

South Carolina Department of Education Update

SCASBO 2022 Spring Conference

“Power of the Past, Force of the Future”

March 10, 2022

Molly M. Spearman – State Superintendent of Education

Budget Data

- Projected Weighted Pupil Units for FY 23 (local districts only) - 982,347
- Projected Weighted Pupil Units for FY 23 (Charter Authorizers) – 61,525
- Estimated SE Average Teacher Salary-\$55,898

Budget (Ways & Means)

- State Aid to Classrooms- \$227 million
 - \$123.7 million (General Fund) and \$103.3 (EIA)
 - New Education Funding Methodology
 - SMSS increases by \$4,000 per cell
- Teacher Supply Increase- \$2,260,000
 - Increased from \$275 to \$300 per teacher
- Bus Driver Salary Increase- 5% -\$4,297,076
 - Proviso 117.149 *School Bus Driver salary and fringe funding to school districts shall be increased by **three percent**.*

Budget (Ways & Means) – Capital Funding

- Capital Funding for Disadvantaged Schools
 - \$140 million non-recurring
 - Up to \$25 million for districts that are consolidating with another districts.
 - Based upon those districts with the highest poverty and those with the buildings in the greatest need.
 - Disbursement request process

Savannah River Site Litigation

Funds will be disbursed to the SCDE by September 30, 2022 for the following entities:

- (a) Barnwell County Consolidated High School& CATE Center.....\$110,000,000;
- (b) Aiken County Public School District.....\$30,000,000;
- (c) Allendale School District Capital Improvements.....\$15,000,000;
- (d) Edgefield County School District Workforce Equipment and Training..... \$1,600,000;
- (e) Bettis Academy Preparatory School Renovation and Construction.....\$1,200,000;
- (f) Fox Creek Athletic Complex.....\$1,000,000;

Budget (Ways & Means) - continued

- Instructional Materials- \$100 Million (non-recurring)
 - Social studies
 - Science
- Virtual SC-\$5.4million
- Maintenance of Equity/Effort-\$10 million

Budget (Ways & Means) continued Page 2

- Health Insurance increase (18.1%)
 - A portion will be rolled into the new funding formula
 - Another portion will still go out under 3181
- CERDEP-potential to increase with the use of carryforward funding.
 - *The Department of Education and the Office of Frist Steps Readiness are authorized to utilize carry forward funds and federal funds to supplement the amount expended for materials and equipment.*

Noncertified Teacher

1.99. (SDE: Noncertified Teacher Hiring) For the 2022-23 school year, a school district may hire noncertified teachers in critical needs geographic areas and subject areas if a certified teacher is not available. All noncertified teachers must possess baccalaureate degrees or graduate degrees from a regionally accredited college or university in the subject they are hired to teach. Districts must require that all noncertified teachers must undergo a background check pursuant to Sections 59-19-117 and 59-25-115. For purposes of this provision, “noncertified teacher” does not include applicants who meet eligibility requirements for the Career and Technology work-based certification in the respective fields. On a form prescribed by the department, districts must provide the Department of Education with the name of the noncertified teacher, school where the teacher is employed, and subject area in which the teacher was hired to teach. A district that terminates a registered noncertified teacher from employment shall notify the department of the termination and the reason for termination within ten days after the termination.

Other Items

- Expanded list for earnings limitation waiver in 9-1-1795
 - Expanded list will be on website but now also includes elementary and early childhood education.
 - Remember the list changes annually
 - Revised process
- Reduction for Virtual:
 - Only impacts a few districts over 5%
 - Funding will be adjusted beginning in the April payments
 - Revenue per pupil reduction similar to S.935

Other Items - continued

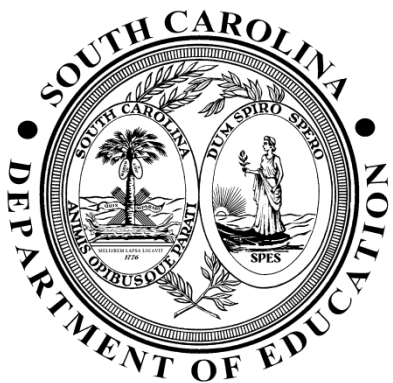
- Projections/SMSS

- Fiscal Impacts

- Proviso 1A.75:

After management of a school district formerly under a state of emergency declared by the State Superintendent of Education has been relinquished and returned to the local board of education, the school district must provide the State board of Education with monthly updates on economic and academic conditions within the district.

Questions ?



Grants Updates

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ESSER Reporting Requirements – Codes

- **CARES**
- Fund 220
- Revenue 4975

- **ESSER II**
- Fund 225
- Revenue 4977

- **ESSER III**
- Fund 218
- Revenue 4974

ESSER Reporting Requirements

- Template Available
 - **SCDE ESSER** web page
 - Reporting and Monitoring
 - <https://ed.sc.gov/policy/federal-education-programs/esser-funding-information/>
 - The ARP ESSER III Quarterly Report Form is available in the right margin of the ARP ESSER Funding web page and is a downloadable Excel file.
- Send the completed spreadsheet to: grantsaccounting@ed.sc.gov
- No backup documentation required to be submitted with Claim or Quarterly Report

ESSER Reporting Requirements - continued

- Report Dates are Determined by the Claims Submitted in GAPS During the Quarter
- Claims in GAPS are due as well as Quarterly Reporting
- Adhere to the Normal Deadlines for Claims
- **Reporting** Deadlines are different (Refer to the next slide)

ESSER Claim Reporting Due Dates

Expenditure Period	Claims Period	Report Due	Final Claim Due
7/1 – 9/30	7/1/ - 9/30; 10/1 - 11/15	10/5	11/15
10/1 – 12/31	10/1 – 12/31; 1/1 - 2/15	1/5	2/15
1/1 - 3/31	1/1 – 3/31, 4/1 – 5/15	4/5	5/15
4/1 – 6/30	4/1 – 6/30; 7/1 – 8/15	7/5	8/15

ESSER Reporting Due Dates

Fiscal Quarter	Expenditure Amount		Date Submitted To SCDE	Report by Date
[Q1]	\$8,141.89		11/13/2020 2:04:16 PM	1/5/2021
[Q1]	\$3,868.56		11/13/2020 2:04:16 PM	1/5/2021
[Q1]	\$1,139.67		11/13/2020 2:04:16 PM	1/5/2021
[Q1]	\$75,872.36		11/13/2020 2:04:16 PM	1/5/2021
[Q1]	\$65,931.50		11/13/2020 2:04:16 PM	1/5/2021
TOTAL	\$154,953.98			
[Q2]	\$28,580.06		1/15/2021 10:56:13 AM	4/5/2021
[Q2]	\$6,709.82		1/15/2021 10:56:13 AM	4/5/2021
[Q2]	\$277.82		1/15/2021 10:56:13 AM	4/5/2021
[Q2]	\$94.55		1/15/2021 10:56:13 AM	4/5/2021
[Q2]	\$10,629.58		1/15/2021 10:56:13 AM	4/5/2021
[Q2]	\$2,326.76		1/15/2021 10:56:13 AM	4/5/2021
[Q2]	\$13,813.25		1/15/2021 10:56:13 AM	4/5/2021

ESSER Reporting Due Dates Steps

GAPS

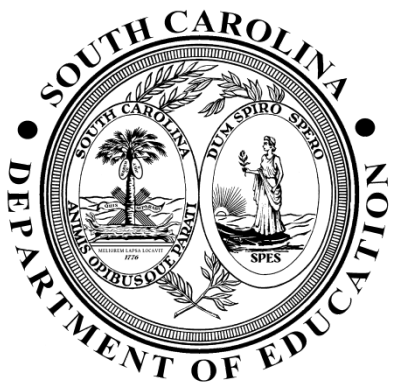
- Admin Tab
 - Reports
 - Expenditure Report
 - Grant
 - » Sub Recipient
 - Expenditure Detail
 - Export to EXCEL

Claims Deadlines

Expenditure Dates

Claims Deadlines

- **Quarter 1 (7/1 – 9/30)** - Due by 11/15
 - **Quarter 2 (10/1 – 12/31)** - Due by 2/15
 - **Quarter 3 (1/1 – 3/31)** - Due by 5/15
 - **Quarter 4 (4/1 – 6/30)** - **Due by 8/15**
-
- **State Grants in GAPS – Earlier Final Claim Deadline**
– Refer to GAN



GAPS Updates

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GAPS Role Descriptions

Three Roles are Needed in GAPS

- **Grant Coordinator** – Enters Budget and Budget Amendments
(Usually a Grants Program Person – not a Finance Role)
- **Sub Recipient Finance** – Approves Budgets, Amendments, and
Enters Expenditures
- **Finance Approver** – Approves Expenditures

GAPS Reminders

- **Check Roles in GAPS** – Assure Someone is Assigned to Enter Claim (**Sub Recipient Finance**), and to Approve Claim (**Finance Approver**)
- **Check your Claim Submission** - Assure the Claim has *Been Submitted to SCDE Finance*

To Access Grants Accounting Staff Listing

Contact Information:

- SCDE Website
 - Finance
 - Grants Accounting
 - Grants Accounting Assignment List

Grants Accounting Staff

- **Sequoyah Williams** – Grants Accounting Manager - sburden@ed.sc.gov
- **AiLisa Evans** – Title IV, Title II, Title I N&D, English Language - aaevans@ed.sc.gov
- **Brittany Riley** – Title I, CATE, REAP
briley@ed.sc.gov
- **Freddie Williamson** – IDEA, Migrant Education - flwilliamson@ed.sc.gov

Grants Accounting Staff - continued

- **Pearlie Gantt** – School Improvement, Charter, 21st Century, EEDA - pjgantt@ed.sc.gov
- **AiLisa Evans, Brittany Riley** - Fresh Fruits and Vegetables, Child Nutrition Breakfast and Lunch, School Food Equipment – aaevans@ed.sc.gov, briley@ed.sc.gov
- **Kermit Hines** - CARES, ESSER II, ESSER III - kmhines@ed.sc.gov
- **Becky Mack** - Migrant, State Assessment - rmbehles@ed.sc.gov



GovGrants[®] Pilot and Implementation

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GovGrants®

All-inclusive platform that will combine the functionality of the current:

- Grants Electronic Management System (GEMS)
- Grants Accounting Processing System (GAPS)
- Title I Crate
- The Strategic Renewal Application in the SCDE Member Center

Note - Food Service SCAPS system will continue to operate independently

Beta Testing

- Beginning in April 2022, a pilot program will be implemented to test the system for one (1) school year.
- Six (6) districts will be involved.
 - Small, medium, and large sized districts

Pilot Districts

- Aiken
- Barnwell 45
- Berkeley
- Calhoun
- Chesterfield
- Colleton

Purpose of the Pilot

The pilot will allow validation of the product prior to Statewide release for:

- Functionality
- Usability
- Reliability
- Compatibility

Training Pilot Districts

- User Acceptance Testing (UAT) for Pilot Districts and SCDE users week of March 21-25
- Testing performed by end users in a test environment
- Monday, March 21 - Kick-off meeting – 9:00 – 10:30 am
- Virtual meeting will be recorded

Training Pilot Districts - continued

- Training and On-Boarding of Pilot Districts (March 2022)
- Begin Pilot Program (April 2022)

The Pilot Programs

- Grant programs involved in the pilot:
 - Title I, Part A
 - Title I, Part D (N&D)
 - Title II, Part A (Supporting Eff. Instruction)
 - Title III, Part A (English Lang Acquisition)
 - Title IV, Part A (SSAE)
 - Title V, Part B (REAP)

The Pilot Timeline

- GovGrants[®] will run parallel with GEMS and GAPS for one year
 - To fully test the new EGMS and to resolve issues prior to full implementation

Programmatic Functions

- Beginning in April 2022, pilot districts will begin the application process in GovGrants[®].

Finance Functions

- Finance functions (budget amendments, claims, etc.) - beginning August 16, 2022
- After the final deadline for claims for FY22

Processes for Pilot Districts

For Pilot Districts:

- Normal processes for all programs other than: **Title I, Part A; Title I, Part D; Title II, Part A; Title III, Part A; Title IV, Part A; and Title V, Part B**
 - Continue to use current programs and processes (GAPS, etc.) for all other grants

Implementation Timeline

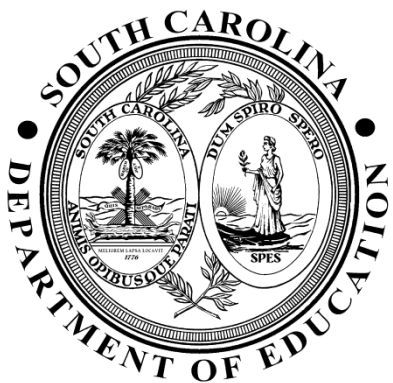
- Full implementation in FY24 (2023-24 school year)
- All district and all grants will implement
 - *Note - Food Service SCAPS system will continue to operate independently*
- Training for all districts will begin December 2022/January 2023

Implementation: Programmatic

- Application processes beginning in March/
April 2023
 - Some grants may require earlier
implementation
- Districts will no longer use GEMS, GAPS,
Title I Crate, etc., for programmatic functions
upon implementation

Implementation: Fiscal

- Claiming and amendment processes will continue in GAPS through close of FY23 and the final claims date of August 15, 2023
- Beginning August 16, 2023, all claims, budget amendments, etc., will be processed through GovGrants[®].
- No more GEMS, GAPS, Title I Crate, etc.



Financial Services Updates

Daniel Haven

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Important Dates

135th Day Pupil Accounting

- **March 23, 2022 – April 8, 2022**

December 1, 2022

- **Audits, In\$ite, and ESSA Financial Transparency Report (FY21 Data)**

FY 2020-21 Administrative Cost Reporting

- Districts are to Post the Administrative Cost Report to the District Website no Later than 60 days After the December 1, Audit Submission Deadline
- Reference In\$ite Crosswalk on our Website
- Provide Daniel Haven (dbhaven@ed.sc.gov) with a Copy of the Report or a Link to the Report on Your Website

SC Educator Reminders

- Purchased Service Teacher – **Position Code 46**
- District Payroll Teacher – **Position Codes 03-09**
- State Funded Reading/Literacy Coach must be **Coded as 87** in order to receive funding

Contacts for Data Collection and SC Educator

- **Melanie Cooper, Financial Services Manager**
803-734-8135
mcooper@ed.sc.gov
- **Michael Scheele, Fiscal Analyst III – EIA**
803-734-8145
MScheele@ed.sc.gov
- **Desiree Williams, Fiscal Analyst III – EFA/SC EDUCATOR**
803-734-8393
dawilliams@ed.sc.gov



Fiscal Practices Update

Daniel Haven

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Fiscal Practices Summary

As of March 7, 2022 – Nine (9) Districts on Declaration

6 - Watch Status

1 - Caution Status

2 - Emergency Status

All fiscal practice information can be found on the Department's website

Factors That Lead to Current Declarations

- 4 – Repeat Audit Findings
- 1 – More than three Fiscal Practice declarations in a five year period
- 1 – Takeover of Finance operations due to High Risk Factors
- 3 – On Declaration from FY20 findings with FY21 audit still outstanding

Miscellaneous Fiscal Practice Information

- 8 districts still have not submitted FY21 audits
- The department is currently in the process of getting recovery plans from the districts currently on declaration
- Reaching out to districts that had findings that could lead to future declarations

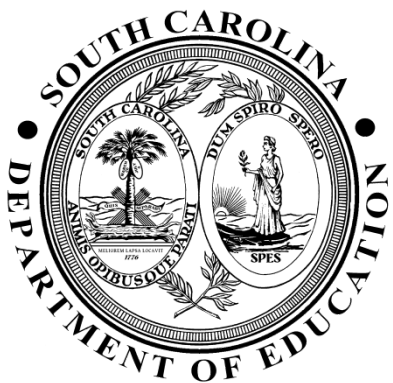
FISCAL PRACTICES QUESTIONS?

Fiscal Practices Contact Information

Daniel Haven, Fiscal Analyst

(803) 734-0721

dbhaven@ed.sc.gov



SCDE Finance

Daniel Haven

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Important School District Memorandums

- Sent Weekly via email
- Email list obtained from Agency's District and Entity Information Management (DEIM) System
- Email list is pulled from the System each week.
- Your District's Web Access Coordinator (WAC) should ensure the District's personnel list is up to date

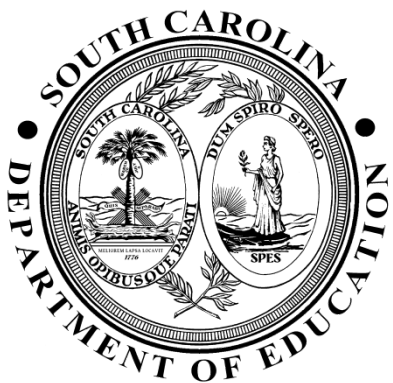
Finance Personnel Changes

- Report any finance personnel changes to Kim Moss at KMoss@ed.sc.gov
- Also, ensure your district is updating staff information through the SCDE Member Center – District & Entity Information Management (DEIM)

SCDE – Finance Page

<https://ed.sc.gov/finance/>

- Monthly Financial Newsletters
- Fiscal Practices Guidance
- Payment Information
- Student Data
- Contact Information



SCDE Office of Auditing Services Update

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March 9, 2022

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Status of Annual Audits

- Audits for the period of FY 2020-21 were due on December 1, 2021
- Four school district reports are still outstanding (no draft audit report submitted)
- Four school districts have only submitted a draft audit report
- Four charter schools have not yet submitted an audit report

Penalties for Late Audit Submission

- Districts received a risk rating of medium for the Audit Submission criterion on the risk assessment for an audit report submitted after the December 1st due date but within 30 days of the due date (on or before December 31)
- Districts who submitted the audit report more than 30 days after the December 1 due date received a risk rating of high on the Audit Submission criterion (January 1 or later)
- Districts that submit the audit report more than 60 days late will be in a state of at least fiscal watch under the Act 23, Fiscal Practices Legislation (February 1 or later)

Common Audit Findings

- Capital assets not properly reconciled, capitalized, or depreciated
- Property records do not contain required elements
- Segregation of duties
- Bank reconciliations not performed timely or not at all

Common Audit Findings - continued

- Fund reconciliations not performed
- Claims for reimbursement did not agree to amounts recorded as expenditures in the general ledger
- Time and effort not maintained
- Written policies and procedures not present

Common Audit Findings -continued

- CDL testing not performed or required minimum not tested
- Collateralization of bank deposits

SCDE's Subrecipient Risk Assessment Process

- Risk scores will be distributed no later than April 2022
- The Office of Auditing Services will send correspondence to each District's Superintendent, School Business Official, and Federal Programs Director notifying them of the District's overall risk score. School board chair will also be copied.
- Memorandum was sent on Tuesday requesting each district to enter the district's Federal Program Director in DEIM by March 17, 2022
- All subrecipients who are identified as at risk of noncompliance (high risk) will be notified directly by the Office of the State Superintendent. The SCDE can and will impose specific subaward conditions, allowable under 2 CFR Part 200.207(b), on the federal funds that pass-through the SCDE to the subrecipient. Specific conditions could include requiring documentation of claims to be submitted and reviewed to the SCDE prior to payment being made.

LEA Subrecipient Risk Assessment Results

	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20
HIGH	3	5	3	2	0*
MEDIUM	11	7	12	14	12

* One district’s audit report was not received until September 2021. Based on the audit results, the district would have been declared as high risk. However, the district was no longer in existence after June 30, 2021.

Detailed Schedule of Funds Due To the SCDE

- Invoices will be sent to districts for payments not already received
- Districts should only be invoiced for what is due
- Letters with invoices should be emailed by April 15 with a due date of April 29.
- **If you have already paid an amount that is listed as being due to and receive an invoice, contact Hershula Davis at hdavis@ed.sc.gov or Wanda Johnson at wjohnson@ed.sc.gov.**

Indirect Cost Methodology

- Reminder, beginning with the fiscal year 2021-22 indirect cost rate calculations, **use allowance** is now **excluded** from the pool of costs for the unrestricted rate
- This change should cause the unrestricted rates to decrease

ESSER I Monitoring

- 15 close-out letters have been issued to districts regarding their use of ESSER I funds.
- Seven districts are in the process of being monitored for ESSER I
- Priority visits began with high risk districts, districts on a fiscal practice designation, and districts who had drawn down at least 75% of its allocations
- We have now begun ESSER I monitoring for districts who are low risk.

CRF Monitoring

- Three districts were selected to be monitored for its use of ARC funds (One report has been issued)
- Three districts were selected to be monitored for its use of LEAP funds

LEA Desk Reviews

Desk reviews will be performed on district audit reports that included a federal award finding

Questions

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Office of Auditing Services

Contact Information

Melissa A. Myers, Director

(803) 734-8453

mmyers@ed.sc.gov

Hershula D. Davis, Audits Manager

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Wanda Johnson, Administrative Assistant

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