

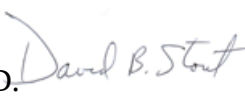


STATE OF SOUTH CAROLINA
DEPARTMENT OF EDUCATION

MOLLY M. SPEARMAN
STATE SUPERINTENDENT OF EDUCATION

MEMORANDUM

TO: District Superintendents

FROM: David B. Stout, Jr., Ed.D. 

DATE: October 20, 2016

RE: ScribOrder Now Available to School Districts

Effective September 30, 2016, the South Carolina Department of Education's (SCDE) GED/High School Diploma Replacement Office began processing all orders for duplicate GED diplomas, GED transcripts, High School/GED verifications, or replacement high school diplomas online via ScribOrder. ScribOrder is an online student records request solution used by more than 3,000 high schools and school districts across the U.S. In an effort to streamline the process, improve customer service, while removing the burden of the districts receiving unwarranted requests, ScribOrder will field all requests and direct the request to the SCDE.

If there are any questions about the ScribOrder process, you may contact Colleen Clark in the GED/Replacement High School Diploma office at clclark@ed.sc.gov.