



**STATE OF SOUTH CAROLINA**  
**DEPARTMENT OF EDUCATION**

**MEMORANDUM**

**TO:** District Superintendents

**FROM:** Matthew Ferguson, Ed.D. Esq.  
Deputy Superintendent and Chief Academic Officer  
Division of College, Career and Military Readiness

**DATE:** October 29, 2024

**RE:** Update on District Calendars and Make-Up Plans in Response to Hurricane Helene

Due to the extensive impacts of Hurricane Helene, many districts across South Carolina are reevaluating their school calendars for the current school year. In response, the SCDE has released guidance detailing how districts can manage e-learning days, make-up hours and days, and waivers for missed instructional time. Please refer to the SCDE's guidance memo for comprehensive information: [Guidance Memo Here](#).

To assist with statewide planning and ensure compliance, we request that each district completes the form below to provide a detailed update on any calendar adjustments or make-up plans being considered. Specifically, please include:

1. **Overview of Total E-Learning and Missed Days:** Outline the number of e-learning days utilized, as well as any instructional days missed due to Hurricane Helene.
2. **Updated/Proposed District Calendar:** Attach or provide a link to the most recent version of your district's calendar, reflecting any changes made in response to the hurricane.
3. **Make-Up Plans:** Detail any make-up days or hours planned to recapture lost instructional time.
4. **Waived Days Approved by Local Board:** Identify any instructional days your local board has officially waived.
5. **Anticipated Waiver Requests to State Board and General Assembly:** Indicate any plans to request additional waivers from the State Board or the General Assembly.

**Submission Instructions:** Please complete this [SCDE Calendar Update Form](#) to report all updates. If you have any questions or need further assistance, please contact CR Hall at [chall@ed.sc.gov](mailto:chall@ed.sc.gov).

Thank you for your ongoing dedication to supporting our students and staff through these challenging times.