



STATE OF SOUTH CAROLINA
DEPARTMENT OF EDUCATION

MOLLY M. SPEARMAN
STATE SUPERINTENDENT OF EDUCATION

Roles of Sub-Advisory Groups

SCDE Facilitator will

- Lead meeting and develop meeting agendas,
- Maintain focus on meeting topics,
- Ensure that meetings begin and end on time,
- Record notes of the meeting discussions and action items as appropriate,
- Share notes with the Group for review, and
- Distribute meeting notes in an appropriate electronic format after review.

District Members will

- Actively participate in advisory meetings,
- Understand the implications and outcomes of projects and initiatives being pursued,
- Represent the interests of constituent tier stakeholders when considering the ideas and issues raised at meetings, and
- Provide updates to constituent stakeholders on status of current initiatives.

Information Technology Advisory Group – (ITAG) will

- Identify pressing IT issues in need of SCDE attention.,
- Assist in ranking specific items and suggest additional or different items that would better address district's most pressing data issues,
- Provide recommendations for changes and upgrades to state/agency IT resources affecting districts, and
- Provide communications conduit to districts and the SCDE on IT/infrastructure related topics.

Instructional Technology Advisory Group – (INTAG) will

- Inform the SCDE of emerging national education technology trends,
- Inform the SCDE of trends and concerns at the state and local level,
- Assist in bridging communication between technology and curriculum departments,
- Provide recommendations for apps/systems to be used by teachers in an instructional capacity, and
- Advocate for teachers and their implementation of technology.

Data Systems Advisory Group – (DSAG) will

- Identify pressing PowerSchool, Enrich and IEP issues in need of immediate SCDE attention,
- Assist to rank specific items and suggest additional or different items that would better address your district's most pressing issues,
- Provide recommendations for changes and upgrades to PowerSchool state reporting pages and infrastructure,
- Determine acceptable solutions to PowerSchool-related issues faced by all districts,
- Beta test SC State Reporting updates, Individualized Graduation Plans (IGP) and provide feedback for enhancements, and
- Provide communications conduit to districts and the SCDE on Data Systems related topics.

Information Security/Privacy Advisory Group – (ISPAG) will

- Introduce Information Security and Privacy (IS&P) Best Practices,
- Centralize IS&P information,
- Create IS&P Checklist,
- Adopt Baseline IS&P Policies,
- Address Additional District Concerns, and
- Provide communications conduit to districts and the SCDE on Information Security related topics.