



SOUTH CAROLINA DEPARTMENT OF EDUCATION

SCHOOL DISTRICT MEMORANDA

ed.sc.gov



March 8, 2022

Missed last week's memos?

All SCDE weekly memo communications are archived [here](#). Individual memos can be found on the [School District Memoranda Archive](#).

DATA

District Technology Advisory Group

AUDIENCE: District Superintendents, District Instructional Leaders, District Information Technology (IT) Leaders, District Information Security/Privacy Leaders, PowerSchool IT Contacts

CONTACT: Valarie Byrd, vbyrd@ed.sc.gov

The South Carolina Department of Education (SCDE) created the District Technology Advisory Group (SC-DTAG) initiative in 2016 for districts and the SCDE to collaborate and communicate on technology-related initiatives.

The SC-DTAG serves in an advisory capacity to the agency. The advisory group consists of the main group, SC-DTAG, and includes three sub-advisory areas: Data Systems (DSAG), Instructional Technology (INTAG), and Information Security, Privacy, and Technology (ISPTAG).

[District Technology Advisory Group - Memo](#) PDF (158 KB)

[Role of Sub-Advisory Groups - Attachment](#) PDF (166 KB)

Unique Entity Identifiers (UEIs)

AUDIENCE: District Superintendents, District Business Officials

CONTACT: Steven Strother, sgstrother@ed.sc.gov

Recently, the South Carolina Department of Education (SCDE) was notified that on April 4, 2022, the U.S. Department of Education will join other Federal agencies and transition to utilizing new Unique Entity Identifiers (UEIs) to replace the Data Universal Numbering System (DUNS). This transition affects grant recipients and applicant organizations. The UEI is administered through [SAM.gov](https://sam.gov) (System for Award Management). Organizations that have already registered DUNS in SAM.gov have now been assigned a UEI in that system. Entities

that do not have a registered DUNS in [SAM.gov](https://sam.gov) should ensure that they register well before the switch takes place.

If you only need to get a UEI but don't need to complete the entity registration process, you can go to [SAM.gov](https://sam.gov) now and request it. Choose the "Get Unique Entity ID" option after selecting the "Get Started" button. Remember, you still need a DUNS Number to register your entity or get a UEI until April 4, 2022.

[Unique Entity Identifiers \(UEIs\) - Memo](#) PDF (135 KB)

District Federal Program Director

AUDIENCE: District Superintendents

CONTACT: Melissa Myers, mmyers@ed.sc.gov

Annually the South Carolina Department of Education's Office of Auditing Services calculates subrecipient risk scores for school districts in accordance with requirements noted in 2 CFR Part 200. Overall risk scores are distributed to the district superintendent, chief financial officer, and federal program director. As the federal program director for each district has various titles, the agency has created a field in DEIM for each district to input the name of the federal program director. The person designated as the federal program director should be the primary person responsible for oversight of the district's federal programs. Please add your district's federal program director in DEIM by March 17, 2022, so that we can ensure that the correct person is copied on the district's risk assessment scores.

[District Federal Program Director - Memo](#) PDF (130 KB)

EDUCATOR EFFECTIVENESS & LEADERSHIP DEVELOPMENT

Collective Leadership Initiative, Cohort Five Application

AUDIENCE: District Superintendents

CONTACT: Libby Ortmann, oortmann@ed.sc.gov

During the 2021–22 school year, the Office of Educator Effectiveness and Leadership Development (OEELD) has worked with administrators and teacher leaders from twenty-five schools to implement a cohesive vision for teacher leadership roles within South Carolina's schools. This work supports the *Profile of the South Carolina Graduate* by helping schools develop the collaborative culture and high-quality professional learning that promote student attainment of world-class knowledge, skills, and life characteristics. This work also supports teacher retention by creating meaningful opportunities for teachers to lead without leaving the classroom. The South Carolina Collective Leadership framework focuses on teacher and administrative (collective) leadership to drive student mastery of all elements in the Profile. The OEELD seeks school teams of principals and teachers to be a part of Cohort Five of the Collective Leadership Initiative (CLI). Selected school teams will learn and implement the South Carolina Collective Leadership Framework.

[Collective Leadership Initiative, Cohort Five Application - Memo](#) PDF (195 KB)

New ESSER Quarterly Report Form

AUDIENCE: District Superintendents, District Business Officials

CONTACT: scesser@ed.sc.gov

The South Carolina Department of Education (SCDE), Office of Emergency Programs, has redesigned the Elementary and Secondary Schools Emergency Relief (ESSER) Quarterly Report form to an online format that may be found under the 'Reporting and Monitoring' section of the [ESSER webpages](#). Districts must begin using this format with the next quarterly report due April 5, 2022.

Districts will now only include expenditures claimed in GAPS within the appropriate quarter on the quarterly report form. If there were no expenditures claimed in a category, please input a "0" for that field. Districts will still be required to include a description of quarterly expenditures, by category. As a reminder, quarterly reports are due five days after the close of each quarter.

[New ESSER Quarterly Report Form - Memo](#) PDF (132 KB)

Elementary and Secondary Schools Emergency Relief Funds

AUDIENCE: District Superintendents, District Finance Officers, District Special Education Directors

CONTACT: Michelle Williams Young, smwilliamsyoung@ed.sc.gov

Since FY 2020, local educational agencies (LEAs) have received Federal COVID Relief funds through several programs. This is a reminder that these additional funds cannot be used to replace the required level of state and local funds budgeted and expended to meet the LEA Maintenance of Effort (MOE) requirements of the Individuals with Disabilities Education Act (IDEA).

The IDEA contains a unique LEA MOE requirement that must be met regardless of the state educational agency (SEA) MOE requirements in the Coronavirus Aid, Relief, and Economic Security (CARES) Act and any other federal program.

[Elementary and Secondary Schools Emergency Relief Funds - Memo](#) PDF (161 KB)

[Exception to Maintenance of Effort - Attachment](#) PDF (79 KB)

MILITARY HONOR CORD

Military Honor Cords and State Recognition Event

AUDIENCE: District Superintendents, Principals, Public Information Officers, School Counseling Personnel

CONTACT: events@ed.sc.gov

The South Carolina Department of Education is pleased to recognize high school seniors who will be entering the military or attending a military service academy with a red, white, and blue honor cord to be worn during graduation ceremonies. Thank you for participating in this program to honor the commitment these students are making to serve our country.

The honor cords will be bagged, labeled by high school, and mailed directly to the school to the principal's attention.

