

**Office of Career and Technical Education and Student Transition Services
Consortium Agreement**

Name of Consortium: _____

LEA Serving as the Fiscal Agent: _____

Name of Member LEA: _____

Transfer of Funds

The LEA agrees to transfer to the consortium the LEA's FY _____ allocation under either the federal Title I –Strengthening Career and Technical Education for the 21st Century Act (Perkins V) or the state EIA allocation. The consortium's fiscal agent will submit an application on behalf of the consortium to the South Carolina Department of Education (SCDE) for selected funding. The fiscal agent of the consortium will serve as the applicant and coordinate all services and activities detailed in the grant application for the share goals of all consortium member LEAs.

District and Consortium hereby mutually agree to the following conditions:

- The fiscal agent agrees to file a Perkins Local Application as part of the annual grant application and required reports with the SCDE.
- The fiscal agent is responsible for the use of all grant funds and ensuring that the project is carried out by the consortium members in accordance with federal and state law.
- Each member LEA is legally responsible to carry out the activities it agrees to perform and use funds and items that it receives through the consortium in accordance with federal and state requirements that apply to the grant.
- Each LEA will have one authorized representative on the consortium board.
- The budget and Perkins Local Application for the consortium shall be developed by the Consortium CTE Administrator and the consortium board.
- All items purchase will remain the property of the consortium.
- The fiscal agent will provide a plan for the final disposition of equipment and materials purchased with federal or state funds.
- Each LEA is bound to the conditions in the grant application, will adhere to the federal and state assurances as listed as part of the grant application, and will maintain records and other support materials to ensure all conditions and assurances are met.
- The Consortium CTE Administrator agrees to coordinate and maintain all material, data, documents and records to assure that consortium and member LEAs are meeting federal and state requirements for monitoring, fiscal reporting (including budget modifications), and other related items that impact upon the requirements of the Perkins V.
- For purposes of federal and state accountability reporting and program improvement, the LEAs agree to use safe and secure methods when accessing and review data in accordance with FERPA.

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Shared Goals

The LEA's allocation transferred to the consortium shall be used for purposes and programs that are for the shared goals which are mutually beneficial of all consortium members. The fiscal agent of the consortium may not subgrant back to the participating LEAs the amounts they contributed to the consortium. (Code of Federal Regulations 34 CFR Part 403 Subpart E)

Signatures

LEA's Authorized Representative Signature

The school board has authorized me to sign on the LEA's behalf to participate as a member of the consortium. I certify to the best of my knowledge the information provided in this agreement is accurate and that the LEA as a member of the consortium will comply with the provisions of the federal and state assurances. As a member of the consortium, the LEA agrees to bind to all requirements and assurances in the grant application.

Signature of LEA's Authorized Representative

Print Name and Title

Date

Consortium's Authorized Representative Signature

The consortium accepts the above-named LEA to participate in the consortium. I am an authorized representative of the fiscal agent signing on behalf of the consortium.

Signature of LEA's Authorized Representative

Print Name and Title

Date