



**STATE OF SOUTH CAROLINA**  
**DEPARTMENT OF EDUCATION**

**MEMORANDUM**

**TO:** District Superintendents  
Principals  
EEDA Accountability Coordinators  
School Counseling Directors

**FROM:** Kayce Cook  
Interim Director, Office of Career and Technical Education and Student Transition Services

**DATE:** September 4, 2024

**RE:** Education and Economic Development Act (EEDA) Accountability Deadlines

To meet EEDA requirements, districts must submit Career Specialist Accountability Reports (CSAR) twice annually and update Individual Graduation Plans for students in grades 8–12 by the specified deadlines. Ensure your district’s EEDA Accountability Coordinator is updated in the District and Entity Information Management (DEIM) system.

**Key Responsibilities and Actions Required:**

- **CSAR Submission:** Report career awareness activities for students in grades 6–12. Coordinators must collect data, consolidate it, and submit it to the SCDE.
- **Individual Graduation Plans:** Ensure plans are developed or updated annually for all students in grades 8–12.
- **Update Coordinator Information:** Verify or update your district’s EEDA Accountability Coordinator in the DEIM system.
- **Technical Assistance:** Attend SCDE's virtual Technical Assistance session in September for data collection support.

**Deadlines:**

Document Name	Deadline
Career Specialist Accountability Report (CSAR) - Period One (Aug–Dec 2024)	Friday, January 24, 2025

## EEDA Accountability Deadlines

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Document Name	Deadline
Career Specialist Accountability Report (CSAR) - Period Two (Jan–Jun 2025)	Sunday, June 15, 2025
Individual Graduation Plans Locked and Primary	Sunday, June 15, 2025

Further details and submission instructions will be sent to designated EEDA Accountability Coordinators.

**Contact:** For questions or further information, please contact Anna Duvall, School Counseling Personnel Liaison, at [aduvall@ed.sc.gov](mailto:aduvall@ed.sc.gov).