## 

## **Facility/Site Narrative**

**LEA:** [Type text] **Facility/Site:** [Type text]

**Year:** FY 2024–25 **Project Number:** [Type text]

Complete a separate proposal narrative for **each** facility/site as a Word document. For each numbered item, write a clear and concise description (response) of how the requested information fulfills the objectives of [Title I, Part D](https://www2.ed.gov/documents/essa-act-of-1965.pdf), Sections 1421 and 1423, and the [Non-regulatory Guidance](https://www.ed.gov/media/document/tipd-non-regulatory-guidance-109074.pdf) for Neglected and Delinquent Education Programs. If an item is not applicable, please indicate N/A. *Responses must be entered in the box below each requested description/question.*

Provide the following:

1. Describe the program and services the facility/site proposes to provide, including a **needs assessment** to support the rationale for providing such services.

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| [Type text] |

2. Describe the formal agreement regarding the services to be provided, between the facility/site, LEA, applicable correctional facilities, and alternative school programs serving children and youth involved with the juvenile justice system, including such facilities operated by the Secretary of the Interior and Indian tribes.

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| [Type text] |

3. Describe, as appropriate, how the facility/site will coordinate efforts with the district to ensure that such children and youth are participating in an education program comparable to one operating in the local school such youth would attend.

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| [Type text] |

4. Describe how the facility/site will coordinate efforts to facilitate the successful transition of children and youth exiting correctional facilities and, as appropriate, the types of services that these facilities will provide such children and youth and other at-risk children and youth.

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| [Type text] |

5. Describe

* the characteristics (including learning difficulties, substance abuse problems, and other special education needs) of the children and youth who will be exiting correctional facilities, and, as applicable, other at-risk children and youth expected to be served by the program,
* how the facility/site will coordinate existing educational programs with the school/district’s educational programs to meet the unique educational needs of such children and youth, and
* the facility/site’s process for providing appropriate training for teachers and other instructional and administrative personnel to enable such teachers and personnel to carry out the project effectively.

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| [Type text] |

6. Describe how the facility/site will coordinate with existing social, health, and other services to meet the needs of students exiting correctional facilities, and returning to the school/district and as applicable, to include the following: at-risk children or youth, and other participating children or youth including prenatal health care and nutrition services related to the health of the parent and the child or youth, parenting and child development classes, childcare, targeted reentry and outreach programs, referrals to community resources, and scheduling flexibility.

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| [Type text] |

7. Describe any partnerships with institutes of higher education or local businesses to facilitate postsecondary and workforce success for children and youth exiting correctional facilities, such as through participation in credit-bearing coursework while in secondary school, enrollment in postsecondary education, participation in career and technical education programming, and mentoring services for participating students.

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| [Type text] |

8. Describe how the program will involve parents and family members in efforts to improve the educational achievement of their children, assist in dropout prevention activities, and prevent the involvement of their children in delinquent activities.

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| [Type text] |

1. Describe how the program will be coordinated with other federal, state, and local programs, such as programs under Title I of Public Law 113–228 (Workforce Innovation and Opportunity Act of 2014) and career and technical education programs serving at-risk children and youth.

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| [Type text] |

1. Describe how the facility/site program will be coordinated with programs operated under the Juvenile Justice and Delinquency Prevention Act of 1974 and other comparable programs, if applicable.

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| [Type text] |

1. Describe, as appropriate, how the facility/site, in conjunction with the local school district, will work with probation officers to assist in meeting the needs of children and youth exiting correctional facilities.

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| [Type text] |

1. Describe the efforts the facility/site will make to ensure correction facilities and school districts working with children and youth are aware of a child or youth’s existing individualized education program (IEP).

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| [Type text] |

1. Describe the steps the facility/site will take to coordinate efforts to find alternative placements for children and youth interested in continuing their education but unable to participate in a traditional public school program.

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| [Type text] |