

MEMORANDUM

TO: District Superintendents
Volunteer Coordinators
Public Information Officers
School Principals or Administrators
School Counselors

FROM: Dr. Dwayne Gatson
Director, Office of Student and Community Engagement

DATE: April 15, 2025

RE: District Contact Information and School Needs Assessment

The South Carolina Department of Education launched a community engagement initiative in 2024 named *Project Raise Your Hand (PRYH)*, a needs-based program that at its core allows Agency employees to serve students and educators in the conduct of daily duties. As the program expands statewide and builds sustainable partnerships with faith, business, nonprofit, and other organizations to support students, teachers, and schools, it is important to obtain key information from every district and school.

The SCDE needs updated information about the needs of students, teachers, and schools in your district. We collect the information so we can best match those needs with people, organizations, and resources to support them. Please help us update our database by completing both surveys.

First, please have your district-level volunteer coordinator or PIO (whomever will oversee collection of school needs) complete this short [District Support Survey](#) and submit by **April 30, 2025**.

Second, please ensure this [School Needs Survey](#) reaches the school-level volunteer coordinator, school counselor, or administrator who typically oversees volunteers and have them complete and submit the survey by **May 22, 2025**.

Should you have any questions regarding either of the two survey forms, please contact Mrs. Carla Renfrow at ccrenfrow@ed.sc.gov.