

## 2024-2025 Archibald Rutledge Scholarship Creative Writing Application

The South Carolina Department of Education (SCDE) announces the Archibald Rutledge Scholarship Program for 2024-2025. This program offers twelfth-grade students the opportunity to compete for scholarships in creative writing, dance, music, theatre, or visual arts. The purpose of the competition is to encourage and recognize academic and artistic excellence.

**Eligibility:** Twelfth-grade students (graduating in the spring of 2025) enrolled in public schools are eligible to participate in the scholarship competition. Students receiving the scholarships must be U.S. citizens who have attended South Carolina public schools for the past two consecutive years. The scholarships may be used for tuition, campus room/board, and instructional resource expenses at any South Carolina college or university. A student may only apply for a scholarship in one of the five areas.

### **Maximum Number of Creative Writing Entries per School:**

<b>1-100 students = 1 entry</b>	<b>301-400 students = 4 entries</b>	<b>601-700 students = 7 entries</b>
<b>101-200 students = 2 entries</b>	<b>400-500 students = 5 entries</b>	<b>701-800 students = 8 entries</b>
<b>201-300 students = 3 entries</b>	<b>501-600 students = 6 entries</b>	<b>801-900 students = 9 entries</b>

**Classification:** An entry is defined as an original composition, created by the applicant, utilizing any form of creative writing including, but not limited to, journals, diaries, letters, memoirs, essays, poetry, storytelling, speeches, and free writing. The composition should not exceed two, double-spaced pages in length.

**Entries:** Applicants must submit an original creation, reflection statement, process folio, and submission checklist.

**Creation:** The creation should be an original work produced by the applicant and should be a high-quality, final draft of the writing. The submitted creation will be used to evaluate the entry.

**Reflection Statement:** The reflection statement should address, in the artist's own words, the intent of the creation and compare the final product with the original concept. The reflection statement should be double-spaced and consist of no more than one page.

**Process Folio:** The process folio should contain documentation of the planning and development of the creative writing from the inception of the idea to the final draft. The process folio may include support materials such as drafts, notes from dialogues with peers and/or teachers, research, inspirations, interviews, pictures, and/or events upon which the creation is based.

**Submission Checklist:** Applicants must submit a signed checklist (attached below) indicating that they have submitted all required material to be considered for the competition.

Written creations produced in collaboration with others are not eligible for this competition. creations must be the original work of the applicant. Entries must be 8.5"x11" format. Applicants should keep a copy of all materials.

**Note:** If requested, submissions mailed to SCDE will be returned to the applicant by June 14, 2025. Entries will also be available for pick up at the SCDE (call 803-734-0715 for arrangements). An entry not claimed by the applicant by June 14, 2025, will become the property of the SCDE. Incomplete applications will not be scored. If minimum scores are not obtained, a scholarship will not be awarded.

**Selection Criteria:** Entries will be scored based on criteria listed in this section. The creation and process folio each count as 50 percent of the total score. The judges will consider the following when evaluating your work:

- **Organization**—Easy to read, neat, and understandable.
- **Creativity/Originality**—Innovative and interesting use of content, treatments, styles, and genres.
- **Quality of Expression**—Work expresses professional and emotional qualities that convey the writer's intent.
- **Process Folio**—Provides detail about the writing process and includes any research, inspirations, drafts, interviews, pictures, drawings, and/or events serving as a basis for the writing. The process folio is not merely a preliminary draft with grammar corrected.
- **Reflection Statement**—Addresses the process of creating the work, how the work relates to the writer, and the message or inspiration for the writing. The reflection statement is scored with the process folio.

**Awards:** One Archibald Rutledge Creative Writing Scholarship of approximately \$2,000 will be awarded to attend a South Carolina college or university. Two alternates may also be selected. The scholarship awards will be determined from the pool of entries in each discipline. The scholarship recipient and alternates will be announced in May 2025.

**Deadline:** Monday, February 19, 2025. Entries submitted electronically or in-person must be received by 5:00 p.m. on the day of the deadline. Mailed entries must be postmarked on or before Monday, February 19, 2025. Use this link for electronic submissions: [https://scde.formstack.com/forms/archibald\\_rutledge\\_scholarship](https://scde.formstack.com/forms/archibald_rutledge_scholarship)

**2024-2025 Archibald Rutledge Scholarship  
Creative Writing Application**

Please **type or print** this application and include it with each individual entry. The student's name should not appear on any submitted material except this application. Submit all required materials by Monday, February 19, 2025.

Student Name \_\_\_\_\_

Phone Number (include area code) \_\_\_\_\_

Home Address \_\_\_\_\_

City \_\_\_\_\_

Zip Code \_\_\_\_\_

Student's Personal E-mail \_\_\_\_\_

Parent/Guardian E-mail \_\_\_\_\_

School Name \_\_\_\_\_

School Phone Number (include area code) \_\_\_\_\_

School Address \_\_\_\_\_

City \_\_\_\_\_

Zip Code \_\_\_\_\_

School District \_\_\_\_\_

Creative Writing Teacher \_\_\_\_\_

Creative Writing Teacher's E-mail \_\_\_\_\_

School Scholarship Coordinator \_\_\_\_\_

School Scholarship Coordinator's E-mail \_\_\_\_\_

Number of Students in 12th Grade \_\_\_\_\_

I hereby verify this creation is the original work of this student who is a U.S. citizen and has attended South Carolina public schools for the past two consecutive years. Additionally, I certify that the number of entries from this school complies with SCDE guidelines.

\_\_\_\_\_  
School Scholarship Coordinator's Signature

\_\_\_\_\_  
Principal's Signature

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
Date

Mail (**postmarked** on or before February 19, 2025) or deliver to the SCDE (before or by 5:00 p.m. on February 19, 2025) to Roger Simpson, Archibald Rutledge Scholarship Program, SC Department of Education, 849 Learning Ln, West Columbia, SC 29172. Applications may also be submitted electronically via this link:

[https://scde.formstack.com/forms/archibald\\_rutledge\\_scholarship](https://scde.formstack.com/forms/archibald_rutledge_scholarship)

For more information, contact Roger Simpson at [rsimpson@ed.sc.gov](mailto:rsimpson@ed.sc.gov).

**2024-2025 Archibald Rutledge Scholarship  
Creative Writing Application**

**Checklist**

**Applicants must submit ALL required documents as outlined in this checklist. Incomplete applications will not be considered for scoring. Arrange the submission in the order listed below. Do not send any additional materials, such as transcripts or letters of recommendation. Do not place your name or other identifying information on the original creation, process folio, or reflection statement.**

- \_\_\_\_\_ Completed creative writing application attached to the original creation and process folio.**
- \_\_\_\_\_ One original creation —The original creation utilizes any creative writing form including, but not limited to, journals, diaries, letters, memoirs, essays, poetry, storytelling, speeches, and free writing. The creation does not exceed two, double-spaced pages in length. Do not send more than one creation per student. The creation counts toward 50 percent of the total score.**
- \_\_\_\_\_ One original process folio—The process folio includes documentation of the planning and development of the poem from the inception of the idea to the final draft. It may include support materials such as drafts and notes from dialogues with peers and/or teachers. The process folio counts toward 50 percent of the total score.**
- \_\_\_\_\_ One original reflection statement—The reflection statement is no more than one page, addresses the intent of the composition, and compares the final product with the original concept.**
- \_\_\_\_\_ One copy of this completed checklist.**
- \_\_\_\_\_ I request for my entry to be returned to me upon conclusion of the scholarship competition.**

**I have submitted ALL documentation required to apply for the 2024-2025 Archibald Rutledge Scholarship in creative writing. I understand that I will not be eligible for the Archibald Rutledge Scholarship competition if any of the above required materials are not included in my scholarship packet.**

**Student's signature** \_\_\_\_\_

**Print student's name** \_\_\_\_\_

**School** \_\_\_\_\_

## 2024-2025 Archibald Rutledge Scholarship Dance Application

The South Carolina Department of Education (SCDE) announces the Archibald Rutledge Scholarship Program for 2024-2025. This program offers twelfth-grade students the opportunity to compete for scholarships in creative writing, dance, music, theatre, or visual arts. The purpose of the competition is to encourage and recognize academic and artistic excellence.

**Eligibility:** Twelfth-grade students (graduating in the spring of 2025) enrolled in public schools are eligible to participate in the scholarship competition. Students receiving the scholarships must be U.S. citizens who have attended South Carolina public schools for the past two consecutive years. The scholarships may be used for tuition, campus room/board, and instructional resource expenses at any South Carolina college or university. A student may only apply for a scholarship in one of the five areas.

### **Maximum Number of Dance Entries per School:**

1-100 students = 1 entry	301-400 students = 4 entries	601-700 students = 7 entries
101-200 students = 2 entries	400-500 students = 5 entries	701-800 students = 8 entries
201-300 students = 3 entries	501-600 students = 6 entries	801-900 students = 9 entries

**Classification:** An entry is defined as an original creation of dance choreography timed at three to six minutes created for solo dancer or ensemble in any appropriate movement style. The applicant must perform in the recording of his or her creation.

**Entries:** Applicants must submit a recording of the performance of their choreographed dance, reflection statement, process folio, and submission checklist.

**Recording:** The performance recording should be in a video format that includes audio. (MP4 preferred) Recordings may be submitted via DVD or Flash Drive if sending application by mail.

**Reflection Statement:** The reflection statement should address, in the artist's own words, the intent of the choreographed dance and compare the final performance with the original concept. The reflection statement should be double-spaced and consist of no more than one page.

**Process Folio:** The process folio should contain documentation of the planning and development of the choreographed dance from the inception of the idea to the final performance. The process folio may include support materials such as written or video drafts, notes from dialogues with peers and/or teachers, research, inspirations, interviews, pictures, and/or events upon which the choreography is based.

**Submission Checklist:** Applicants must submit a signed checklist (attached below) indicating that they have submitted all required material to be considered for the competition.

Choreography produced in collaboration with others is not eligible for this competition. The performance recording will be used to evaluate the original choreography. Performance quality will not be evaluated other than that which is necessary to determine quality of expression. Written material must be 8.5"x11" format. Applicants should keep a copy of all materials.

**Note:** If requested, submissions mailed to SCDE will be returned to the applicant by June 14, 2025. Entries will also be available for pick up at the SCDE (call 803-734-0715 for arrangements). An entry not claimed by the applicant by June 14, 2025, will become the property of the SCDE. Incomplete applications will not be scored. If minimum scores are not obtained, a scholarship will not be awarded.

**Selection Criteria:** Entries will be scored based on criteria listed in this section. The **creation** and process folio each count toward 50 percent of the total score. The judges will consider the following when evaluating your work:

- **Organization**—There is a clear beginning, middle, and end; smooth transitions; and logical flow to the work.
- **Content/Originality**—Use of original movement; innovative and interesting use of content, treatments, styles, and genres.
- **Quality of Expression**—Use of dance elements to express professional and emotional qualities that convey the choreographer's intent.
- **Cohesiveness**—How the title, concept, music, theme/ideas, and movement choices work together to create a cohesive whole.
- **Process Folio**—Provides detail about the design process and includes any research, inspirations, reflections, drafts, interviews, pictures, drawings, and/or events serving as a basis for the choreography. The process folio is not merely a preliminary recording of the performance with mistakes and technique issues.
- **Reflection Statement**—Addresses the process of creating the choreography, how the creation relates to the student, and message or inspiration for the creation. The reflection statement is scored with the process folio.

**Awards:** One Archibald Rutledge Dance Scholarship of approximately \$2,000 will be awarded to attend a South Carolina college or university. Two alternates may also be selected. The scholarship awards will be determined from the pool of entries in each discipline. The scholarship recipient and alternates will be announced in May 2025.

**Deadline: Monday, February 19, 2025.** Entries submitted electronically or in-person must be received by 5:00 p.m. on the day of the deadline. Mailed entries must be postmarked on or before Monday, February 19, 2025. Use this link for electronic submissions: [https://scde.formstack.com/forms/archibald\\_rutledge\\_scholarship](https://scde.formstack.com/forms/archibald_rutledge_scholarship)

**2024-2025 Archibald Rutledge Scholarship  
Dance Application**

Please **type or print** this application and include it with each individual entry. The student's name should not appear on any submitted material except this application. Submit all required materials by Monday, February 19, 2025.

Student Name \_\_\_\_\_

Phone Number (include area code) \_\_\_\_\_

Home Address \_\_\_\_\_

City \_\_\_\_\_

Zip Code \_\_\_\_\_

Student's Personal E-mail \_\_\_\_\_

Parent/Guardian \_\_\_\_\_

School Name \_\_\_\_\_

School Phone Number (include area code) \_\_\_\_\_

School Address \_\_\_\_\_

City \_\_\_\_\_

Zip Code \_\_\_\_\_

School District \_\_\_\_\_

Dance Teacher \_\_\_\_\_

Dance Teacher's E-mail \_\_\_\_\_

School Scholarship Coordinator \_\_\_\_\_

School Scholarship Coordinator's E-mail \_\_\_\_\_

Number of Students in 12th Grade \_\_\_\_\_

I hereby verify this creation is the original work of this student who is a U.S. citizen and has attended South Carolina public schools for the past two consecutive years. Additionally, I certify that the number of entries from this school complies with SCDE guidelines.

\_\_\_\_\_  
School Scholarship Coordinator's Signature

\_\_\_\_\_  
Principal's Signature

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
Date

Mail (**postmarked** on or before February 19, 2025) or deliver to the SCDE (before or by 5:00 p.m. on February 19, 2025) to Roger Simpson, Archibald Rutledge Scholarship Program, SC Department of Education, 849 Learning Ln, West Columbia, SC 29172. Applications may also be submitted electronically via this link:

[https://scde.formstack.com/forms/archibald\\_rutledge\\_scholarship](https://scde.formstack.com/forms/archibald_rutledge_scholarship)

For more information, contact Roger Simpson at [rsimpson@ed.sc.gov](mailto:rsimpson@ed.sc.gov).

**2024-2025 Archibald Rutledge Scholarship  
Dance Application**

**Checklist**

Applicants must submit ALL required documents as outlined in this checklist. Incomplete applications will not be considered for scoring. Arrange the submission in the order listed below. Do not send any additional materials, such as transcripts or letters of recommendation. Do not place your name or other identifying information on the original creation, process folio, or reflection statement.

- \_\_\_\_\_ Completed dance application attached to the performance video and process folio.
- \_\_\_\_\_ Performance Video—Recording of the performance of your original dance choreography (three to six minutes) created for solo dancer or ensemble in any appropriate movement style. Do not send more than one dance composition per student. The composition counts toward 50 percent of the total score.
- \_\_\_\_\_ One original process folio—The process folio includes documentation of the planning and development of the dance from the inception of the idea to the final performance. It may include support materials such as written documentation, video drafts, research, and notes from dialogues with peers and/or teachers. The process folio counts toward 50 percent of the total score.
- \_\_\_\_\_ One original reflection statement—The reflection statement is no more than one page, addresses the intent of the creation, and compares the final product with the original concept.
- \_\_\_\_\_ One copy of this completed checklist.
- \_\_\_\_\_ I request for my entry to be returned to me upon conclusion of the scholarship competition.

I have submitted ALL documentation required to apply for the 2024-2025 Archibald Rutledge Scholarship in dance. I understand that I will not be eligible for the Archibald Rutledge Scholarship competition if any of the above required materials are not included in my scholarship packet.

\_\_\_\_\_  
Student's signature

\_\_\_\_\_  
Print student's name

\_\_\_\_\_  
School

## 2024-2025 Archibald Rutledge Scholarship Music Application

The South Carolina Department of Education (SCDE) announces the Archibald Rutledge Scholarship Program for 2024-2025. This program offers twelfth-grade students the opportunity to compete for scholarships in creative writing, dance, music, theatre, or visual arts. The purpose of the competition is to encourage and recognize academic and artistic excellence.

**Eligibility:** Twelfth-grade students (graduating in the spring of 2025) enrolled in public schools are eligible to participate in the scholarship competition. Students receiving the scholarships must be U.S. citizens who have attended South Carolina public schools for the past two consecutive years. The scholarships may be used for tuition, campus room/board, and instructional resource expenses at any South Carolina college or university. A student may only apply for a scholarship in one of the five areas.

### **Maximum Number of Music Entries per School:**

1-100 students = 1 entry	301-400 students = 4 entries	601-700 students = 7 entries
101-200 students = 2 entries	400-500 students = 5 entries	701-800 students = 8 entries
201-300 students = 3 entries	501-600 students = 6 entries	801-900 students = 9 entries

**Classification:** An entry is defined as an original vocal or instrumental composition created by the applicant timed at four to ten minutes for solo performer or small ensemble (recommended no more than five parts) utilizing any appropriate compositional technique. Arrangements of existing works will not be permitted for this competition.

**Entries:** Applicants must submit an original score and recording of the creation, reflection statement, process folio, and submission checklist.

**Score and Recording:** The entry must include the written score and a recording (MP3 preferred) of the creation. Computer-generated performances are discouraged; however, computer printouts of scores are permitted. The music application should be attached to the original score. The recording must include all parts written in the score.

**Reflection Statement:** The reflection statement should address, in the artist's own words, the intent of the composition and compare the final performance with the original concept. The reflection statement should be double-spaced and consist of no more than one page.

**Process Folio:** The process folio should contain documentation of the planning and development of the composition from the inception of the idea to the final product. The process folio may include support materials such as drafts, notes from dialogues with peers and/or teachers, research, inspirations, interviews, pictures, and/or events upon which the creation is based.

**Submission Checklist:** Applicants must submit a signed checklist (attached below) indicating that they have submitted all required material to be considered for the competition.

A musical composition written in collaboration with others is not eligible for this competition. The composition must be the applicant's original work. All process folio work must be submitted in an 8.5" x 11" format. Applicants should keep a copy of all materials.

**Note:** **If requested,** submissions mailed to SCDE will be returned to the applicant by June 14, 2025. Entries will also be available for pick up at the SCDE (call 803-734-0715 for arrangements). An entry not claimed by the applicant by June 14, 2025, will become the property of the SCDE. Incomplete applications will not be scored. If minimum scores are not obtained, a scholarship will not be awarded.

**Selection Criteria:** Entries will be scored based on criteria listed in this section. The creation (including technical accuracy, cohesiveness/originality, and quality of expression) and process folio each count as 50 percent of total score. The judges will consider the following when evaluating your work:

- **Composition**—There is a clear beginning, middle, and end; smooth transitions; and a logical flow to the work.
- **Technical Accuracy**—Demonstrates technical skills within the abilities of utilized voices/instruments.
- **Cohesiveness/Originality**—Use of cohesive style and original arrangement.
- **Quality of Expression**—Work expresses professional and emotional qualities that convey the music's intent.
- **Process Folio**—Provides detail about the composition process and includes any research, inspirations, reflections, drafts, interviews, pictures, and/or events serving as a basis for the composition. The process folio is not merely a preliminary draft of the score with mistakes and/or notation issues.
- **Reflection Statement**—Addresses the process of creating the work; how the work relates to the student, and the message or inspiration for the creation. The reflection statement is scored with the process folio.

**Awards:** One Archibald Rutledge Music Scholarship of approximately \$2,000 will be awarded to attend a South Carolina college or university. Two alternates may also be selected. The scholarship awards will be determined from the pool of entries in each discipline. The scholarship recipient and alternates will be announced in May 2025.

**Deadline: Monday, February 19, 2025.** Entries submitted electronically or in-person must be received by 5:00 p.m. on the day of the deadline. Mailed entries must be postmarked on or before Monday, February 19, 2025. Use this link for electronic submissions: [https://scde.formstack.com/forms/archibald\\_rutledge\\_scholarship](https://scde.formstack.com/forms/archibald_rutledge_scholarship)



**2024-2025 Archibald Rutledge Scholarship  
Music Application**

Please **type or print** this application and include it with each individual entry. The student's name should not appear on any submitted material except this application. Submit all required materials by Monday, February 19, 2025.

Student Name \_\_\_\_\_

Phone Number (include area code) \_\_\_\_\_

Home Address \_\_\_\_\_

City \_\_\_\_\_

Zip Code \_\_\_\_\_

Student's Personal E-mail \_\_\_\_\_

Parent/Guardian E-mail \_\_\_\_\_

School Name \_\_\_\_\_

School Phone Number (include area code) \_\_\_\_\_

School Address \_\_\_\_\_

City \_\_\_\_\_

Zip Code \_\_\_\_\_

School District \_\_\_\_\_

Music Teacher \_\_\_\_\_

Music Teacher's E-mail \_\_\_\_\_

School Scholarship Coordinator \_\_\_\_\_

School Scholarship Coordinator's E-mail \_\_\_\_\_

Number of Students in 12th Grade \_\_\_\_\_

I hereby verify this creation is the original work of this student who is a U.S. citizen and has attended South Carolina public schools for the past two consecutive years. Additionally, I certify that the number of entries from this school complies with SCDE guidelines.

\_\_\_\_\_  
School Scholarship Coordinator's Signature

\_\_\_\_\_  
Principal's Signature

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
Date

Mail (**postmarked** on or before February 19, 2025) or deliver to the SCDE (before or by 5:00 p.m. on February 19, 2025) to Roger Simpson, Archibald Rutledge Scholarship Program, SC Department of Education, 849 Learning Ln, West Columbia, SC 29172. Applications may also be submitted electronically via this link:

[https://scde.formstack.com/forms/archibald\\_rutledge\\_scholarship](https://scde.formstack.com/forms/archibald_rutledge_scholarship)

For more information, contact Roger Simpson at [rsimpson@ed.sc.gov](mailto:rsimpson@ed.sc.gov).



**2024-2025 Archibald Rutledge Scholarship  
Music Application**

**Checklist**

**Applicants must submit ALL required documents as outlined in this checklist. Incomplete applications will not be considered for scoring. Arrange the submission in the order listed below. Do not send any additional materials, such as transcripts or letters of recommendation. Do not place your name or other identifying information on the original creation, process folio, or reflection statement.**

- \_\_\_\_\_ Completed music application attached to the original composition/score and process folio.**
  
- \_\_\_\_\_ One original composition—Score (handwritten or digitally notated) for solo or small ensemble (recommended no more than five parts) created by the applicant. The composition may be written for vocal or instrumental performance, should be between four and ten minutes, and may utilize any appropriate compositional technique. Do not send more than one composition per student. The composition counts toward 50 percent of the total score.**
  
- \_\_\_\_\_ Performance recording—Audio recording of the performance of the composition. Computer-generated (midi) performances are discouraged. If the application is being mailed to SCDE, audio file may be submitted on a CD or USB flash drive.**
  
- \_\_\_\_\_ One original process folio—The process folio includes documentation of the planning and development of the composition from the inception of the idea to the final product. It may include support materials such as drafts, notes from dialogues with peers and/or teachers, research, inspirations, interviews, pictures, and/or events upon which the composition is based. The process folio counts toward 50 percent of the total score.**
  
- \_\_\_\_\_ One original reflection statement—The reflection statement is no more than one page, addresses the intent of the composition, and compares the final product with the original concept.**
  
- \_\_\_\_\_ One copy of this completed checklist.**
  
- \_\_\_\_\_ I request for my entry to be returned to me upon conclusion of the scholarship competition.**

**I have submitted ALL documentation required to apply for the 2024-2025 Archibald Rutledge Scholarship in dance. I understand that I will not be eligible for the Archibald Rutledge Scholarship competition if any of the above required materials are not included in my scholarship packet.**

**Student's signature** \_\_\_\_\_

**Print student's name** \_\_\_\_\_

**School** \_\_\_\_\_

## 2024-2025 Archibald Rutledge Scholarship Theatre Application

The South Carolina Department of Education (SCDE) announces the Archibald Rutledge Scholarship Program for 2024-2025. This program offers twelfth-grade students the opportunity to compete for scholarships in creative writing, dance, music, theatre, or visual arts. The purpose of the competition is to encourage and recognize academic and artistic excellence.

**Eligibility:** Twelfth-grade students (graduating in the spring of 2025) enrolled in public schools are eligible to participate in the scholarship competition. Students receiving the scholarships must be U.S. citizens who have attended South Carolina public schools for the past two consecutive years. The scholarships may be used for tuition, campus room/board, and instructional resource expenses at any South Carolina college or university. A student may only apply for a scholarship in one of the five areas.

### **Maximum Number of Theatre Entries per School:**

1-100 students = 1 entry	301-400 students = 4 entries	601-700 students = 7 entries
101-200 students = 2 entries	400-500 students = 5 entries	701-800 students = 8 entries
201-300 students = 3 entries	501-600 students = 6 entries	801-900 students = 9 entries

**Classification:** An entry is defined as an original one-act script with a runtime of eight to fifteen minutes.

**Entries:** Applicants must submit an original script, reflection statement, process folio, and submission checklist.

**Script:** The product should be an original work created by the applicant and should be a high-quality, final draft of the script. The submission will be used to evaluate the entry.

**Reflection Statement:** The reflection statement should address, in the artist's own words, the intent of the script and compare the final product with the original concept. The reflection statement should be double-spaced and consist of no more than one page.

**Process Folio:** The process folio should contain documentation of the planning and development of the script from the inception of the idea to the final product. The process folio may include support materials such as drafts, notes from dialogues with peers and/or teachers, research, inspirations, interviews, pictures, drawings, and/or events upon which the script is based.

**Submission Checklist:** Applicants must submit a signed checklist (attached below) indicating that they have submitted all required material to be considered for the competition.

Scripts created in collaboration with others are not eligible for this competition. All work should be submitted in 8.5" x 11" format. The applicant must write all scripts. Students may want to read about how to write a ten-minute play by going to 10-Minute-Plays.com at <http://www.10-minute-plays.com/>.

**Note:** If requested, submissions mailed to SCDE will be returned to the applicant by June 14, 2025. Entries will also be available for pick up at the SCDE (call 803-734-0715 for arrangements). An entry not claimed by the applicant by June 14, 2025, will become the property of the SCDE. Incomplete applications will not be scored. If minimum scores are not obtained, a scholarship will not be awarded.

**Selection Criteria:** Scripts will be scored based on criteria in this section. The script and process folio each count as 50 percent of the total score. The judges will consider the following when evaluating your work:

- **Organization**—Easy to read, neat, and understandable with a clear beginning, middle, and end.
- **Content/Originality**—Use of innovative treatments, styles, and genres.
- **Quality of Expression**—Work expresses professional and emotional qualities that convey the script's intent.
- **Playability**—Provisions made to demonstrate how the work would be realized on stage.
- **Process Folio**—Provides detail about the writing process and any research, inspirations, drafts, interviews, pictures, drawings, and/or events serving as a basis for the writing. The process folio is not merely a preliminary draft of the script.
- **Reflection Statement**—Addresses the process of creating the script, how the script relates to the student, and the message or inspiration for the script. The reflection statement is scored with the process folio.

**Awards:** One Archibald Rutledge Theatre Scholarship of approximately \$2,000 will be awarded to attend a South Carolina college or university. Two alternates may also be selected. The scholarship awards will be determined from the pool of entries in each discipline. The scholarship recipient and alternates will be announced in May 2025.

**Deadline: Monday, February 19, 2025.** Entries submitted electronically or in-person must be received by 5:00 p.m. on the day of the deadline. Mailed entries must be postmarked on or before Monday, February 19, 2025. Use this link for electronic submissions: [https://scde.formstack.com/forms/archibald\\_rutledge\\_scholarship](https://scde.formstack.com/forms/archibald_rutledge_scholarship)

**2024-2025 Archibald Rutledge Scholarship  
Theatre Application**

Please type or print this application and include it with each individual entry. The student's name should not appear on any submitted material except this application. Submit all required materials by Monday, February 19, 2025.

Student Name \_\_\_\_\_

Phone Number (include area code) \_\_\_\_\_

Home Address \_\_\_\_\_

City \_\_\_\_\_

Zip Code \_\_\_\_\_

Student's Personal E-mail \_\_\_\_\_

Parent/Guardian E-mail \_\_\_\_\_

School Name \_\_\_\_\_

School Phone Number (include area code) \_\_\_\_\_

School Address \_\_\_\_\_

City \_\_\_\_\_

Zip Code \_\_\_\_\_

School District \_\_\_\_\_

Theatre Teacher \_\_\_\_\_

Theatre Teacher's E-mail \_\_\_\_\_

School Scholarship Coordinator \_\_\_\_\_

School Scholarship Coordinator's E-mail \_\_\_\_\_

Number of Students in 12th Grade \_\_\_\_\_

I hereby verify this creation is the original work of this student who is a U.S. citizen and has attended South Carolina public schools for the past two consecutive years. Additionally, I certify that the number of entries from this school complies with SCDE guidelines.

\_\_\_\_\_  
School Scholarship Coordinator's Signature

\_\_\_\_\_  
Principal's Signature

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
Date

Mail (**postmarked** on or before February 19, 2025) or deliver to the SCDE (before or by 5:00 p.m. on February 19, 2025) to Roger Simpson, Archibald Rutledge Scholarship Program, SC Department of Education, 849 Learning Ln, West Columbia, SC 29172. Applications may also be submitted electronically via this link:

[https://scde.formstack.com/forms/archibald\\_rutledge\\_scholarship](https://scde.formstack.com/forms/archibald_rutledge_scholarship)

For more information, contact Roger Simpson at [rsimpson@ed.sc.gov](mailto:rsimpson@ed.sc.gov).

**2024-2025 Archibald Rutledge Scholarship  
Theatre Application**

**Checklist**

**Applicants must submit ALL required documents as outlined in this checklist. Incomplete applications will not be considered for scoring. Arrange the submission in the order listed below. Do not send any additional materials, such as transcripts or letters of recommendation. Do not place your name or other identifying information on the original creation, process folio, or reflection statement.**

- \_\_\_\_\_ **Completed theatre application attached to the script and process folio.**
- \_\_\_\_\_ **One original script—An original script is defined as an original, one-act play with a runtime of eight to fifteen minutes. Do not send more than one script per student. The script counts toward 50 percent of the total score.**
- \_\_\_\_\_ **One original process folio—The process folio includes documentation of the planning and development of the work from the inception of the idea to the final script. It may include support materials such as drafts, notes from dialogues with peers and/or teachers, research, inspirations, interviews, pictures, drawings, and/or events upon which the script is based. The process folio counts toward 50 percent of the total score.**
- \_\_\_\_\_ **One original reflection statement—The reflection statement is no more than one page, addresses the intent of the script, and compares the final product with the original concept.**
- \_\_\_\_\_ **One copy of this completed checklist.**
- \_\_\_\_\_ **I request for my entry to be returned to me upon conclusion of the scholarship competition.**

**I have submitted ALL documentation required to apply for the 2024-2025 Archibald Rutledge Scholarship in theatre. I understand that I will not be eligible for the Archibald Rutledge Scholarship competition if any of the above required materials are not included in my scholarship packet.**

\_\_\_\_\_  
**Student's signature**

\_\_\_\_\_  
**Print student's name**

\_\_\_\_\_  
**School**

## 2024-2025 Archibald Rutledge Scholarship Visual Arts Application

The South Carolina Department of Education (SCDE) announces the Archibald Rutledge Scholarship Program for 2024-2025. This program offers twelfth-grade students the opportunity to compete for scholarships in creative writing, dance, music, theatre, or visual arts. The purpose of the competition is to encourage and recognize academic and artistic excellence.

**Eligibility:** Twelfth-grade students (graduating in the spring of 2025) enrolled in public schools are eligible to participate in the scholarship competition. Students receiving the scholarships must be U.S. citizens who have attended South Carolina public schools for the past two consecutive years. The scholarships may be used for tuition, campus room/board, and instructional resource expenses at any South Carolina college or university. A student may only apply for a scholarship in one of the five areas.

### **Maximum Number of Visual Art Entries per School:**

1-100 students = 1 entry	301-400 students = 4 entries	601-700 students = 7 entries
101-200 students = 2 entries	400-500 students = 5 entries	701-800 students = 8 entries
201-300 students = 3 entries	501-600 students = 6 entries	801-900 students = 9 entries

**Classification:** An entry is defined as original artwork that must be a completed, rendered visual creation, produced by the applicant. Art is limited to two-dimensional work such as drawing, painting, mixed media, printmaking, and collage. **No three-dimensional work, photography, photographs of artwork, or computer-generated images will be accepted.** All artwork must be original and not be copies of master artworks or comic art.

**Entries:** Applicants must submit an original artwork, reflection statement, process folio, and submission checklist.

**Artwork:** Submissions must not be matted or framed and **should not exceed 18" x 24"**. All artwork must be signed on the back of the work. The application should be attached to the back of the artwork and included as the first page of the process folio.

**Reflection Statement:** The reflection statement should address, in the artist's own words, the intent of the artwork and compare the final product with the original concept. The reflection statement should be double-spaced and consist of no more than one page.

**Process Folio:** The process folio should contain documentation of the planning and development of the artwork from the inception of the idea to the final product. Process folios may include support materials such as drafts, notes from dialogues with peers and/or teachers, research, inspirations, interviews, pictures, sketches, and/or events upon which the artwork is based.

**Submission Checklist:** Applicants must submit a signed checklist (attached below) indicating that they have submitted all required material to be considered for the competition.

Artwork produced in collaboration with others is not eligible for this competition. All process folio work should be submitted in an 8.5" x 11" format. Applicants should keep a copy of all material.

**Note:** If requested, submissions will be returned to the applicant by June 14, 2025. Entries will also be available for pick up at the SCDE (call 803-734-0715 for arrangements). Artwork not claimed by the applicant by June 14, 2025, will become the property of the SCDE. Incomplete applications will not be scored. If minimum scores are not obtained, a scholarship will not be awarded.

**Selection Criteria:** Artwork will be scored based on criteria listed in this section. The artwork and process folio each count as 50 percent of the total score. The judges will consider the following when evaluating your work:

- **Originality/Creativity**—Use of original content, cohesive style, and innovative techniques, materials, and processes.
- **Composition**—Use of an aesthetic arrangement of the subject matter and elements and principles of design.
- **Quality of Expression**—Work expresses professional and emotional qualities that convey the artist's intent.
- **Process Folio**—Provides detail about the process of creating the artwork and includes any research, inspirations, drafts, interviews, pictures, sketches, and/or events upon which you based your artwork. The process folio is not merely a first draft of the artwork.
- **Reflection Statement**—Addresses items such as the process of your work, how the work relates to you, and the message or inspiration for your artwork. The reflection statement is scored with the process folio.

**Awards:** One Archibald Rutledge Visual Arts Scholarship of approximately \$2,000 will be awarded to attend a South Carolina college or university. Two alternates may also be selected. The scholarship awards will be determined from the pool of entries in each discipline. The scholarship recipient and alternates will be announced in May 2025.

**Deadline:** Monday, February 19, 2025. Entries must be received at the SCDE by 5:00 p.m. on Monday, February 19, 2025, or postmarked on or before Monday, February 19, 2025. Use this link for electronic submissions: [https://scde.formstack.com/forms/archibald\\_rutledge\\_scholarship](https://scde.formstack.com/forms/archibald_rutledge_scholarship)

**2024-2025 Archibald Rutledge Scholarship  
Visual Arts Application**

Please **type or print** this application and include it with each individual entry. The student's name should only appear on the back of the artwork and on this application. Submit all required materials by Monday, February 19, 2025.

Student Name \_\_\_\_\_

Phone Number (include area code) \_\_\_\_\_

Home Address \_\_\_\_\_

City \_\_\_\_\_

Zip Code \_\_\_\_\_

Student's Personal E-mail \_\_\_\_\_

Parent/Guardian E-mail \_\_\_\_\_

School Name \_\_\_\_\_

School Phone Number (include area code) \_\_\_\_\_

School Address \_\_\_\_\_

City \_\_\_\_\_

Zip Code \_\_\_\_\_

School District \_\_\_\_\_

Visual Arts Teacher \_\_\_\_\_

Visual Arts Teacher's E-mail \_\_\_\_\_

School Scholarship Coordinator \_\_\_\_\_

School Scholarship Coordinator's E-mail \_\_\_\_\_

Number of Students in 12th Grade \_\_\_\_\_

I hereby verify this artwork is an original creation by this student who is a U.S. citizen and has attended South Carolina public schools for the past two consecutive years. Additionally, I certify that the number of entries from this school complies with SCDE guidelines.

\_\_\_\_\_  
School Scholarship Coordinator's Signature

\_\_\_\_\_  
Principal's Signature

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
Date

Mail (**postmarked** on or before February 19, 2025) or deliver to the SCDE (before or by 5:00 p.m. on February 19, 2025) to Roger Simpson, Archibald Rutledge Scholarship Program, SC Department of Education, 849 Learning Ln, West Columbia, SC 29172. Applications may also be submitted electronically via this link:

[https://scde.formstack.com/forms/archibald\\_rutledge\\_scholarship](https://scde.formstack.com/forms/archibald_rutledge_scholarship)

For more information, contact Roger Simpson at [rsimpson@ed.sc.gov](mailto:rsimpson@ed.sc.gov).

**2024-2025 Archibald Rutledge Scholarship  
Visual Arts Application**

**Checklist**

Applicants must submit ALL required documents as outlined in this checklist. Incomplete applications will not be considered for scoring. Arrange the submission in the order listed below. Do not send any additional materials, such as transcripts or letters of recommendation. Do not place your name or other identifying information on the original creation, process folio, or reflection statement.

- \_\_\_\_\_ Completed visual arts application attached to the original artwork and process folio.
- \_\_\_\_\_ One original artwork—The original artwork must be a completed, rendered visual creation produced by the applicant. Submissions are limited to two-dimensional works including mediums such as drawing, painting, mixed media, printmaking, and collage. No three-dimensional work, photography, photographs of artwork, or computer-generated images will be accepted. The artwork counts toward 50 percent of the total score.
- \_\_\_\_\_ One original process folio—The process folio includes documentation of the planning and development of the artwork from the inception of the idea to the final product. It may include support materials such as drafts and notes from dialogues with peers and/or teachers, research, inspirations, interviews, pictures, sketches, and/or events upon which the artwork is based. The process folio counts toward 50 percent of the total score.
- \_\_\_\_\_ One original reflection statement—The reflection statement is no more than one page, addresses the intent of the artwork, and compares the final product with the original concept.
- \_\_\_\_\_ One copy of this completed checklist.
- \_\_\_\_\_ I request for my entry to be returned to me upon conclusion of the scholarship competition.

I have submitted ALL documentation required to apply for the 2024-2025 Archibald Rutledge Scholarship in dance. I understand that I will not be eligible for the Archibald Rutledge Scholarship competition if any of the above required materials are not included in my scholarship packet.

\_\_\_\_\_  
Student's signature

\_\_\_\_\_  
Print student's name

\_\_\_\_\_  
School



## 2024-2025 ARCHIBALD RUTLEDGE SCHOLARSHIP PROGRAM

**Deadline to apply is Monday, February 19, 2025.**

**What is it?** The Archibald Rutledge Scholarship program, named for South Carolina's first poet laureate, offers twelfth-grade students (enrolled in a public school in South Carolina) the opportunity to compete for a scholarship in creative writing, dance, music, theatre, or visual arts as well as encourages and recognizes academic and artistic excellence among South Carolina students.

**What does the program include?** Students will mail or deliver original creations, process folios, and other required documentation in one of the five arts disciplines (creative writing, dance, music, theatre, or visual arts) to the South Carolina Department of Education.

**When does the program begin?** Applications will be available online in October 2024. All application material may be submitted online or by mail; however, artwork for the visual arts competition must be mailed or delivered in person to the SCDE. The deadline to submit an entry online or in-person is Monday, February 19, 2025, by 5:00 p.m. Mailed entries must be postmarked on or before Monday, February 19, 2025. Entries will not be accepted after the deadline. Entries should have been created during the 2024-2025 school year.

**How will the students be recognized?** Five scholarships (approximately \$2,000 each) will be awarded in May 2025. The South Carolina Department of Education will make the necessary arrangements to transfer the scholarship funds directly to the South Carolina college or university of the student's choice. Students planning to attend an out-of-state college or university are ineligible to receive an award. The recipients may also be recognized by their local schools/school districts.

### **Eligibility criteria:**

- Students must currently be enrolled in twelfth grade in a public school in South Carolina.
- Students must plan to attend a South Carolina college or university.
- Students must be a U.S. citizen and have attended public school in South Carolina for the past two years.
- Students may only apply for a scholarship in one of the five arts disciplines.

**General composition criteria include (click on the individual arts form to access the application and criteria for that arts form):**

- **Creative Writing**—An entry is defined as an original composition, created by the applicant, utilizing any form of creative writing including, but not limited to, journals, diaries, letters, memoirs, essays, poetry, storytelling, speeches, and free writing. The composition should not exceed two, double-spaced pages in length.
- **Dance**—An entry is defined as an original creation of dance choreography timed at three to six minutes created for solo dancer or ensemble in any appropriate movement style. The applicant must perform in the recording of his or her creation.
- **Music**—An entry is defined as an original vocal or instrumental composition created by the applicant timed at four to ten minutes for solo performer or small ensemble (recommended no more than five parts) utilizing any appropriate compositional technique. Arrangements of existing works will not be permitted for this competition.
- **Theatre**—An entry is defined as an original one-act script created by the applicant with a runtime of eight to fifteen minutes.
- **Visual Arts**—An entry is defined as original artwork that must be a completed, rendered visual creation, produced by the applicant. Art is limited to two-dimensional work such as drawing, painting, mixed media, printmaking, and collage. Artwork must not be copies of master artworks or comic art.

### **Additional Information:**

- Entries produced in collaboration with others are not eligible for this competition.
- A panel of professionals in each of the five scholarship areas will select a recipient for each of the disciplines. The decision of the judges is final.
- Students may compete in one scholarship area only.
- Student creations and process folios each count toward 50 percent of the total score.
- Student names or other identifying information should not be permanently written on the original creation, process folio, and reflection statement.

Additional criteria that each applicant/creation must meet are included on the individual entry forms.

**How do students apply?** Eligible and interested students apply through their school counseling office between December 2024, and February 19, 2025. For more information, contact your school counseling office or Roger Simpson at [rsimpson@ed.sc.gov](mailto:rsimpson@ed.sc.gov).

LINK for electronic submissions: [https://scde.formstack.com/forms/archibald\\_rutledge\\_scholarship](https://scde.formstack.com/forms/archibald_rutledge_scholarship)