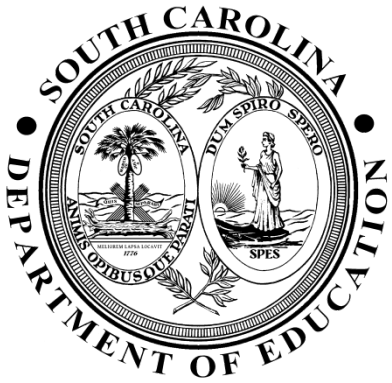


ESSA Academy Session:
Consolidated Federal Programs Monitoring

Greg King
Dr. Rhonda Ray
Consolidated Oversight and Monitoring

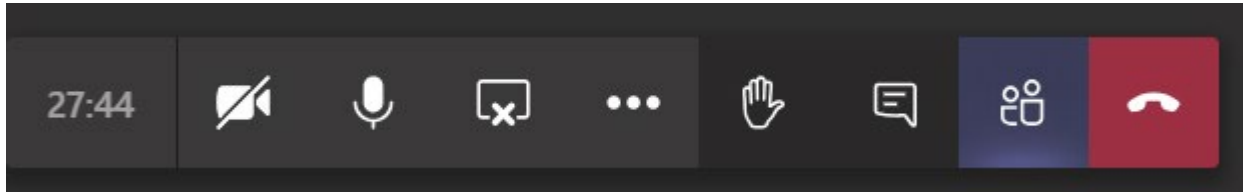
Housekeeping

To reduce distractions during the presentation, we ask that participants:

Mute your computer and/or phones during the presentation.

Turn camera function off.

Type questions in the chat box.



This presentation is being recorded.

The Consolidated Oversight and Monitoring (COM) Team

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Consolidated Monitoring Tool Action Steps

- ✓Reviewed consolidated monitoring tools from other states, selected Idaho as model
- ✓Collaborated with OFSA colleagues to review their respective federal program section of Idaho's monitoring tool to make it applicable to South Carolina
- ✓Presented "Draft" version to the Committee of Practitioners for feedback in July
- ✓Tiffany Kesslar, Esq., with Brustein & Manasevit, provided legal guidance in August/September
- ✓Final review by OFSA staff and Committee of Practitioners in early October
- ✓Began using new monitoring tool March 1, 2021

Let’s see

the Federal Programs

Consolidated Monitoring Tool!

Consolidated Monitoring

Procedures & Overview

Overview of Monitoring Process

- COM is listening to your feedback
- Federal programs monitoring is transitioning to a consolidated approach
- For 2020-21, COM reviewed Title I, Title II and Title IV
  - All three programs may or may not have been chosen for review
- Title III staff is doing several pilot audits this Spring
- For 2021-22, COM is working to add Title III, Title V and Neglected and Delinquent (N&D)
- In coming years, will fold in State Monitoring

Overview of Monitoring Process (continued)

- “Week of” Monitoring
- Lead Monitor Concept
- Coordination With Other Departments
- Used legacy monitoring tools in Fall
- Currently using the new consolidated monitoring tool
- All 2021-22 reviews will use the new monitoring tool

Overview of Monitoring Process (continued)

Survey

Week of Monitoring:

- Do you prefer this over a specific date?
- On-Site or Remote?

Organization of Documentation

Different options for documentation:

- Title I Crate
- Google
- Emails
- Notebooks

Use the monitoring tool as a template to organize the data.

Timeline for 2021-22

- Schedule published August 2021
- Virtual or onsite – To be determined
- Monitoring will occur October 2021 – April 2022

(May 2022 is a make up and catch-up month)

Monitoring Schedule 2021-22

When you receive the schedule and know there is a conflict, or if one arises during the year, reach out to us as soon as you can so we can reschedule.

SCHOOL
"Families and Schools – Perfect Partners for Student Success"

What are the Requirements for ESSA Title I, Part A Parent and Family Engagement?

"……the Every Student Succeeds Act (ESSA), requires that local educational agencies (LEAs), conduct outreach to all parents and family members and implement programs, activities, and procedures for the involvement of parents and family members. Such programs, activities, and procedures shall be planned and implemented with meaningful consultation with parents of participating children" (ESSA § 1116[a][1]).

What are the Requirements for ESSA Title I, Part A Parent and Family Engagement?

- Parent and Family Engagement (PFE) Policy
- School Parent Compact
- Involve Parents in Decision Making for Utilization of PFE Funds
- Annual Title I Meeting

PFE Policy & School Parent Compact

- Develop jointly with parents and family members
- Evaluate annually
- Consider revising the Parent and Family Engagement Policy to reflect plans for virtual events and meetings
- Ensure the current school year is on the updated policy and compact

Documentation for Virtual Meetings and Events

Invitations

- Emails
- Newsletters
- Website
- Radio Announcement
- Newspaper Ad
- Social Media Posts

Documentation for Virtual Meetings and Events

- Sign In Sheets
  - Name of the Event
  - Date of the Event
  - Role of Attendees
- Surveys
- Screenshots of Attendees
- Participant Log of Attendees

Documentation for Virtual Meetings and Events

Agendas

- Name of Event
- Date of Event
- Annual Title I Meeting Agendas should include all required topics
- Post Agendas Online When Possible

Documentation for Virtual Meetings and Events

Presentation Materials

- PowerPoint Slides
- Documents Shared Virtually On Screen
- Website Links Shared with Participants

Documentation for Virtual Meetings and Events

Meeting Minutes

- Name of Event
- Date of Event
- Detail of items discussed

Common Issues From The Field

- Documentation once a principal or key employee leaves the district
- Updating policies at least once every three years (Recommended best practice)
- Inventory – FAIN (Finding beginning in 2021-22)

Common Issues From The Field (continued)

- As we transition back to in-person events this fall, make sure your schools:
  - Conduct the required meetings
  - Ensure the documentation is complete regarding invitations, agendas, minutes, etc.
  - Have controls in place so nothing slips through the cracks as we return to the "new normal".

Questions

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Feel free to email us with any questions, suggestions, and feedback you may have.