



**STATE OF SOUTH CAROLINA**  
**DEPARTMENT OF EDUCATION**

**MEMORANDUM**

**TO:** District Superintendents  
District Facility Managers

**FROM:** Wayne Stokes  
Director, Office of School Facilities

**DATE:** September 10, 2024

**RE:** School Districts Annual 2024 Vacant School Facilities Survey

The South Carolina Department of Education (SCDE) Office of School Facilities (OSF) requests the completion of this survey. Please submit your responses by Friday, September 20, 2024.

The purpose of this survey is to collect information on vacant or available school facilities in your district. State law Section 59-40-170 requires SCDE to compile a listing of vacant and unused buildings owned by districts that may be suitable for charter school use.

For purposes of completing this survey, a Vacant/Unused Building is any building or portion of a building owned by the school district that is no longer being used for the purpose of which it was intended and/or is vacant. A vacant building is one that has no fixtures, furniture, or occupants. An unused building is one that has fixtures and furniture but is not occupied.

Please complete the survey by clicking the link below.

2024 Vacant School Facilities Survey Link: <https://forms.office.com/r/ZuXwLRKaqA>

Should you have any questions or need additional information, please email [wstokes@ed.sc.gov](mailto:wstokes@ed.sc.gov) or [schoolfacilities@ed.sc.gov](mailto:schoolfacilities@ed.sc.gov).