



**STATE OF SOUTH CAROLINA**  
**DEPARTMENT OF EDUCATION**

**TO:** District Superintendents  
District Safety Coordinators

**FROM:** James B. Rawl,  
Director, Office of Safe Schools

**DATE:** August 1, 2023

**RE:** 2023 Model Safe Schools Checklist Submission

Proviso 1A.37. (SDE EIA: Aid to Districts Draw Down) states, in part, that school districts, Palmetto Unified District, and the Department of Juvenile Justice must work with local law enforcement agencies, and when necessary, state law enforcement agencies in order to ensure that the district has an updated school safety plan in place.

To meet the requirements of Proviso 1A.37, districts must complete the 2023 Model Safe Schools Checklist, which was approved by the State Board of Education (SBE) on June 13, 2023. Districts representatives should submit their official 2023 Checklist electronically via the SC School Safety Portal (SCSSP) by **September 1, 2023**.

The SCSSP is only accessible via the [SCDE Member Center](#). As a result, the web access coordinator (WAC) in each district must assign the "Model Safe School District User" role to district-level individuals responsible for inputting and editing information and uploading documents. If you have questions about the SCSSP, please contact Larry Huff, Business Analyst, at [lhuff@ed.sc.gov](mailto:lhuff@ed.sc.gov).

For additional clarification, please contact James Rawl at 803-734-1698 or [Jbrawl@ed.sc.gov](mailto:Jbrawl@ed.sc.gov).