

CABINETMAKING 1, 2, 3, 4
COURSE CODES: 6080, 6081, 6082, 6083
STUDENT PROFILE

STUDENT'S NAME		TEACHER'S NAME	
School Year/Semester	Date Began	Date Completed	Grade

Directions: Document student's progress using the applicable rating scales below: Enter date of completion under the appropriate column.

- 0 - Has not received instruction in this area / **no experience or knowledge of this task (N/A)**
 1 – Requires additional instruction and or **close supervision (60-69)**
 2 – Can perform the task completely with **limited supervision (70-79)**
 3 – Can apply and perform **independently (80-100)**

A. SAFETY		0	1	2	3
1	Review school safety policies and procedures.				
2	Review classroom safety rules and procedures.				
3	Review safety procedures for using equipment in the classroom.				
4	Identify major causes of work-related accidents in office environments.				
5	Demonstrate safety skills in an office/work environment.				

B. STUDENT ORGANIZATIONS		0	1	2	3
1	Identify the purpose and goals of a Career and Technology Student Organization (CTSO).				
2	Explain how CTSOs are integral parts of specific clusters, majors, and/or courses.				
3	Explain the benefits and responsibilities of being a member of a CTSO.				
4	List leadership opportunities that are available to students through participation in CTSO conferences, competitions, community service, philanthropy, and other activities.				
5	Explain how participation in CTSOs can promote lifelong benefits in other professional and civic organizations.				

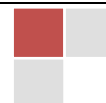
C. TECHNOLOGY KNOWLEDGE		0	1	2	3
1	Demonstrate proficiency and skills associated with the use of technologies that are common to a specific occupation.				
2	Identify proper netiquette when using e-mail, social media, and other technologies for communication purposes.				



3	Identify potential abuse and unethical uses of laptops, tablets, computers, and/or networks.				
4	Explain the consequences of social, illegal, and unethical uses of technology (e.g., piracy; cyberbullying, illegal downloading; licensing infringement; inappropriate uses of software, hardware, and mobile devices in the work environment).				
5	Discuss legal issues and the terms of use related to copyright laws, fair use laws, and ethics pertaining to downloading of images, photographs, documents, video, sounds, music, trademarks, and other elements for personal use.				
6	Describe ethical and legal practices of safeguarding the confidentiality of business-related information.				
7	Describe possible threats to a laptop, tablet, computer, and/or network and methods of avoiding attacks.				
D. PERSONAL QUALITIES AND EMPLOYABILITY SKILLS		0	1	2	3
1	Demonstrate punctuality.				
2	Demonstrate self-representation.				
3	Demonstrate work ethic.				
4	Demonstrate respect.				
5	Demonstrate time management.				
6	Demonstrate integrity.				
7	Demonstrate leadership.				
8	Demonstrate teamwork and collaboration.				
9	Demonstrate conflict resolution.				
10	Demonstrate perseverance.				
11	Demonstrate commitment.				
12	Demonstrate a healthy view of competition				
13	Demonstrate a global perspective.				
14	Demonstrate health and fitness.				
15	Demonstrate self-direction.				
16	Demonstrate lifelong learning.				
E. PROFESSIONAL KNOWLEDGE		0	1	2	3
1	Demonstrate effective speaking and listening skills.				
2	Demonstrate effective reading and writing skills.				
3	Demonstrate mathematical reasoning.				
4	Demonstrate job-specific mathematics skills.				



5	Demonstrate critical-thinking and problem-solving skills.				
6	Demonstrate creativity and resourcefulness.				
7	Demonstrate an understanding of business ethics.				
8	Demonstrate confidentiality.				
9	Demonstrate an understanding of workplace structures, organizations, systems, and climates.				
10	Demonstrate diversity awareness.				
11	Demonstrate job acquisition and advancement skills.				
12	Demonstrate task management skills.				
13	Demonstrate customer-service skills.				
F. APPLYING WOOD VENEERS AND PLASTIC LAMINATES		0	1	2	3
1	Apply adhesives.				
2	Apply edge banding.				
3	Apply laminate to core.				
4	Apply wood edges.				
5	Cut plastic to size.				
6	Fit plastic laminate joints (plane joints).				
7	Trim edges.				
G. ASSEMBLING, FASTENING, AND INSTALLING COMPONENTS		0	1	2	3
1	Apply clamping devices (assemble clamping devices).				
2	Assemble drawers.				
3	Assemble ends, back, bracing, and face frame.				
4	Assemble face frame.				
5	Assemble joint.				
6	Assemble panel door (assemble panels).				
7	Attach molding/trim.				
8	Fasten parts with nails.				
9	Fasten parts with screws.				
10	Fasten parts with staples.				
11	Fasten top to casework.				
12	Glue boards edge to edge.				
13	Install catches.				



14	Install doors.				
15	Install drawer rail and guides.				
16	Install hinges.				
17	Install pulls and knobs.				
18	Install shelves.				
19	Install track and slide for sliding doors.				
20	Reinforce joints with block/dowel.				
H. CUTTING AND SHAPING COMPONENTS		0	1	2	3
1	Cut butt joint.				
2	Cut counter top.				
3	Cut dado/rabbet joint.				
4	Cut doors.				
5	Cut doweled joint.				
6	Cut drawer guides and runners (rails).				
7	Cut drawer front, sides, back, and bottom.				
8	Cut ends, back, and interior bracing.				
9	Cut face frame.				
10	Cut miter joints.				
11	Cut molding/trim.				
12	Cut mortise and tenon joints.				
13	Cut out for sink.				
14	Cut frames and panels.				
15	Cut shelving.				
16	Cut spline joints.				
17	Cut tongue and groove joints.				
18	Edge (shape) counter top.				
19	Plane stock.				
20	Square solid stock.				
I. DESIGNING AND LAYING OUT		0	1	2	3
1	Determine materials from a blueprint.				
2	Draw detailed plans.				



3	Estimate labor and material cost.				
4	Sketch shop plans.				
J. FINISHING SURFACES		0	1	2	3
1	Apply lacquers.				
2	Apply paints.				
3	Apply stains.				
4	Apply varnishes/polyurethane.				
5	Apply wood filler to nail or screw holes.				
6	Clean surfaces.				
7	Remove excess glue.				
8	Sand surfaces.				
9	Swell dents.				
K. PERFORMING ADMINISTRATION FUNCTIONS		0	1	2	3
1	Assemble data for bookkeeping service.				
2	Charge sales to customers' accounts.				
3	Conduct cash sales.				
4	Demonstrate cabinet types.				
5	Discharge employee.				
6	Interview applicants for employment.				
7	Order stock.				
8	Orient new employees.				
9	Pay accounts payable.				
10	Prepare bank deposits.				
11	Prepare customer billing.				
12	Prepare employee payroll.				
13	Reconcile bank statement.				
14	Schedule work assignments.				
15	Set up work stations.				
16	Take inventory.				
L. TRANSPORTING AND INSTALLING CABINETS		0	1	2	3



1	Fasten cabinet to wall.				
2	Trim cabinets (fit and trim base cabinets).				
3	Prepare cabinets for hauling.				

