

MEMORANDUM

TO: District Superintendents
Career and Technical Education Administrators
Instructional Leaders
Junior Reserve Officers' Training Corps Instructors
School Counselors

FROM: Kayce Cook, Ed.D.
Director, Office of Career Readiness

DATE: July 15, 2025

RE: JROTC Guidelines

Beginning with the 2025–26 academic year, all Junior Reserve Officers' Training Corps (JROTC) programs will transition to the Office of Career Readiness (OCR) under the Career and Technical Education (CTE) framework. As part of this transition, all JROTC courses will be designated as CTE courses and must adhere to both CTE regulations and JROTC legislative mandates.

To support this transition, the OCR has developed comprehensive guidelines to assist Local Education Agencies in aligning JROTC programming with CTE standards. These guidelines are designed to:

- Ensure consistency and coherence across the state,
- Uphold rigorous standards of quality,
- Promote equitable access and accountability,
- Support effective training and onboarding, and
- Encourage the implementation of recognized best practices.

You may access the full guidelines document on our [website](#) and here: [Junior Reserve Officers' Training Corps Guidelines](#).

As we enter this inaugural year of implementation, the OCR is committed to providing the guidance and support necessary to ensure a smooth and successful transition. For additional information or support, please contact: Steven Watterson at swatterson@ed.sc.gov or (803) 734-8267
