



STATE OF SOUTH CAROLINA
DEPARTMENT OF EDUCATION

MEMORANDUM

TO: District Superintendents
District Safety Coordinators

FROM: James B. Rawl
Director, Office of Safe Schools

DATE: July 2, 2024

RE: 2024 Model Safe Schools Checklist Submission

Proviso 1A.37. (SDE EIA: Aid to Districts Draw Down) states, in part, that school districts, Palmetto Unified District, and the Department of Juvenile Justice must work with local law enforcement agencies, and when necessary, state law enforcement agencies in order to ensure that the district has an updated school safety plan in place.

To meet the requirements of Proviso 1A.37, districts must complete the 2024 Model Safe Schools Checklist. There were no substantive changes to the checklist that required approval by the State Board of Education (SBE). District representatives should submit their official 2024 Checklist electronically via the SC School Safety Portal (SCSSP) by September 1, 2024. Each district should submit only one checklist for the entire district. Districts should not submit checklists for individual schools.

The SCSSP is only accessible via the [SCDE Member Center](#). As a result, the web access coordinator (WAC) in each district must assign the "Model Safe School District User" role to district-level individuals responsible for inputting and editing information and uploading documents. If you have questions about the SCSSP, please contact Larry Huff, Business Analyst, at lhuff@ed.sc.gov.

For additional clarification, please contact James Rawl at 803-734-1698 or Jbrawl@ed.sc.gov.