

\_\_\_\_\_  
School District

Issue Date: \_\_\_\_\_

DELEGATION TO \_\_\_\_\_ (here after referred to as Superintendent's Proxy)

I. Purpose

This is a delegation to the Superintendent's Proxy to fulfill responsibilities related to the migration of historic assessment data to an Ed-Fi technology stack provided for the school district.

II. Delegation

Subject to my oversight, direction and guidance, I delegate to the Superintendent's Proxy the authority to develop and oversee the implementation of policies within the project, and except as otherwise provided by law, carry out the functions of the agency regarding compliance with:

- a. The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99)

III. Authorization

The scope of this authorization is limited to the following:

- a. Allow South Carolina Department of Education to gather assessment data for the purpose of migrating the data to the district's Ed-Fi system.
- b. Oversee and participate in data governance decisions related to the migration of assessment data not contracted as state summative or interim data governed by law or proviso.
- c. Act as the data destruction point of contact at the close of the project.

Proxy phone number: \_\_\_\_\_

Proxy email address: \_\_\_\_\_

School District: \_\_\_\_\_

Superintendent Signature: \_\_\_\_\_ -

Date: \_\_\_\_\_