DISTANCE EDUCATION APPROVED CURRICULA

2019-2020

Adult Education programs may use any distance education software that is approved by the local district. If the distance education software is used to collect attendance hours, the software must have time and date stamp capability. The following distance education curricula have been approved:

- A+
- Acellus
- Achieve3000
- ALEKS Prep for GED Mathematics (McGraw Hill)
- Apex Learning
- Aztec Software, including GED Flash
- Burlington English
- Career Ready 101 (ACT)
- ConnectED (McGraw Hill)
- Edgenuity
- Edmentum (formerly PLATO)
- EdReady
- Essential Education (TABE Academy/GED Academy)
- Fuel Education
- Grad Point
- iPathways
- IXL
- KET Fast Forward
- Khan Academy
- Key Train (ACT)
- Learning Express Library (contact Libraries@LearningExpressLLC.com to request reports access)
- Learning Upgrade (see page 2 for guidelines for documenting distance hours)
- New Readers Press Online Learning
- Odysseyware
- Paxen Focus
- Paxen Skills Tutor
- Rosetta Stone Advantage (Formerly Tell Me More-Auralog)
- Rosetta Stone Foundations
- Schoology
- Spark3000
- Townsend Press’s Online Learning Center
- VirtualSC (VSC)
- Worldwide Interactive Network (WIN) for Learning
Guidelines for Recording Distance Hours for Learning Upgrade

1. Follow all guidelines regarding Distance Education as outlined in the South Carolina Adult Education Assessment Policy, Section VII: Distance Education, pages 24-25.

2. Use the report, Student Time Report (see below), to determine distance hours. Only the time spent outside of class can be recorded for distance learning.

3. For this application, time is to be recorded per completed lesson. Programs may enter actual time up to 18 minutes per lesson (per developer’s estimated time to complete lessons).

4. Programs may round up daily Total Time to the nearest quarter-hour. In the example below, the student’s daily Total Time is 57 minutes, or 0.95 hours. The program may round up to 1.0 and enter 1 hour distance learning into LACES.

EXAMPLE DISTANCE HOURS FOR LEARNING UPGRADE

1. Run Student Time Report

2. Cross reference dates/times for Student_1 with on-site sign-in logs; Student_1 was absent from class on August 28. Record distance hours for August 28 only.

3. Convert the minutes to decimals. (Divide the minutes by 60. Example: 5 minutes = 5/60 = 0.08)

### Example: August 28

<table>
<thead>
<tr>
<th>Date</th>
<th>Lesson</th>
<th>Minutes</th>
<th>Conversion</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aug. 28</td>
<td>10</td>
<td>5</td>
<td>0.08</td>
</tr>
<tr>
<td>Aug. 28</td>
<td>9</td>
<td>6</td>
<td>0.10</td>
</tr>
<tr>
<td>Aug. 28</td>
<td>8</td>
<td>6</td>
<td>0.10</td>
</tr>
<tr>
<td>Aug. 28</td>
<td>8</td>
<td>18</td>
<td>0.30</td>
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<tr>
<td>Aug. 28</td>
<td>7</td>
<td>9</td>
<td>0.15</td>
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<tr>
<td>Aug. 28</td>
<td>7</td>
<td>13</td>
<td>0.22</td>
</tr>
</tbody>
</table>

**Totals:** 57

**Actual time was 20 minutes; however, programs may only credit up to 18 minutes per lesson.**

**57 Minutes = 0.95 hours (Time entered into LACES = 1 hour)**

Distance Education Approved Curricula