

To be completed by the receiving school when an enrollment request is denied.

Written Notification of Enrollment Decision

Date: _____ School: _____

Person completing form: _____ Title: _____

In compliance with Section 722 (g)(3)(E) of the McKinney-Vento Homeless Education Assistance Act of 2001, the following written notification is provided to:

Parent or Guardian: _____

Student(s): _____

After reviewing your request to enroll the student(s) listed above, the enrollment request is denied. This determination was based upon:

You have the right to appeal this decision by completing the second page of this notice or by contacting the school district's local homeless education liaison.

Liaison's Name: _____

Title: District Homeless Liaison

Phone Number: _____

In addition:

- The student listed above has the right to immediately enroll in the school of choice pending resolution of the dispute.
- You may provide written or verbal documentation to support your position. You may use the form attached to this notification.
- You may contact the State Coordinator for McKinney-Vento Homeless Education:
Birley Wright bwright@ed.sc.gov or 803.734.8563
- You may seek the assistance of advocates or attorneys.

A copy of our State's Dispute Resolution process for students experiencing homelessness is attached.

Written Appeal of Enrollment Decision

This form is to be completed by the parent, guardian, caretaker, or unaccompanied youth when a dispute arises. This information may be shared verbally with the local liaison, as an alternative to completing this form.

Date submitted: _____

Student (s): _____

Person completing form: _____

Relation to student (s): _____

I may be contacted at (phone or e-mail): _____

School: _____

I have been provided with:

- A written explanation of the school's decision.
- Contact information for the local homeless education liaison.
- A copy of the State's Dispute Resolution Process for students experiencing homelessness.

Optional: You may include a written explanation to support your appeal in this space or provide your explanation verbally:

The school provided me with a copy of this form when submitted.

Signature