



STATE OF SOUTH CAROLINA
DEPARTMENT OF EDUCATION

MEMORANDUM

TO: District Superintendents
District Instructional Leaders
School Principals
District Strategic Plan Contacts

FROM: Dr. Abbey Duggins
Director, Office of Early Learning and Literacy

DATE: August 29, 2023

RE: 2023–24 District and School Reading Plans (due October 13)

The Read to Succeed Act requires that the South Carolina Department of Education (SCDE), with the approval of the State Board of Education (SBE), develop, implement, evaluate, and continuously refine a comprehensive state plan for prekindergarten through grade twelve to improve reading achievement. The South Carolina State Reading Plan has been developed to guide the support of the SCDE for districts and schools. The South Carolina State Reading Plan also provides guidance to district and school plans as they work to support the reading and writing development of their students with research-based, outcomes-oriented strategies. The South Carolina State Reading Plan was approved by the SBE on June 10, 2015.

The current deadline for submission of district and school reading plans is **October 13, 2023**. All school and district plans should be submitted through the Formstack survey links listed below.

- [District Literacy Reflection Tool](#)
- [Primary and Elementary School Reflection Tool](#)
- [Middle and Secondary School Reflection Tool](#)

The format will remain overall the same as the 2022–23 reading plans, with the addition of new questions from Proviso 1A.73 asking districts to reflect on their plans for literacy instruction, intervention, and curriculum.

These reading plans (also referred to as reflection tools) help the SCDE support districts and schools when monitoring the implementation of reading plans, the setting of SMART goals, and development of action steps for the school year. The 2023–24 literacy tools reflect the state's implementation of Multi-Tiered System of Supports (MTSS). A hard copy of all literacy tools

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may be found here: <https://ed.sc.gov/instruction/early-learning-and-literacy/read-to-succeed1/reading-plans-state-district-and-school/>.

As a reminder, the literacy tools now include sections for measuring goal progress from the prior school year and setting goals for the current school year. All schools and districts are required to use the provided third grade proficiency goal as one of their reading plan goals. Literacy support for every student must be addressed through reading plans. Support for students in CATE programs or alternative programs should be included in the plan for the connected or home high school. Schools serving multiple grade bands (ex. K–8) may complete the primary and elementary tool only.

More detailed directions on how to complete and submit the literacy tools are attached.

For questions pertaining to the completion and submission of the reading plans, please contact Marie Gibbons at 803-734-0529 or mgibbons@ed.sc.gov.