Programs. If an item is not applicable, please indicate N/A. *Responses must be entered in the box below each requested description/question.*

Provide the following:

1. Describe the program and services the facility/site proposes to provide, including a **needs assessment** to support the rationale for providing such services.

[Type text]

2. Describe the formal agreement regarding the services to be provided, between the facility/site, LEA, applicable [correctional facilities](#), and alternative school programs serving children and youth involved with the juvenile justice system, including such facilities operated by the Secretary of the Interior and Indian tribes.

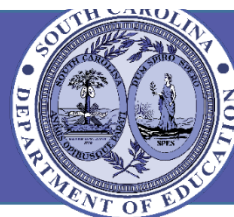
[Type text]

3. Describe, as appropriate, how the facility/site will coordinate efforts with the district to ensure that such children and youth are participating in an education program comparable to one operating in the local school such youth would attend.

[Type text]

4. Describe how the facility/site will coordinate efforts to facilitate the successful transition of children and youth exiting [correctional facilities](#) and, as appropriate, the types of services that these facilities will provide such children and youth and other at-risk children and youth.

[Type text]



Activity Summary Pages

N&D Program Activity Summary for English Language Arts (ELA)/Reading

SA:	SA Contact:
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Facility/Site:	Facility/Site Contact:
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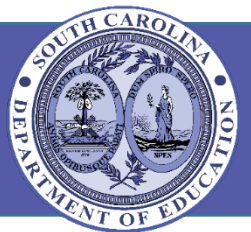
COMPONENT: (1)-ELA/Reading: Use program resources to help participating children/youth meet the state's challenging academic standards expected for all children and youth in English language arts. List any additional resources coordinated within this activity funded from other sources, if not provided elsewhere in the application. *Number each activity.*

ENGLISH LANGUAGE ARTS ACTIVITY / USE OF FUNDS	ACTIVITY COST	FUNDING SOURCE
Activity Cost Total	\$	



Timeline

- Application typically due: January – notice sent by GEMS bulk email and home page message
- CSPR Data Collection- **DJJ, Palmetto Unified, Charleston only**- due January- notice sent by regular email with inquiry request
- October Count- Due December (typically 10th – 12th)- notice sent by regular email with detailed instructions for conducting the annual count



October Annual Count

Each year, every school district/local education agency (LEA) statewide, is required to count and report the number of children and youth enrolled in a regular program of instruction over a thirty-day time period for each identified Neglected and Delinquent (N&D) facility within the LEAs geographical boundary. This thirty-day count is commonly referred to as the “*October Count*” or “*Annual Count*”.

- October Count is used to determine state and district allocations by USED and CFA
- Verification forms/annual count Worksheets are utilized. Forms are uploaded to the **GEMS LEA Document Library**
- October Count submissions occur December 10th-12th



GEMS LEA Document Library

Organization Name: Begins With

Organization Number:

County: All

General / Fiscal Year: 2023

Documents: 2023 - LEA Survey Data Reporting Form
2023 - Reference - LEA Directions for Conducting Annual Count
2023 Form - LEA Annual Count Verification Form
GEMS Instructions for Uploading forms
State Agency Annual Count Form
State Agency Count Verification Form

Special Options: None

Documents Returned: All documents



Resources

- [What is Title I Part D.pdf](#)
- [a-2023-24 LEA Application Process.docx](#)
- [2023-24 N&D SA Application Process.docx](#)



Question and Answer



Contact Information

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