



**STATE OF SOUTH CAROLINA**  
**DEPARTMENT OF EDUCATION**

**MEMORANDUM**

**TO:** District Superintendents

**FROM:** Kristi Austin, PhD  
Director, Office of Assessment and Standards

**DATE:** March 26, 2024

**RE:** Biology 1 End-of-Course Examination Program Standard Setting

The Office of Assessment and Standards is searching for a group of educators representing our state to participate in two standard settings this summer. Standard setting is a process used to define performance standards and the cut scores that correspond to those levels. Cut scores will be determined for the End-of-Course Examination Program (EOCEP) for Biology 1 and the South Carolina Alternate Assessment (SC-ALT) for Biology 1.

The EOCEP standard setting is scheduled for **July 16–17** at the Marriot Hotel in Columbia, and the SC-ALT standard setting is scheduled for **June 11–12** in Columbia.

A lunch will be provided for participants each day. An honorarium will also be offered to participants not currently under contract with a school or district. For participants who live 50 miles or more from Columbia, the cost of dinner, lodging, and mileage will be reimbursed at the current state rate.

Educator expertise is essential to this critical step in the development process and will significantly impact science education in our state.

**Please encourage your teachers to complete the [committee application](#) by the end of the day on Tuesday, April 9. Selected teachers will be notified by email.**

For additional information, please contact Daniel Cammisa at [dcammisa@ed.sc.gov](mailto:dcammisa@ed.sc.gov) or Llewellyn Shealy at [lshealy@ed.sc.gov](mailto:lshealy@ed.sc.gov) for EOCEP and Roberta Ford at [reford@ed.sc.gov](mailto:reford@ed.sc.gov) for SC-ALT.