

## **2024-25 I-CAR TESTING INFORMATION FORM**

### **1. Name of Test**

End of Program Exam Non-structural and Refinishing (EPEN1) and (EPER1) Pro-Level 1

### **2. Name And Address of Test Provider**

I -CAR 5125 Trillium Blvd Hoffman Estates, IL 60192

Ph: 800 422-7872 Fax 800 590-1215

### **3. Number of Test Items (Each of Test If Multiple Tests)**

EPEN1 50 questions

EPER1 50 questions

### **4. Length of Test (Each Test If Multiple Tests)**

Each test is recommended for 60 minutes but 2 hours can be allotted for special circumstances.

### **5. Technology Requirements for Testing Lab**

- Internet access
- Google Chrome version 51 or higher
- Screen size 1024 x 768 (1280x 1024) recommended
- Cookie enabled
- Pop ups allowed
- All users to have a valid email, I-CAR ID to serve as username and to receive program communications.
- The schools email server must allow non-student users (instructors or staff) to receive emailed communications from the I-CAR.com domain.
- Due to variation in proxy servers and networks addition action may be required.

### **6. Web Site to Register Students for Test**

**[I-CAR Registration](#)**

### **7. Step-By-Step Directions for Registering Students For Test**

- Students must register for and receive an I-CAR identification number.
- Students must complete the on line introduction course and live classwork
- The instructor contacts I-CAR the activation of the EPEN1 and EPER1 exams.

- Students will log into their I-CAR accounts and take the EPEN1 & EPER1 exams.

## **8. Web Site for Test Administration Directions**

- Instructor creates a student roster of eligible students and emails the list to I-CAR for activation of the exam.
- Computers are assigned to each student.
- Students log into their I-CAR accounts and take the EPEN1 and EPER1 exams.

## **9. Test Provider Contact Person's Name and Title**

Blanca Carrasco, Sr. Administrator, Customer Care – primary

Rob Ashby, SE Region Business Development, Principal

## **10. Test Contact Person's Phone Number**

Phone: 800-422-7872 x 212 or 847 463-5212

## **11. Test Contact's Person's E-Mail Address**

[schools@i-car.com](mailto:schools@i-car.com)

## **12. Phone Number for Technical Assistance During The Test**

800-422-7872 x 212 or 847 463-5212

## **13. Is a sample test provided?**

No

## **14. Are sample test items provided?**

No

## **15. What fields of data are required to be entered to register students for a test?**

Student name

- First and Last
- Student's individual I-CAR ID number

## **16. Who can register students for a test?**

Instructor

**17. Who can administer the test?**

Instructor

**18. Are teachers allowed to administer/proctor the tests?**

Yes

**19. Remote/virtual capabilities?**

“Intro to Collision Repair” – 14 Online classes including online testing. Non-Structural and Refinish Pro-Level courses are delivered by the instructor and are available as a virtual delivery format. The test is a paper test and would require the instructor to email test to students and manually grade and report test scores back to I-CAR. There are some online tests for the NS or Ref Pro-Level courses.

**20. What are the rules for proctors?**

Proctor/ instructor is responsible for verifying the student’s identity, enabling the computer-based test for the student, and providing general oversight of the student during the testing session. This includes ensuring that there is no cheating of any kind.

**21. How do test administrators/proctors advise you of accommodations needed by students, as required in student’s IEPs, for example?**

No advisement required.

**22. What accommodations do you routinely provide for individual students?**

Students with special needs may receive reasonable accommodations for their special needs provided that those accommodations do not compromise test integrity. It is the school's responsibility to determine and provide for those special needs as required.

The test delivery system automatically allows twice the recommended time to complete each exam with no special action required by I-CAR or the proctor / instructor.

**23. What are the dates for test administration during the 2024-25 school year?**

Fall testing window August 12, 2024 – February 14, 2025

Spring testing window February 15, 2025 – June 11, 2025

**24. When are the results available?**

Upon completion of the exam

**25. Who receives the test results?**

Through I-CAR portal, both the instructor and student can view the exam score.

**26. What extra steps, if any, are required to be completed by schools/teachers, before students can be registered for tests? These steps might be specific to SC.**

- Students must complete I-CAR's "Intro to Collision Repair Series" (14 online modules)
- Student must complete the live class course work for Non-Structural and Refinishing along with the associated test. Some courses may be available in an online version.
- Instructor must compile a list of students eligible for the test and register them with I-CAR.

**27. What is the cut score for the test?**

EPEN1 50 questions, cut point of 35 to equal 70%

EPER1 50 questions, cut point of 35 to equal 70%