MEMORANDUM

TO: District Superintendents  
    District Instructional Leaders  
    Read to Succeed Liaisons  
    PowerSchool Coordinators

FROM: Quincie L. Moore, Ph.D.  
    Director, Office of Early Learning and Literacy

DATE: March 10, 2020

RE: 2020 Summer Reading Camps

The Read to Succeed Team in the Office of Early Learning and Literacy (OELL) at the South Carolina Department of Education (SCDE) is gearing up to support districts for the 2020 Read to Succeed Summer Reading Camps (SRC). This memorandum contains important information regarding this year’s SRC.

Section 59-155-130 of the Read to Succeed Act requires the SCDE to monitor and report annually to the State Board of Education (SBE) the following data to determine the success rate of SRC:

- Number of students enrolled in camps by grade level;
- Number of students, by grade level, who successfully complete camps;
- Number of third graders promoted to fourth grade;
- Number of third graders retained; and
- Final district expenditure data.

Each district will complete mandatory pre- and post-camp reporting. **Pre-camp surveys must be submitted by May 1, 2020.** We understand that changes can occur after the pre-camp survey has been submitted and prior to the start of SRC; therefore, the OELL will send a second and final request for updates to the pre-camp surveys at the end of May. The pre-camp survey form can be accessed here: [https://scde.formstack.com/forms/2020srcsurvey](https://scde.formstack.com/forms/2020srcsurvey).
This year, the SCDE is moving the SRC and Third Grade Retention data collection to PowerSchool (previously, this data was collected through Microsoft Access submissions). **SRC PowerSchool data will be due by August 15, 2020.** The Office of Research and Data Analysis (ORDA) has developed resources for PowerSchool coordinators, including:

- Recorded training presentations with high-level overviews of summer school setup and data collection. We recommend that all PowerSchool coordinators and anyone involved in summer school data entry review these training presentations. They may be found here: [https://ed.sc.gov/instruction/early-learning-and-literacy/read-to-succeed1/tasessions-and-webinars-for-read-to-succeed/](https://ed.sc.gov/instruction/early-learning-and-literacy/read-to-succeed1/tasessions-and-webinars-for-read-to-succeed/).

The ORDA and OELL will host a webinar to discuss setup and answer questions from PowerSchool coordinators on March 18, 2020, from 10:00 a.m. to 11:00 a.m. The webinar may be accessed here: [https://scde.adobeconnect.com/r2s/](https://scde.adobeconnect.com/r2s/). The webinar will be recorded and posted on the Read to Succeed webpage linked above. We ask that all PowerSchool coordinators first review the setup presentation before participating in the webinar. Districts needing a hands-on workshop session should reach out to powerschool@ed.sc.gov and request a training.

A webinar for Read to Succeed Liaisons and SRC points of contact will be held March 25, 2020, from 10:00 a.m. to 11:00 a.m. The webinar will cover general camp requirements, and will be recorded and posted to the SRC webpage. The link to the webinar may be found here: [https://scde.adobeconnect.com/srcoverview20/](https://scde.adobeconnect.com/srcoverview20/).

The OELL strongly recommends SRC coordinators begin:

- identifying site locations;
- continuing the process and timeline for identifying students for participation including parent notification;
- establishing a process for hiring teachers who have at least an add-on literacy endorsement, or who have documented and demonstrated substantial success in helping students comprehend grade-level texts; and
- connecting with their district’s PowerSchool coordinator to begin planning for this summer’s data collection.

Should you have questions regarding the 2020 Read to Succeed SRC, please contact Marie Gibbons at mgibbons@ed.sc.gov or 803-734-0529. If you have questions regarding the Read to Succeed PowerSchool summer setup, please contact the PowerSchool team in the ORDA at powerschool@ed.sc.gov.