



SOUTH CAROLINA DEPARTMENT OF EDUCATION

SCHOOL DISTRICT MEMORANDA

ed.sc.gov



June 22, 2021

Missed last week's memos?

All SCDE weekly memo communications are archived [here](#). Individual memos can be found on the [School District Memoranda Archive](#).

ESSER

Return to In-Person & Continuity of Services Plan

AUDIENCE: District Superintendents

CONTACT: scesser@ed.sc.gov

Districts are reminded that their Return to In-Person and Continuity of Operations Plan, as required by the American Rescue Plan (ARP) ESSER funds, must be completed and submitted to scesser@ed.sc.gov on or before **Thursday, June 24, 2021**.

For districts that created a plan **prior** to March 24, 2021, districts should send a copy of their plan, as well as the link to where it is posted online. Before November 24, 2021, the district must update its plan using the SCDE's [template](#) that meets all requirements of the ARP. For districts that did not create a plan, the district must use the SCDE's [template](#), have public input into the development of the plan, and submit it by the due date (and include the link on the district's website where it is posted).

If districts need assistance, have questions, or have an issue that may prohibit a June 24th submission, please e-mail scesser@ed.sc.gov.

Community Based Organizations' Summer and Afterschool Programs and ESSER Funding

AUDIENCE: District Superintendents

CONTACT: scesser@ed.sc.gov

The American Rescue Plan requires that school districts must budget and expend at least 20 percent of their allocated Elementary and Secondary School Emergency Relief (ESSER III) funds on activities to address learning loss. High quality, evidence based summer and afterschool programs offered through established community based organizations (CBOs) is both an allowable and recommended use of these funds to address the academic impact of COVID-19. Quality CBOs often provide more than just academics by supporting students in physical activity, healthy meals, and mental health services.

The SCDE has engaged and had meaningful consultation with leaders of CBOs as well as the South Carolina Afterschool Alliance, an umbrella organization that represents a network of 1,457 afterschool and summer programs across the state, and has been assured that CBOs throughout the state are ready to partner with districts.

[Community Based Organizations' Summer and Afterschool Programs and ESSER Funding - Memo](#) PDF (133 KB)

RETIREES

State Recognition of District Retirees

AUDIENCE: District Superintendents

CONTACT: Tammy Jeffers, tjeffers@ed.sc.gov

The South Carolina Department of Education (SCDE) and State Board of Education would like to recognize all 2021 district retirees. In recognition of the retirees' years of service, the SCDE will mail a letter of appreciation and certificate to each retiree.

Please provide a list of your retirees to include their names, positions, and home addresses on the attached spreadsheet. The list should include all certified and noncertified staff (e.g., teachers, administrators, administrative assistants, custodians, cafeteria workers, etc.). Please email this information by **July 23, 2021** to Tammy Jeffers.

[State Recognition of District Retirees - Memo](#) PDF (136 KB)

[State Recognition of District Retirees - Attachment](#) Excel (14 KB)

SCHOOL FACILITIES

District Facilities Assessments or Capital Improvement Plans

AUDIENCE: District Superintendents, District Facility Managers

CONTACT: Jasmeen Shaw, jmshaw@ed.sc.gov

In order to provide facility improvement goals and realistic cost estimates to state leaders as funding opportunities are discussed regarding school capital needs, the Office of School Facilities (OSF) is requesting up to date information on districts' long range facility planning and estimated costs.

If, within the last three years, your district has completed a district-wide facilities assessment or capital improvement plan that outlines the district's capital needs and estimated costs for the next five to 15 years, please provide a copy to the OSF. Such assessments may include information on the physical and functional condition of school buildings, future enrollment estimates, and/or future cost projections to maintain, renovate, or construct new school buildings. An electronic copy or link of the completed assessment or plan should be emailed to schoolfacilities@ed.sc.gov no later than **Friday, July 2, 2021**.

[District Facilities Assessments or Capital Improvement Plans - Memo](#) PDF (137 KB)