The AEFLA Partners and Partnership Coordination table applies to Considerations 4 and 10 & 11 (responses to items 4a and 10 & 11.c, as applicable). In the table on the next page, outline and describe any partnerships and collaborative efforts that have been established or will be established for the benefit of the students and program.

Guidance on completing the AEFLA Partners and Partnership Coordination table follows below.

**Program Name:** List the name of the program.

**County/Counties to be Served:** List the counties that will be served by your program.

**Partner:** List the name of the organization, entity, and/or agency with which your program will partner.

**Partner Type:** There are various partners within the workforce and education system. Indicate the partner type as one of the following: Core (WIOA Title 1-Adult, Dislocated and Youth services, WIOA Title III-Wagner-Peyser, WIOA Title IV-Vocational Rehabilitation), One-Stop, or other.

**Activities and/or Support Services:** List the activities (e.g., conducting a workshop) and/or support services (transportation, etc.) the partner will offer adult education students.

**Service Coordination/Partnership Agreement:** Describe how services will be coordinated between your organization and the partner and what services the partner will provide or briefly describe the agreement or partnership arrangement.

**Referral Process:** Outline the referral process, to and from, the partner. Indicate your contact person and/or person responsible for all or parts of the referral process.

| **Program Name:**  **County/Counties to be Served:** |
| --- |
| **Program Type:**  Adult Education |

| **Partner** | **Partner Type** | **Activities and/or**  **Support Service(s)** | **Service Coordination/**  **Partnership Agreement** | **Referral Process** |
| --- | --- | --- | --- | --- |
| Transport X  ***EXAMPLE*** | Other | Transportation | Transport X will provide bus passes at a reduced rate to AE students with an adult education ID. | Students receive a voucher from the AE receptionist and provide that to the bus driver. Vouchers are reconciled on a monthly basis. |
| Transport X  ***EXAMPLE*** | Other | Job Shadowing | Students with an interest in truck driving can shadow a bus driver for a 2-3 day period. The bus driver receives an evaluation form to assess the student. The student receives a self-reflection form to help assess continued interest in the field. | Once students complete 20 hours, they can sign-up with the CCN to shadow a bus driver. The CCN coordinates with the HR manager a time for the student to shadow a bus driver. |
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