MEMORANDUM

TO: District Superintendents  
CTE Directors  
Instructional Leaders  
School Counselors

FROM: Angel H. Malone  
Director, Office of Career and Technical Education

DATE: May 14, 2020

RE: South Carolina Labor Licensing and Regulation Programs

The Office of Career and Technical Education (OCTE) is providing additional information and guidance for districts and multidistrict career centers on how to effectively meet the needs of CTE seniors who require additional training and/or clock hours as mandated by South Carolina Labor Licensing and Regulations (SCLLR).

Extension for Seniors
As a result of the COVID-19 pandemic and the closing of schools, the South Carolina Board of Barber Examiners and the South Carolina Board of Cosmetology, has agreed to allow senior students to complete their barbering and cosmetology education with board-approved instructors. The instruction must end prior to start of the 2020-21 academic year. Districts and schools may utilize the guidance provided for Face-to-Face Services and Support to Students and Families to assist students with completing the requirements necessary for industry credential attainment.

Testing
Due to COVID-19, the US Centers for Disease Control (CDC) have issued updated measures to be taken to reduce the spread of COVID-19. Professional Credential Services (PCS) has determined it is necessary to postpone the upcoming Practical Examinations in Columbia, SC until further notice. All candidates will be placed in the 1st available date and notified via email once a new exam date has been determined. Cosmetology and Barbering instructors should
check for weekly updates regarding the exams and admission notices via email or by visiting PSI Testing for the most current exam information.

**SCLLR Secondary Seniors - Completers**
The waivers and extensions below are specifically for senior Cosmetology and Barbering students who have been adversely affected by COVID-19 for the 2019-20 academic year. Seniors will maintain their secondary status beyond high school graduation, have an opportunity to earn additional clock hours, and take the theory and practical examination when PCS, Inc. reopens for testing. Instruction and testing should be completed prior to the opening of the 2020-21 school year.

Esthetics seniors who have earned 450 clock hours required by SCLLR will not be required to complete the OCTE additional 30 hour requirement. Seniors can be counted as completers with a minimum of 450 clock hours for Esthetics for the 2019-20 academic year.

Nail Technology seniors who have earned 30 clock hours required by SCLLR will not be required to complete the OCTE 60 hour requirement. Seniors can be counted as completers with a minimum of 300 clock hours for Nail Technology for the 2019-20 academic year.

Barber/Master Hair Care and Cosmetology seniors are required to complete 1,000 clock hours prior to June 21, 2020, to be counted as a completer for the 2019-20 school year.

**Funding to Cover Expenses after Graduation**
When a program goes beyond the date of a normal school year, EIA state monies and Perkins V federal funds can be used to help students attain an Industry Recognized Credential. Districts may amend the current local application to pay for teacher stipends, student training and supplies, and additional resources to assist students with industry credential attainment.

Please contact Maria Swygert at mswygert@ed.sc.gov or Melissa Benton at mbenton@ed.sc.gov regarding Perkins and State EIA funding. Please contact Dr. Eleanor Glover Gladney at eglover@ed.sc.gov or via phone at 803-734-3826 for questions regarding Barbering, Cosmetology, and Esthetics.