

## MEMORANDUM

**TO:** District Finance Officers  
District Technology Directors  
District PowerSchool Coordinators

**FROM:** Joshua Byers  
District Financial Services Manager

**DATE:** March 24, 2026

**RE:** Home Instruction Report

Pursuant to the provisions under Section 59-65-40 of the SC Code of Laws, any pupil who was approved and received Home Instruction between the 1<sup>st</sup> and 135<sup>th</sup> day of school must be included in this report. Report only those students that are supervised by your district. Students whose instruction is conducted under the sponsorship of the South Carolina Association of Independent Home Schools are not eligible for funding.

Please report the number of homeschooled pupils in your district using the attached form. The form is a one-page consolidated district report and should not be reported individually by schools. The number (head count) of home instructed pupils in your district should be reported after the 135<sup>th</sup> day of school and sent to the Office of Finance no later than April 21, 2026.

Funding will be disbursed after reports have been received and compiled. Funds should be recorded under Revenue 3132, Sub fund 100.

Districts must retain the appropriate documentation for each pupil, a copy of the Home Instruction form, and a listing by-name of all approved pupils.

Please send completed forms and direct any questions to Michael Scheele, [mscheele@ed.sc.gov](mailto:mscheele@ed.sc.gov).

## HOME INSTRUCTION REPORT FORM

*FY26 135th Day*

**District Name:** \_\_\_\_\_

**District Contact:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

\_\_\_\_\_ Number of pupils approved by your local school district board and received Home Instruction between the 1<sup>st</sup> and 135<sup>th</sup> day of school, under the provisions of Section 59-65-40, of the 1976 Code of laws, as amended July 1, 1988. *Students whose instruction is conducted under the auspices of the South Carolina Association of Independent Home Schools are not eligible for funding.*

I certify that this report is true and correct.

\_\_\_\_\_  
Superintendent's Signature or Designee

Return this form to Michael Scheele at [mscheele@ed.sc.gov](mailto:mscheele@ed.sc.gov) by **Tuesday, April 21, 2026.**