



Parent and Family Engagement Compliance in Title I, What You Need to Know!

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March 2022

Molly M. Spearman – State Superintendent of Education

Parent and Family Engagement

Family members are more likely to become involved when they:

- Understand that they *should* be involved
- Feel *capable* of making a contribution
- Feel *invited* by the school and their children



(Hoover-Dempsey and Sandler)

District Parent and Family Engagement Policy

Each district that receives Title I funds must **develop** jointly with, **agree** on and **distribute** to all parents and family members of all students in Title I programs a written parent and family engagement policy.



Section 1010 (a) (2)

District Parent and Family Engagement Policy

- ❖ Include the following required elements explaining how the district will:
 - a. Involve parents in the joint development of the LEA plan and school improvement;
 - b. Provide coordination and technical assistance to schools in planning and implementing effective Parent and Family Engagement activities;
 - c. Coordinate and integrate parental involvement strategies with other programs;
 - d. Conduct, with meaningful parent and family involvement, an annual evaluation of the content and effectiveness of the policy;
 - e. Use the evaluation findings to design evidence-based strategies for more effective parent involvement, and to revise the parent and family engagement policies; and
 - f. Involve parents in the activities of schools served under Title I.

District Parent and Family Engagement Policy

Section 1010(a)(2)(A)
describes how the LEA
will –

involve parents in the
joint development of the
plan under section 1112,
and development of
support and
improvement plans

Show evidence that the
plan was developed
jointly with parents of
eligible Title I students.

Parents must be able
to provide their input
in the plan, not just
approve a plan
developed by the LEA.

District Parent and Family Engagement Policy

Sec. 1010 (a)(2)(B) describes how
the LEA will –

provide the coordination,
technical assistance, and other
support necessary to assist and
build the capacity of all
participating schools within the
LEA in planning and
implementing effective **parent
and family engagement**
activities that improve student
academic achievement and school
performance

LEA guidance
and assistance

School visits
and trainings

Materials and
resources

Professional
development

District Parent and Family Engagement Policy

Which may include
meaningful consultation
with employers, business
leaders, and philanthropic
organizations or individuals
with expertise in effectively
engaging parents and family
members in education.

Equipping parents with
skills and competencies
which they would not have
otherwise

Training or mentoring that
increases the skills of
people or of the
community

Creating an infrastructure
necessary to meet the needs
of parents and families to
ensure academic
achievement and student
success

District Parent and Family Engagement Policy

Sec. 1010 (a)(2)(C) describes how the LEA will –
coordinate and integrate parental and family engagement strategies under this part with parent and family engagement strategies, to the extent feasible and appropriate, with other relevant Federal, State, and local laws and programs.

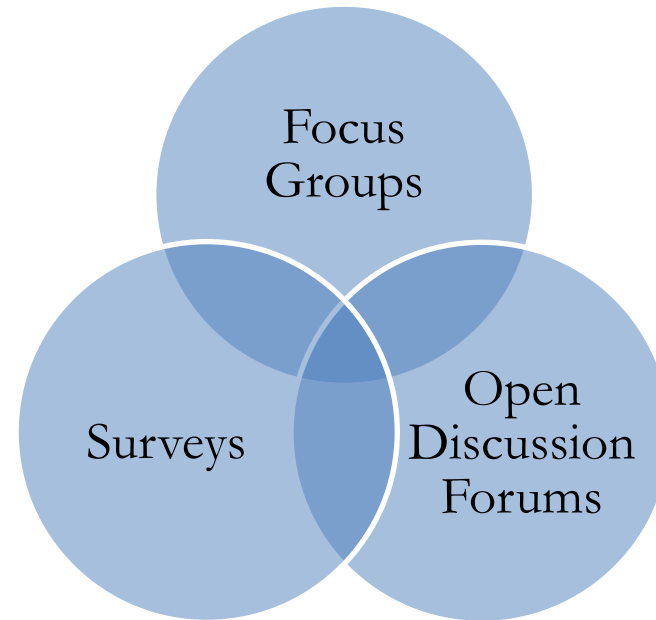
The LEA policy must describe what will be done, who will be doing it, and when the parent and family engagement strategies will be completed.

The LEA must explain how it will coordinate and integrate parent and family engagement with these programs.

District Parent and Family Engagement Policy

Section 1010 (a)(2)(D) describes how the LEA will – conduct, with meaningful involvement of parents and family members, an annual evaluation of the content and effectiveness of the parent and family engagement policy in improving the academic quality of the schools served under this part including identifying -

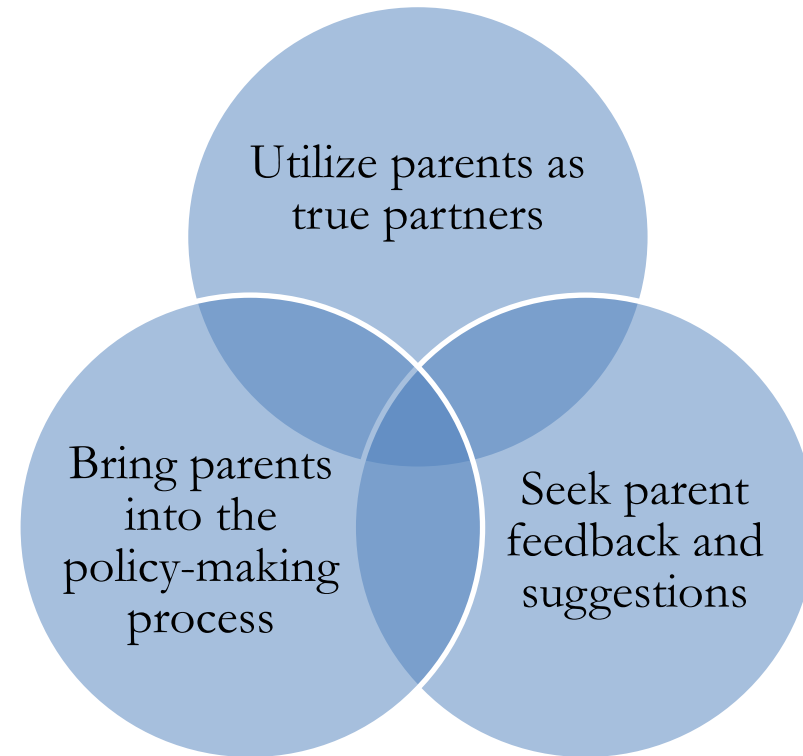
- (i) barriers to greater participation by parents in activities authorized by this section;
- (ii) the needs of the parents and family members to assist with the learning of their children, including engaging with school personnel and teachers; and
- (iii) strategies to support successful school and family interactions.



District Parent and Family Engagement Policy

Section 1010 (a)(2)(F) describes how the LEA will –

involve parents in the activities of the schools served under this part, which may include establishing a parent advisory board comprised of a sufficient number and representative group of parents or family members served by the LEA to adequately represent the needs of the population ... for the purposes of developing, revising, and reviewing the parent and family engagement policy.



Reservation of Funds

Districts must ensure that they:

- Reserve at least one percent of the district's total Title I, Part A allocation to carry out parental involvement activities for districts receiving \$500,000 or more; and
- Set aside at least 90 percent of the reserved funds to be distributed to participating schools.

Parents must be able to provide input into how Parent and Family Engagement funds are spent, not just approve the Parent and Family Engagement budget developed by the LEA.

Parent and Family Engagement in GEMS

GEMS Home
Administer
Search
Reports
Inbox
Funding
Grant Summary
LEA Document Library
Address Book
SCDE Resources
Help for Current Page
Request Help
GEMS Sign Out

LEA Set Asides

2001 - Fairfield County School District (2001) Public District - FY 2019 - Title I Part A - Rev 0 - Title I Part A

Go To

Initial LEA Set Asides	
Set Aside Item	Amount
Private School Allocation (minus Private School Indirect Cost)	\$ 0.00
Private School Indirect Cost	* \$ 0.00
Public School Indirect Cost	* \$ 1,000.00
Total	\$ 1,000.00

Stanley, Jewell

Production

Session Timeout

00:59:48

Required LEA Set Asides		
Set Aside Item	Amount	Narrative
Parent and Family Engagement (minimum of 1% of your Public Share allocation if your Title I, Part A allocation is at least \$500,000). 90% of funds must be distributed to schools. For LEAs receiving at least \$500,000 in Title I allocations: \$ 1,169,278.75 - your Title I, Part A original public share amount \$ 11,692.79 - 1% of your Title I, Part A original public share amount \$ 10,523.51 - 90% of the above number (this amount must be distributed to your schools for parent and family engagement activities) \$ 15,700.00 - Total Contributed from Schools (from Budget Code 188) \$ 256,871.70 - Total Parent and Family Engagement	* \$ 241,171.70	* 188-410 Parent Supplies and Materials such as paper, pens, pencils, pamphlets, brochures, etc. for Back to School Parent Workshops, Nights of Family Learning, and Parent Literacy, Parent Advisory Council 2831.59 188-115 Salaries 5 Parent Liaisons for the 5 Title I served schools and 1 Lead Parent Liaison at District Level(1.0 FTE Praileau, .75 FTE Cornelius, 1.0 FTE Nelms, .75 FTE Peoples, 1.0 FTE Harrison. 1.0 FTE Olivera).
* Homeless (which Homeless method is used for the set-aside?) ☒ #1 - Identify homeless students' needs, and fund accordingly. ☐ #2 - Obtain count of homeless students and multiply by Title I per pupil allocation. ☐ #3 - Reserve an amount of funds greater than or equal to the amount of the LEA McKinney-Vento subgrant. ☐ #4 - Reserve a specific percentage based on the district's poverty level or total Title I, Part A allocation.	* \$ 2,714.00	* 210-410 Supplies and Materials such as clothing, school supplies, and Chromebook insurance
Total:	* \$ 243,885.70	

Optional LEA Set Asides		
Set Aside Item	Amount	Narrative
Additional Parent and Family Engagement (for districts with allocations less than \$500,000)	\$ 0.00	See details above

Parent and Family Engagement in GEMS

Required LEA Set Asides		
Set Aside Item	Amount	Narrative
Parent and Family Engagement (minimum of 1% of your Public Share allocation if your Title I, Part A allocation is at least \$500,000). 90% of funds must be distributed to schools. For LEAs receiving at least \$500,000 in Title I allocations:	* \$ 241,171.70	* 188-410 Parent Supplies and Materials such as paper, pens, pencils, pamphlets, brochures, etc. for Back to School Parent Workshops, Nights of Family Learning, and Parent Literacy, Parent Advisory Council 2831.59 188-115 Salaries 5 Parent Liaisons for the 5
\$ 1,169,278.75 - your Title I, Part A original public share amount		
\$ 11,692.79 - 1% of your Title I, Part A original public share amount		
\$ 10,523.51 - 90% of the above number (this amount must be distributed to your schools for parent and family engagement activities)		
\$ 15,700.00 - Total Contributed from Schools (from Budget Code 188)		
\$ 256,871.70 - Total Parent and Family Engagement		

Non-Allowable Uses of Funds

- Alcohol
- Parent Volunteer Award Programs
- Entertainment
- Parties
- Cash Prizes
- Gifts
- Tokens
- Never pay a parent to attend a school event



Keep in Mind



- The LEA must update the policy annually and document how the policy was distributed to parents.
- Parents must have an equal opportunity to share/provide their ideas.
- Each year, schools must hold a meeting to review their entire Title I program.

Compliance Documentation

- ✓ Copy of the agenda highlighting that the LEA Parent and Family Engagement Policy was discussed, reviewed, and revised
- ✓ Copy of LEA Parent and Family Engagement Policy with the revision date
- ✓ Proof LEA Parent and Family Engagement Policy was distributed in multiple ways (newsletter, website, etc.)
- ✓ Parent feedback in the form of minutes from the LEA policy meetings
- ✓ Flyers, website announcements, message recordings, or other meeting advertisements

Parent Notifications



Parents' Right to Know

- At the beginning of the school year, parents must be informed of their right to request information about qualifications of their child's teacher(s) and paraprofessional(s). (District)

Parent Notifications



- Provide information to parents of Limited English Proficient students about available programs, parent options, and program effectiveness. (District)
- Provide parents with information about schools identified as being in a school improvement status. (District)
- Provide parents notification when their children are being taught by a teacher who is not properly certified.

School Parent and Family Engagement Policy

Each school must develop, jointly with parents, a written school-parental engagement policy that describes how the school will carry out the parent and family engagement requirements.

- Schools may amend current policy to reflect these requirements.
- Any comment from parents not satisfied with this policy must be submitted to the Title I Office.

School Level Requirements

- School Parent Compact

Remember to include the following :

1. Parent-teacher conferences
2. Frequent reports to parents on their child's progress
3. Reasonable access to staff
4. Opportunities to volunteer
5. Two-way, meaningful communication in a language that family members can understand

XYZ Elementary School

(School logo if available)

School-Parent Compact

The XYZ Elementary School learning community of teachers, support staff, administrators, and families, have written this compact to outline how the entire school staff and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the State's high standards.

Our School's Responsibilities

XYZ Elementary School administrators, teachers and support staff will:

1. Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables children to meet the State's student academic achievement standards as follows:

- Provide targeted academic and behavioral supports to students ensuring all subgroups of students meet their learning targets
- Ensure a safe environment conducive to learning
- Progress monitoring with formative assessments are used for all students to ensure all students make at least a year's growth in Reading and Math
- Curriculum is aligned to State Academic Content Standards
- Enrichment activities are provided to enhance and support higher - level learning

2. Hold parent-teacher conferences* in the first nine weeks each year during which this compact will be discussed as it relates to the individual child's achievement. Specifically, those conferences will be held:

- Scheduled conferences are held ____ (date) _____. Parents and teachers may also schedule conferences as needed throughout the school year.

3. Provide parents with frequent reports* on their children's progress. Specifically, the school will provide reports as follows:

- Interim Reports are sent home for parents to review four times a year, mid-quarter. Parents are invited to ask questions about their child's report.
- Report cards are sent home quarterly. Parents are invited to contact their child's teacher with questions.

4. Provide parents reasonable access to staff.* Specifically, staff will be available for consultation with parents as follows:

- Phone and voicemail
- E-mail
- Written notes in child's agenda (daily assignment log)
- One scheduled conference a year and additional conferences as requested by the parent or teacher.

5. Provide parents opportunities to support their child's education* and the education of all XYZ Elementary School students by participating in XYZ Elementary School as follows:

- Join children for lunch
- Chaperone field trips
- Observe classrooms
- Serving on the PTO
- Volunteering as a tutor, mentor or activity leader
- Assist in an area of the school such as our children's classroom, library and playground
- Attend school events such as Open House, performances, field day, etc.
- Help to review Title I plans and compacts Participate on XYZ County School District committees

Principal's Signature: _____ Date: _____

Teacher's Signature: _____ Date: _____

* Federally Mandated Assurances

Family Responsibilities

XYZ Elementary School families will support our children's learning in the following ways:

- Ensuring our children attend school and come to school on time
- Reading and signing student agendas daily
- Helping our children complete their homework to the best of their ability by:
 - Encouraging our children to do their best work
 - Helping our children understand directions for assignments
 - Talking with our children about learning and school in a positive way
 - Notifying the teacher when our child has difficulty completing homework assignments
- Keeping in contact with our child's teacher
- Attending our children's parent-teacher conferences and other meetings pertaining to our children
- Monitoring amount of television and the types of television programs our children watch
- Participating, as appropriate, in decisions relating to our children's education
- Promoting positive use of our child's time at home and in the community
- Staying informed about our child's education and communicating with the school by promptly reading all notices from the school or the school district either received by my child or by mail and responding, as appropriate

XYZ Elementary School families are able to participate in our school by:

- Advocating for our children
- Attending school events such as Open House, musical performances, field day, etc.
- Attending PTO meetings
- Volunteering as a reading tutor or mentor
- Assisting in an area of the school such as:
 - classrooms
 - library
 - school store
 - cafeteria
 - book fairs
- Helping to review Title I plan and compact
- Participating on XYZ County Schools District committees
- Attending School Board meetings

Parent(s)/Guardian(s) Signature: _____ Date: _____

_____ Date: _____

Student Responsibilities

Students will share the responsibility to improve our academic achievement and achieve the state's high standards. Specifically, I will:

- Take responsibility for my own behavior
- Come to school with supplies, ready to learn and determined to do my best
- Cooperate, listen, follow directions and ask for help when I need it
- Complete and return all homework assignments
- Read every day outside of school time
- Return all materials that require a parent's signature
- Respect other students, adults and their property
- Take care of my school and do what I can to make it better

Student's Signature: _____ Grade: _____ Date: _____

2. Hold parent-teacher conferences* in the first nine weeks each year during which this compact will be discussed as it relates to the individual child's achievement. Specifically, those conferences will be held:

Scheduled conferences are held ____ (date) _____. Parents and teachers may also schedule conferences as needed throughout the school year.

3. Provide parents with frequent reports* on their children's progress.

Specifically, the school will provide reports as follows:

- Interim Reports are sent home for parents to review four times a year, mid-quarter. Parents are invited to ask questions about their child's report.
- Report cards are sent home quarterly. Parents are invited to contact their child's teacher with questions.

4. Provide parents reasonable access to staff.* Specifically, staff will be available for consultation with parents as follows:

- Phone and voicemail
- E-mail
- Written notes in child's agenda (daily assignment log)
- One scheduled conference a year and additional conferences as requested by the parent or teacher.

School Level Requirements (Cont...)

- Convene an annual meeting
- Conduct an annual evaluation of the parental involvement policy



Annual Parent Meeting

During the meeting, provide parents information about the following:

- Title I program
- Curriculum
- Assessment
- School Status (ATSI or CSI)
- Other information related to academic program

Be sure to document with meeting notices, agendas, sign in sheets, and minutes.

Parent and Family Engagement Evaluation

Your school or school district:	Rarely	Some-times	Regularly	Always
• Recognizes that all parents, regardless of income, educational level, or cultural background, want their children to do well in school and are involved in their children's learning.				
• Supplies a written Title I Parent and Family Engagement policy that is jointly developed with parents that outlines the partnership among the student, parent, and school.				
• Holds an annual meeting to inform parents of children in Title I programs about the Title I program.				
• Provides resources such as books, videos, and newsletters that help with better parent participation at home.				
• Encourages and provides opportunities for family input into the design and development of the school-parent compact.				
• Schedules varied meeting times to accommodate parents' work and childcare schedules.				
• Provides parents with ideas on how to help their children with homework.				
• Thinks of the community as an extension of the family.				
• Provides opportunities for families to have input in the operations of the school.				
• Staff sees how diversity may be used to enrich learning experiences for students.				
• Uses information from parent and family surveys to design or change school procedures and programs.				

District and School Responsibilities

- Joint responsibilities include the following:
 1. Assistance and training for parents
 2. Parent literacy and education
 3. Helping parents with school work for their children
 4. Volunteering in classrooms
 5. Training school staff to work with parents

Three Levels of Parent Involvement

Level I – Parent Helping Children at Home

- LEA provides strategies, activities, materials, and resources for parents to work with child at home
- LEA provides training to assist parents' ability to help child

Level II – Encouraging Parents to Be Involved in School

- Opportunities for parent to help or observe in the classroom
- Tutor

Level III – Parents as Active Partners in Developing Policy

- School Improvement Teams
- School-Wide Teams
- Parent and Family Engagement Policies, Compacts **(required)**
- Annual Review of Title I Program **(required)**

Families play a powerful role in their children's education!

Overall Findings from 40 Years of Research...

When families are involved,
children do better in school,
AND
schools do better educating children.



Questions



Contact Information

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