TO: School Food Service Directors/Supervisors  
FROM: Ronald F. Jones  
      Director, Office of Health and Nutrition  
DATE: March 18, 2020  
RE: COVID-19: Updated Meal Service Guidance

We extend our sincere appreciation to each of you for your diligence in providing meals to the students of South Carolina during this very challenging time.

For School Food Authorities (SFA) who have received an approved waiver to provide meal service during unanticipated school closures, this memorandum provides approval for SFAs to serve multiple meals to students at one time. Deliveries can consist of enough food to last for up to five days per child through the end of each week.

Meals may be provided at non-congregate sites, by bus transit, or delivered to homes.

Adherence to federal confidentiality requirements must be complied with throughout the process no matter which mode of meal service is used. All meals must meet meal pattern requirements and food safety practices must be in place at all times.

All required documentation (meal counts records, production records, HACCP logs, etc.) must be maintained and available for review. Reimbursement will be processed through either the Seamless Summer Option (SSO) or Summer Food Service Program (SFSP) for meals served beginning March 16, 2020.

If you have any questions, please email your questions to waiverfood@ed.sc.gov or call 803-734-8186.