



STATE OF SOUTH CAROLINA
DEPARTMENT OF EDUCATION

MOLLY M. SPEARMAN
STATE SUPERINTENDENT OF EDUCATION

MEMORANDUM

TO: District Finance Officers
District Technology Directors

FROM: Felicia Poston, Director
Office of Finance

DATE: November 16, 2016

RE: 45-day Data Verification

The following links are being provided to you for your 45-day student data reports:

<http://ed.sc.gov/finance/financial-services/student-data/membership-counts/>

<http://ed.sc.gov/finance/financial-services/student-data/student-accountability-counts/>

The selection process for your individual school and district reports require the following steps in this order. Both report types default to 2016-17 and 45-day:

1. Report Type – Choose District – The Public Charter District will choose Charter and the state agency districts will choose Agencies
2. Report Options – Select School
3. District – Check your district box
4. School – Select all – your district totals will also appear in this selection of reports at the end.

A few notes of importance:

- The deadline for ALL review is close of business **December 9, 2016**. This is a firm date so we can adjust EFA payments in January.
- Please note that ALL Pupil in Poverty counts appear at the district level *only* and are reflected in the 12th grade. These are preliminary counts based on your current 45-Day ADM. Counts will be revised after the close of business December 9 based on final figures. There are NO poverty counts reported at the school level. Poverty calculations will remain the same as reported in 2013-14 using free/reduced lunch and Medicaid.

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- The methodology for funding all Add-on Weightings categories this year except for Pupils in Poverty will be calculated as an ADM.
- Please carefully review all reports. You may notice that some schools do NOT have add-on weights reported. This could mean one of two things: (1) the extract has not been sent or (2) there are no students that appear in any of the add-on categories for that school. This would tend to be highly unusual.
- The links provided above will be updated twice daily. As long as you continue to submit revised extracts between now and December 9, you can go in and retrieve corrected reports.
- Updates should continue to be submitted through Enrich.

If you have any questions, please contact Sue Martinez at smartine@ed.sc.gov or 803-734-8145.

Thank you for your patience as we have worked to get you the most accurate data for Education Finance Act funding.

Attachment

CC: District Technology Directors