

Professional Certified Staff Position Codes Fiscal Year 2020-21		Certified and Non-certified						
Position Code	Position Description	Eligible to Receive Teacher Supply \$	NBC	Funded Indicator	ADEPT Required Indicator	TECHNOLOGY		Narrative
						PROFICIENT Required Indicator		
01	Principal	No	No	No	No	Yes		Must be certified. Director of Charter School and Interim Principal's may use this code
02	Assistant Principal, Co-principal	No	No	No	No	Yes		Vice Principal
**03	Special Education (Itinerant)	Yes	Yes	Yes	Yes	Yes		
**04	Prekindergarten (Child Development)	Yes	Yes	Yes	Yes	Yes		Child Development teachers that are funded through CERDEP
**05	Kindergarten	Yes	Yes	Yes	Yes	Yes		Elementary School Kindergarten Teacher
**06	Special Education (Self-Contained)	Yes	Yes	Yes	Yes	Yes		
**07	Special Education (Resource)	Yes	Yes	Yes	Yes	Yes		
**08	Classroom Teacher	Yes	Yes	Yes	Yes	Yes		<b>Be sure to enter the Subject/Grade in the "Notes" field;</b> Interventionist's with a classroom/office, roster, and are paid from the teacher salary scale should be coded as an 08. If they are not paid from the teacher salary scale, they will be coded as a 12.
**09	Retired Teachers	Yes	Yes	Yes	Yes	Yes		Retired Teachers/Post TERI Teachers with Negotiated Salary which may be less than minimum salary schedule.
10	Library Media Specialist/School Librarian	Yes	Yes	Yes	Yes	Yes		
11	Guidance Counselor	Yes	Yes	Yes	Yes	Yes		Director of Guidance, Career Guidance, Career Development Facilitators that are certified Guidance Counselors (Please specify in "Notes" field)
12	Other Professional Instruction-Oriented	No	Yes	No	Yes	Yes		School-based nonadministrative personnel who work with classroom teachers in an instructional or curriculum coordinator capacity or any other school-based personnel not requiring principal/administrative supervisory certification. Include curriculum and instructional facilitators (CIF) and curriculum specialists. <b>Be sure to enter the position title in the "Notes" field.</b>
13	Director, Career & Technology Education Ctr.	No	No	No	No	No		
14	Assistant Director, Career & Technology Education Center	No	No	No	No	No		
15	Coordinator, Job Placement	No	No	No	No	No		
16	Director, Adult Education	No	No	No	No	No		
**17	Speech Therapist	Yes	Yes	Yes	Yes	Yes		Speech Correctionalist, Language Therapist, Speech Language Pathologist; Will only receive Teacher Supply and/or TSS if certified
**18	ROTC Instructor	Yes	No	Yes	No	No		
19	Temporary Instruction-Oriented Personnel	No	No	No	No	No		Long-Term Substitute; Only put employee in the system if they have worked 10 or more days for the district; If they work at different locations, they can be put at the district office; On a Letter of Agreement; Experience Verification Form must be filled out to receive credit
20	Director, Finance/Business	No	No	No	No	No		
21	Manager, District Accountant/Accounting	No	No	No	No	No		
22	Bookkeeper	No	No	No	No	No		
**23	Career Specialist	Yes	No	No	No	No		School-Based; If CDF's are certified Guidance Counselors, use code 11; Funded through the Education and Economic Development Act (EEDA); Career Development Facilitator, Career Counselor
24	Supervisor, Payroll	No	No	No	No	No		
25	Purchasing Agent	No	No	No	No	No		
26	Director, Food Services	No	No	No	No	No		
27	Technology/IT Personnel	No	No	No	No	No		Data Processing Personnel, Include PowerSchool Coordinator in this category if not the Director of Technology (33). <b>Be sure to include the position title in the "Notes" field</b>
28	Director/Personnel/HR	No	No	No	No	No		
29	Other Personnel Positions	No	No	No	No	No		<b>Be sure to include the position title in the "Notes" field</b>
30	Director, Maintenance	No	No	No	No	No		Superintendent of Buildings & Grounds
31	Director, Alternative Program/School	No	No	No	No	No		
32	Assistant Director, Maintenance	No	No	No	No	No		

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33	Director, Technology	No	No	No	No	No	
34	Director, Transportation	No	No	No	No	No	Supervisor of Vehicles
35	Coordinator, Federal Projects	No	No	No	No	No	Title 1, Title VI, and so on
36	School Nurse	No	No	Yes	No	No	Nurse Assistant; <b>Be sure to include the license number in the "professional license" field</b>
37	Occupational/Physical Therapist	No	No	Yes	No	No	
38	Orientation/Mobility Instructor	No	No	Yes	No	No	
39	Audiologist	No	No	Yes	No	No	
40	Social Worker	No	No	Yes	No	No	
41	Director, Student Services	No	No	No	No	No	
42	Director, Attendance	No	No	No	No	No	
43	Other Professional Noninstructional Staff	No	No	No	No	No	District-Based ; does not provide instruction; <b>Be sure to include the position title in the "Notes" field</b>
44	Teacher Specialist	No	Yes	No	No	Yes	
45	Principal Specialist	No	No	No	No	Yes	
46	Purchased-Service Contractors	No	No	No	Yes	Yes	Any employee paid through third-party, not paid by district. <b>Be sure to include the position title in the "Notes" field</b>
47	Director, Athletics	No	No	No	No	No	
48	Assistant Superintendent, Noninstruction	No	No	No	No	No	Deputy and Associate Superintendents
49	Assistant Superintendent, Instruction	No	No	No	No	No	Deputy and Associate Superintendents
50	District Superintendent	No	No	No	No	No	County Superintendents
51	Vacant						
52	Area Superintendent	No	No	No	No	No	
53	Director, Instruction	No	No	No	No	No	
54	Supervisor, Elementary Education	No	No	No	No	No	
55	Supervisor, Secondary Education	No	No	No	No	No	
56	Supervisor, Adult Education	No	No	No	No	No	Adult Program Coordinator
57	Director, Career and Technology Education	No	No	No	No	No	
58	Director, Special Services	No	No	No	No	No	IDEA Coordinator; Special Education Director
59	Director, Early Childhood Development	No	No	No	No	No	
60	Coordinator, AP/G&T	No	No	No	No	No	
61	Vacant	No	No	No	No	No	
62	Coordinator, Fine Arts	No	No	No	No	No	
63	Coordinator, Business & Office Education	No	No	No	No	No	
64	Director, Business & Marketing Education	No	No	No	No	No	Distributive Education Coordinator
65	Coordinator, English	No	No	No	No	No	
66	Coordinator, Reading	No	No	No	No	No	
67	Coordinator, Foreign Language	No	No	No	No	No	
68	Coordinator, Health/Science Technology	No	No	No	No	No	Health Occupations Coordinator
69	Coordinator, Health, Safety, PE	No	No	No	No	No	
70	Vacant	No	No	No	No	No	
71	Coordinator, Industrial Arts	No	No	No	No	No	
72	Coordinator, Mathematics	No	No	No	No	No	
73	Coordinator, Music	No	No	No	No	No	
74	Coordinator, Science	No	No	No	No	No	
75	Educational Evaluator	No	No	No	No	No	
76	Coordinator, Social Studies	No	No	No	No	No	
77	Coordinator, Trade and Industrial	No	No	No	No	No	
78	Coordinator, Special Education	No	No	No	No	No	
79	Coordinator, Driver Education	No	No	No	No	No	
80	Supervisor, District Library Media Services	No	No	No	No	No	

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81	Coordinator, Guidance	No	No	No	No	No	
82	Coordinator, Early Childhood Education	No	No	No	No	No	
83	Coordinator, Parenting/Family Literacy	No	No	No	No	No	
84	Coordinator, Elementary Education	No	No	No	No	No	
85	Psychologist	No	No	Yes	No	No	Mental Health Counselors, Psychologist Interns (Enter license number in "professional license" field)
86	Support Personnel	No	No	No	No	No	Secretaries, Guidance Secretary, Guidance Clerk, Other Office Clerical, Nonprofessional Personnel
*87*	Reading/Literacy Coach	No	Yes	No	No	Yes	Can provide assistance to teachers and students. They cannot be a classroom teacher. Only those that are paid with Read to Succeed funds should be coded here. Cannot be coded 87 part-time and 08 teacher. They can only coach teachers NOT students. Must not be assigned to a classroom, must not serve as an administrator. Proviso 1.66
88	Administrative Assistant, Co-Principal	No	No	No	No	No	School level, non-certified
89	Title I Instructional Paraprofessional	No	No	No	No	No	Title One Aides
90	Library Aide	No	No	No	No	No	
91	Child Development Aide	No	No	No	No	No	Aides funded through the Early Childhood Education Pilot Program (CDEPP); Other names include Paraprofessional and Instructional Assistant
92	Kindergarten Aide	No	No	No	No	No	Other names include Paraprofessional and Instructional Assistant
93	Special Education Aide	No	No	No	No	No	Other names include Paraprofessional and Instructional Assistant
94	Instructional Aide	No	No	No	No	No	Regular Classroom Teacher Aide
95	Grant Writer	No	No	No	No	No	
96	Director, Communications/PIO	No	No	No	No	No	
97	Instructional Coach	No	Yes	No	Yes	Yes	School-Based. Literacy (NOT reading coaches)
98	Adult Education Teacher	No	No	No	Yes	Yes	
99	Other District Office Staff	No	No	No	No	No	District-Based Employees; Directors, Assistant Directors, Coordinators, Specialists, etc.
**	Special Schools (5207, 5208, and 5209) Position codes 03-11, 17-18, and 23 MUST BE CERTIFIED.						