



**STATE OF SOUTH CAROLINA**  
**DEPARTMENT OF EDUCATION**

**MOLLY M. SPEARMAN**  
*STATE SUPERINTENDENT OF EDUCATION*

**MEMORANDUM**

**TO:** School Business Officials

**FROM:** Melanie Cooper  
Office of Finance  
Financial Services Section

**DATE:** December 18, 2019

**RE:** Verification of New National Board Certified Teachers

Enclosed is a listing received from the National Board for Professional Teaching Standards (NBPTS) of the employees in your district that achieved National Board Certification in December 2019. Please verify the attached list providing us with any necessary changes, deletions, or additions. Also, provide the state certificate ID, position code, and FTE for each employee.

These teachers will receive \$5,000 for one five-year period beginning this school year.

A due date of January 13, 2020 is needed in order to begin regular monthly payments in January. You may mail this form to: SC Department of Education, 1429 Senate Street, Room 311-B, Columbia, SC 29201 or email to [mcooper@ed.sc.gov](mailto:mcooper@ed.sc.gov). If you have any questions, please call me at 803-734-8135.

Attachment

cc: NBC Liaisons