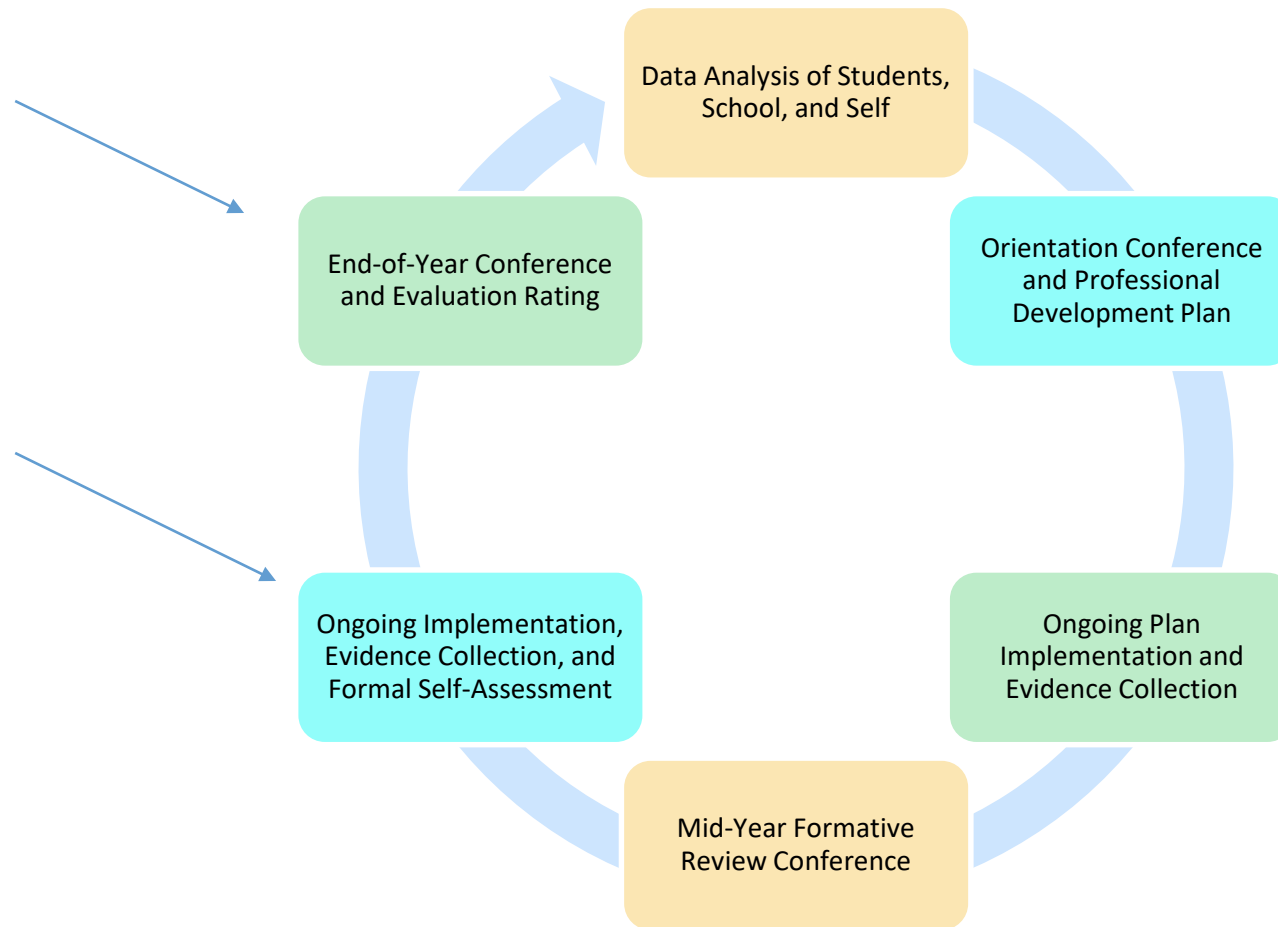


PADEPP End of Year Reminders

Office Hours
May 1, 2019

Dr. Vicki Traufler, PADEPP
Coordinator

Continuous Improvement Cycle



Dr. Vicki Traufler, PADEPP Coordinator

- vtraufler@ed.sc.gov
- (803) 896-8339

Ongoing Plan Implementation and Evidence Collection

- Principal collects evidence of professional practice and may use “Attachments” feature in SCLead.org (Principal & Evaluators can see)
- Evaluator collects evidence of professional practice and may use “Observations” feature in SCLead.org (Only Evaluators can see)

SCLead from Principal's View

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Principal (Elementary) Traufler (959621)

2018-2019 Evaluation | Traufler County School District | Tier 1

SETUP

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EVALUATION

[Principal Professional Development Plan](#)

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 [Educator Profile](#)

Overall Status

Conferences

Orientation Conference

0%

Mid-Year Conference

0%

End-of-Year Conference

0%

Professional Development Plan

Principal Professional Development Plan

0%

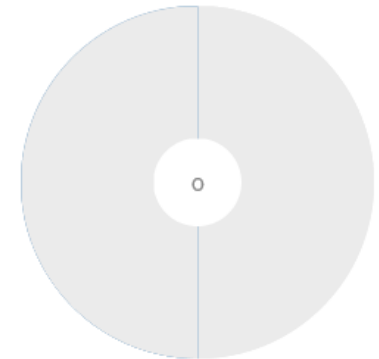
Assessments

Self-Assessment

0%

Principal's Summative Evaluation Form

0%



Overall Completion Progress

Evaluation Team

Member	Role	Permissions	Assignment Level
District (Admin) Traufler	Evaluation Chair	Observations	District-Level

Created 10/22/2018 1:06:25 PM by 105647
Modified 11/5/2018 8:48:48 AM by 104367

SCLead from Evaluator's View

[Home](#) [Districts & Schools](#) [Evaluations](#) [Training](#) [Learning](#) [Corrections](#)

Principal (Elementary) Traufler (959621)

2018-2019 Evaluation | Traufler County School District | Tier 1

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[Results](#)

[Educator Profile](#)

[Request Correction](#)

Overall Status

Conferences

Orientation Conference

0%

Mid-Year Conference

0%

End-of-Year Conference

0%

Professional Development Plan

Principal Professional Development Plan

0%

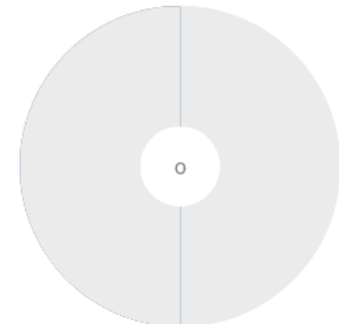
Assessments

Self-Assessment

0%

Principal's Summative Evaluation Form

0%



Overall Completion Progress

Evaluation Team

[+ Add Evaluator](#) [+ Add Mentor](#)

Member	Role	Permissions	Assignment Level	
District (Admin) Traufler	Evaluation Chair	Observations	District-Level	Remove

Created 10/22/2018 1:06:25 PM by 105647

Modified 11/5/2018 8:48:48 AM by 104367

Principal's Self-Assessment

- Effective principals are reflective of their own professional practice.
- The Self-Assessment allows principals to continue to improve their skills and collect evidence during the second semester after the Mid-Year Conference.
- The Self-Assessment can only be completed in SCLead.org AFTER the Mid-Year Conference.

Principal's Self-Assessment

Principal (Elementary) Traufler (959621)

2018-2019 Evaluation | Traufler County School District | Tier 1

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- Mid-Year Conference
- End-of-Year Conference
- Annual Assurances

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- Principal Professional Development Plan
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- Attachments

 Educator Profile

Overall Status

Conferences

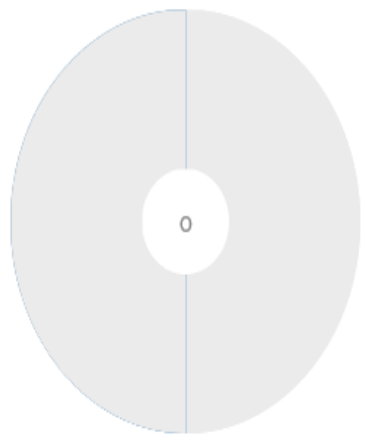
Orientation Conference	0%
Mid-Year Conference	0%
End-of-Year Conference	0%

Professional Development Plan

Principal Professional Development Plan	0%
---	----

Assessments

Self-Assessment	0%
Principal's Summative Evaluation Form	0%



Overall Completion Progress

Evaluation Team

Member	Role	Permissions	Assignment Level
District (Admin) Traufler	Evaluation Chair	Observations	District-Level

Principal Self-Assessment

SETUP

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Development Plan](#)[Assessments](#)[Attachments](#)[Results](#)[Educator Profile](#)[Request Correction](#)

Principal Self-Assessment

[⏮ Back](#)

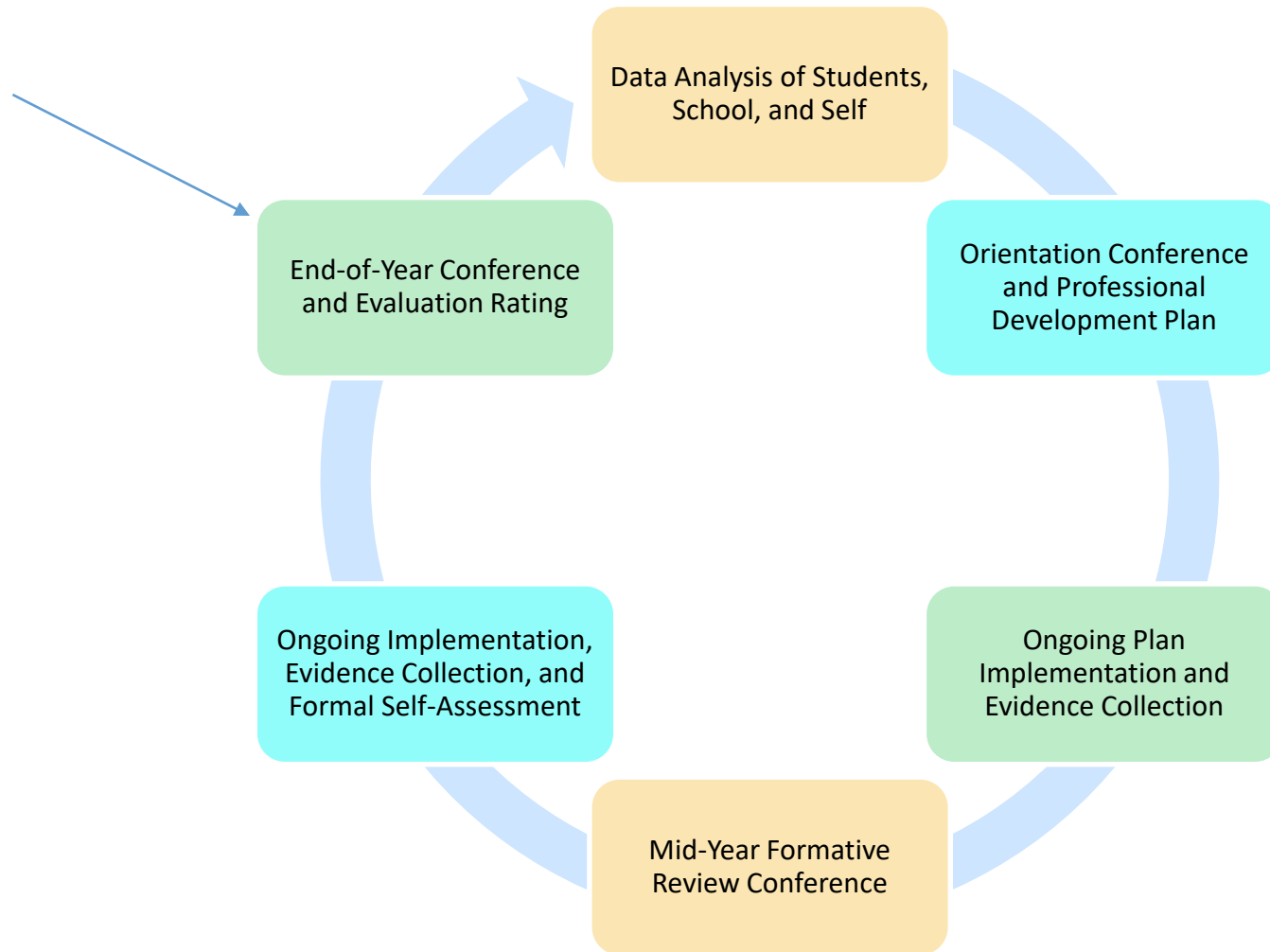
The principal should complete his or her Self-Assessment sometime after the Mid-Year Conference has been completed and rate himself or herself as honestly as possible.

- **N/A** - This rating has not been made
- **E** - Exemplary
- **P** - Proficient
- **NI** - Needs Improvement
- **U** - Unsatisfactory

Domain Ratings

Performance Standard	Rating	Comments
Standard 1: Vision	<div>P</div> ▼	<div></div>
Standard 2: Instructional Leadership	<div>P</div> ▼	<div></div>
Standard 3: Effective Management	<div>E</div> ▼	<div></div>
Standard 4: Climate	<div>P</div> ▼	<div></div>
Standard 5: School/Community Relations	<div>P</div> ▼	<div></div>
Standard 6: Ethical Behavior	<div>E</div> ▼	<div></div>
Standard 7: Interpersonal Skills	<div>E</div> ▼	<div></div>

Continuous Improvement Cycle



Principal Overall Status

Principal (Elementary) Traufler (959621)

2018-2019 Evaluation | Traufler County School District | Tier 1

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End-of-Year Conference

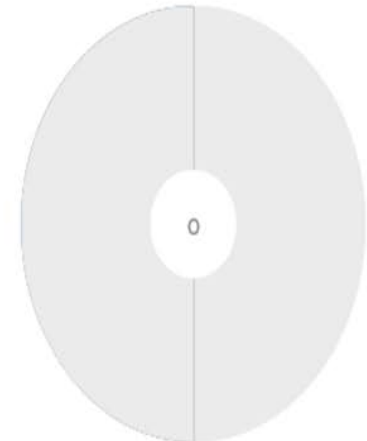
Professional Development Plan

Principal Professional Development Plan

Assessments

Self-Assessment

Principal's Summative Evaluation Form



Overall Completion Progress

Evaluation Team

Member	Role	Permissions	Assignment Level
District (Admin) Traufler	Evaluation Chair	Observations	District-Level

Assessments

Principal (Elementary) Traufler (959621)

2018-2019 Evaluation | Traufler County School District | Tier 1

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Throughout the evaluation cycle there are several assessments that must be done to aid in the evaluation process.

Self-Assessment

The principal should complete his or herself as honestly as possible.

The principal can add a self-assessment.

Evaluator Assessments

The Evaluator Assessment allows a principal evaluator to rate and make comments on the evaluated standards.

▶ Start Evaluator Assessment

Principal's Summative Evaluation Form

In the Principal's Summative Evaluation Form, the summative evaluation of the principal is performed and the overall summative rating will be applied to the evaluation result.

▶ Start Principal Summative Evaluation Form

**Every team member must
complete an individual
Evaluator Assessment**

Required Comments on Principal's Summative Evaluation Form

- Induction principals: All 9 Standards (covering all criteria)
- Any principal: Any rating that is Needs Improvement or Unsatisfactory

Principal Evaluator Assessment

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Principal Evaluator Assessment

 Back

The Evaluator Assessment allows a principal evaluator to rate and make comments on the evaluated standards.

- **N/A** - This rating has not been made
- **E** - Exemplary
- **P** - Proficient
- **NI** - Needs Improvement
- **U** - Unsatisfactory

Domain Ratings

Performance Standard	Principal's Self-Assessment	Rating	Comments
Standard 1: Vision	P	P	Principal Traufler included relevant stakeholders in the development, communication, and revision of the school's vision and mission statements.
Standard 2: Instructional Leadership	E	E	[no comments]
Standard 3: Effective Management	P	P	[no comments]
Standard 4: Climate	P	P	[no comments]
Standard 5: School/Community Relations	P	E	[no comments]
Standard 6: Ethical Behavior	E	E	[no comments]
Standard 7: Interpersonal Skills	E	E	[no comments]

Assessments

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Assessments

Throughout the evaluation cycle there are several assessments that must be done to aid in the evaluation score process.

Self-Assessment

The principal should complete his or her Self-Assessment sometime after the Mid-Year Conference has been completed and rate himself or herself as honestly as possible.

Principal Self-Assessment

Created: 4/24/2019 2:55:00 PM by Principal (Elementary)

Trauffer

Status: Complete

Evaluator Assessments

The Evaluator Assessment allows a principal evaluator to rate and make comments on the evaluated standards.

Principal Evaluator Assessment

Created: 4/24/2019 2:09:59 PM by District (Admin) Trauffer

Status: Complete


Principal Evaluator Assessment

Created: 4/24/2019 3:55:47 PM by District (User) Trauffer

Status: Complete

Principal's Summative Evaluation Form Worksheet (Optional)

The Evaluator Assessment allows a principal evaluator to rate and make comments on the evaluated standards.

 Start Principal Summative Evaluation Worksheet

Principal's Summative Evaluation Form

In the Principal's Summative Evaluation Form, the summative evaluation of the principal is performed and the overall summative rating will be applied to the evaluation result.

Principal's Summative Evaluation Form

Created: 4/24/2019 2:45:33 PM by District (Admin) Trauffer

Principal's Summative Evaluation Form Worksheet (Optional)

SETUP

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Principal's Summative Evaluation Form Worksheet (Optional)

 Back  Edit

The worksheet allows the evaluation team to come to a consensus on the scoring of the principal evaluation. One should be created if there is more than one Evaluator Assessment for this evaluation.

 Please resolve the following issues:

- The Final Rating must be selected for this assessment before signatures can be added
- All standards must be scored before signatures can be added

- **N/A** - This rating has not been made
- **E** - Exemplary
- **P** - Proficient
- **NI** - Needs Improvement
- **U** - Unsatisfactory

Standard Ratings

Performance Standard	Principal's Self-Assessment	Evaluator 1 Assessment	Evaluator 2 Assessment	Final Rating
Standard 1: Vision	P	P	P	NR
[no comments]				
Standard 2: Instructional Leadership	E	E	P	NR
[no comments]				
Standard 3: Effective Management	P	P	P	NR

Assessments

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👤 Educator Profile

🔧 Request Correction

Throughout the evaluation cycle there are several assessments that must be done to aid in the evaluation score process.

Self-Assessment

The principal should complete his or her Self-Assessment sometime after the Mid-Year Conference has been completed and rate himself or herself as honestly as possible.

Principal Self-Assessment

Created: 4/24/2019 2:55:00 PM by Principal (Elementary)
Trauffer

Status: Complete

Evaluator Assessments

The Evaluator Assessment allows a principal evaluator to rate and make comments on the evaluated standards.

Principal Evaluator Assessment

Created: 4/24/2019 2:09:59 PM by District (Admin) Trauffer

Status: Complete

Principal Evaluator Assessment

Created: 4/24/2019 3:55:47 PM by District (User) Trauffer

Status: Complete

Principal's Summative Evaluation Form Worksheet

The Evaluator Assessment allows a principal evaluator to rate and make comments on the evaluated standards.

Principal's Summative Evaluation Form Worksheet

Status: Complete

Principal's Summative Evaluation Form

In the Principal's Summative Evaluation Form, the summative evaluation of the principal is performed and the overall summative rating will be applied to the evaluation result.

Principal's Summative Evaluation Form

Created: 4/24/2019 2:45:33 PM by District (Admin) Trauffer

Status: Incomplete

The principal will only see the Principal's Summative Evaluation Form (including comments)

Summative Evaluation Form

SETUP

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Principal's Summative Evaluation Form

[⏪ Back](#)

In the Principal's Summative Evaluation Form, the summative evaluation of the principal is performed and the overall summative rating will be applied to the evaluation result.

- **N/A** - This rating has not been made
- **E** - Exemplary
- **P** - Proficient
- **NI** - Needs Improvement
- **U** - Unsatisfactory

Standard Ratings

Performance Standard

Principal's Self-
Assessment

Evaluator(s)
Rating

Final Rating

Standard 1: Vision

P

P

P

Comments:

Principal Trauffer included relevant stakeholders in the development, communication, and revision of the school's vision and mission. Stakeholders included teachers, students, parents, and key community leaders.

Standard 2: Instructional Leadership

E

E

E

Comments:

Standard 3: Effective Management

P

P

P

Overall Status

Principal (Elementary) Traufler (959621)

2018-2019 Evaluation | Traufler County School District | Tier 1

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Conferences

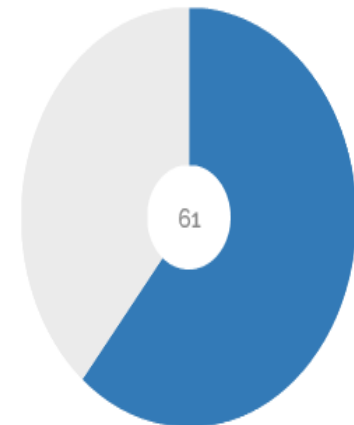
Orientation Conference	100%
Mid-Year Conference	100%
End-of-Year Conference	0%

Professional Development Plan

Principal Professional Development Plan	68%
---	-----

Assessments

Self-Assessment	100%
Principal's Summative Evaluation Form	0%



Overall Completion Progress

Evaluation Team

[+ Add Evaluator](#) [+ Add Mentor](#)

Member	Role	Permissions	Assignment Level	
District (User) Traufler	Evaluator	Observations	District-Level	Remove
District (Admin) Traufler	Evaluation Chair	Observations	District-Level	Remove

Summative Evaluation Form

Attachments


Name	Description	Created By
No attachments.		


Overall Summative Rating

Proficient

Signatures

 04/24/2019 02:20 PM
District (Admin) Traufler
Evaluation Chair

 04/24/2019 02:21 PM
District (User) Traufler
Evaluator

 04/24/2019 02:22 PM
Principal (Elementary)
Traufler
Educator
[Remove](#)

NOTE: The signature of the principal above indicates that the evaluation has been reviewed with her/him. It does not imply agreement with the evaluation.

Evaluations Tab

Q Evaluation Search

CID

Name

Academic Year

2018-2019



District

Trautler County School



School

[any]



Evaluation Model

PADEPP



Educator Type

[any]



Evaluation Level

[any]



Contract Level

[any]



Search

Clear Filters

10 | 20 | 50 | 100

1-1 of 1



page 1

ⓘ You are currently using filters to limit the search results.

Educator

Evaluation

Status

👤 **Trautler, Principal (Elementary)** 959621
Trautler County School District
Trautler Elementary School

2018-2019 Principal
PADEPP Model

☒ OR ☒ CF ☒ PDP ☒ AS ☐ C

[Details](#)

Overall Status

Principal (Elementary) Traufler (959621)

2018-2019 Evaluation | Traufler County School District | Tier 1

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Overall Status

Conferences

Orientation Conference

100%

Mid-Year Conference

100%

End-of-Year Conference

100%

Professional Development Plan

Principal Professional Development Plan

100%

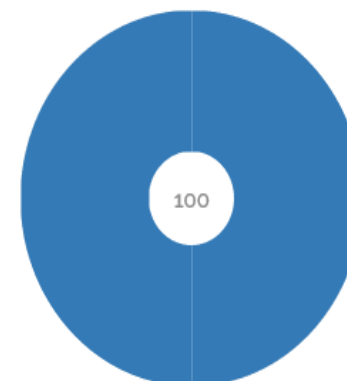
Assessments

Self-Assessment

100%

Principal's Summative Evaluation Form

100%



Overall Completion Progress

Evaluation Team

 Add Evaluator  Add Mentor

Member	Role	Permissions	Assignment Level	
District (User) Traufler	Evaluator	Observations	District-Level	Remove
District (Admin) Traufler	Evaluation Chair	Observations	District-Level	Remove

Created 10/22/2018 1:06:25 PM by 105647

Modified 11/5/2018 8:48:48 AM by 104367

Evaluation Results

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👤 Educator Profile

🔧 Request Correction

Evaluation Results

Final Rating

✎ Edit

Overall Summative Rating

Proficient

The evaluation rating from the Final Worksheet

Next Year's Evaluation Type

Full Evaluation

The scope of next year's evaluation

Next Year's Hire Status

Re-Hired

The hire status of next year's evaluation

Completion

✎ Edit

Evaluation Complete?

Not Complete

The completion status of the evaluation. A signature from either the Evaluation Chair or Superintendent must be present before an evaluation can be completed.

Created 11/6/2018 11:23:09 AM by 105647

Modified 11/6/2018 11:23:09 AM by 105647

Remember if principal leaves mid-year, you would mark the evaluation "Closed" on the SETTINGS Page.

Evaluations Tab

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Q Evaluation Search

CID

10 | 20 | 50 | 100

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← →

page 1

Name

Academic Year

2018-2019 ▼

District

Trautler County School ▼

School

[any] ▼

Evaluation Model

PADEPP ▼

ⓘ You are currently using filters to limit the search results.

Educator	Evaluation	Status	
<div><div></div><div>Trautler, Principal (Elementary) 959621</div><div>Trautler County School District</div><div>Trautler Elementary School</div></div>	2018-2019 Principal PADEPP Model	<div><div></div><div></div><div></div><div></div><div></div></div> <div>OR CF PDP AS C</div>	Details

DA's will check each principal's status and close out each evaluation by marking the evaluation "Complete" on each Results Page.

Now, the DA or SU will need to close out the evaluations as a whole.

District Dashboard

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Traufler County School District (6387)

District

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[Staff](#)

[ADEPT Plans](#)

[MOU](#)

[Announcements](#)

[PADEPP TOOLS](#)

[Evaluations](#)

[Evaluation Teams](#)

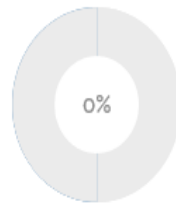
[Validation & Assurances](#)

[REPORTS](#)

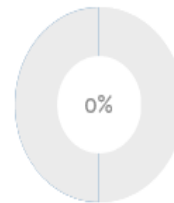
[PADEPP](#)

2018-2019

ADEPT data entry ends in 65 days. PADEPP data entry ends in 157 days.



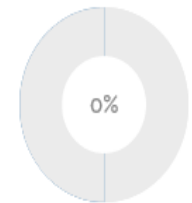
ADEPT Orientations
0 of 6



ADEPT Evaluations
0 of 6



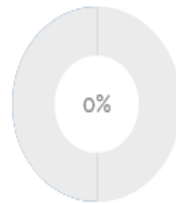
PADEPP Evaluations
1 of 1



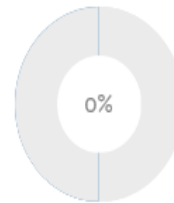
PADEPP Assurances
0 of 1

2019-2020

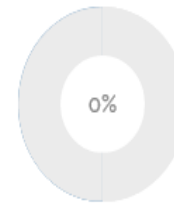
ADEPT data entry ends in 431 days. PADEPP data entry ends in 431 days.



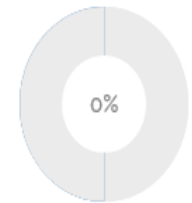
ADEPT Orientations
0 of 6



ADEPT Evaluations
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PADEPP Evaluations
0 of 1



PADEPP Assurances
0 of 1

Annual Assurances

- **Principals and Evaluators** sign Annual Assurances during the Orientation, Mid-Year, and End-of-Year Conferences
- **Superintendents** sign District Level Annual Assurances at the end of the year.
 - District Dashboard
 - Left-hand side: Validation & Assurances

Validation and Assurances

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Traufler County School District (6387)

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REPORTS

PADEPP

Validation & Annual Assurances for 2018-2019

This page will help you validate and sign the Annual Assurances for all principal evaluations in your district. Issues with evaluation data must be resolved before the Annual Assurance can be signed.


Overview

- There are **2** active school(s) in this district; **1** of which have staffed at least one principal.
- There are **1** distinct principal(s).
- There are **1** total PADEPP Evaluation(s).

Validation (0)

Ready to Sign (1)

Signed (0)

 There are no Principals with evaluations needing validation.

District Dashboard

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Traufler County School District (6387)

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Schools (2)

Active (2)

Inactive (0)

Filter:

Name	Code	Active	
Traufler Administration	000	True	Dashboard
Traufler Elementary School	001	True	Dashboard

School Dashboard

2018-2019

ed.sc.gov

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Traufler Elementary School (001)

School

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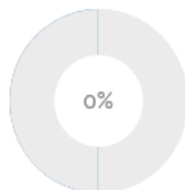
[REPORTS](#)

[PADEPP](#)

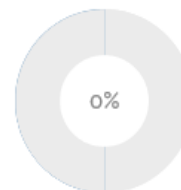
[← Back to district](#)

2018-2019

ADEPT data entry ends in 62 days. PADEPP data entry ends in 154 days.



ADEPT Orientations
0 of 6



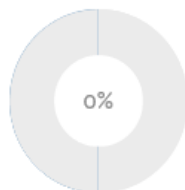
ADEPT Evaluations
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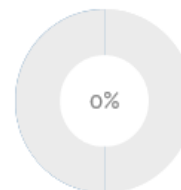
PADEPP Evaluation
1 of 1

2019-2020

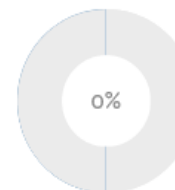
ADEPT data entry ends in 428 days. PADEPP data entry ends in 428 days.



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ADEPT Evaluations
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PADEPP Evaluation
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School Staff

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School Staff (10)

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Evaluated (7)

Non-Evaluated (3)

Inactive (0)

Filter:

Person	Role	Position	Evaluation Type	
Traufler, Principal (Elementary)	Principal	Principal	Principal	Details
Traufler, Teacher1 (Elementary)	Educator	Classroom Teacher	Classroom-Based Teacher	Details
Traufler, Teacher2 (Elementary)	Educator	Classroom Teacher	Classroom-Based Teacher	Details
Traufler, Teacher3 (Elementary)	Educator	Classroom Teacher	Classroom-Based Teacher	Details
Traufler, Librarian (Elementary)	Educator	Library Media Specialist	Library Media Specialist	Details
Traufler, Speech-Therapist (Elementary)	Educator	Speech Therapist	Speech-Language Therapist	Details
Traufler, Counselor (Elementary)	Educator	Guidance Counselor	School Guidance Counselor	Details

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Staff Details

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District	Traufler County School District
The district of this staff record	
School	Traufler Elementary School
The school of this staff record	
Person	Principal (Elementary) Traufler
The person for this staff record	
Position	Principal
The position for this staff record	
Role	Principal
The role for this staff record	
Evaluation Type	Principal
The evaluation type for this staff record	
Academic Year	2018
The academic year which marks the beginning of this staff record	
PADEPP Administrator	<input type="checkbox"/>
Enables administrative record keeping with the scope of this location.	
ADEPT Administrator	<input type="checkbox"/>
Enables administrative record keeping with the scope of this location.	

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Validation & Annual Assurances for 2018-2019

This page will help you validate and sign the Annual Assurances for all principal evaluations in your district. Issues with evaluation data must be resolved before the Annual Assurance can be signed.


Overview

- There are **2** active school(s) in this district: **1** of which have staffed at least one principal.
- There are **1** distinct principal(s).
- There are **1** total PADEPP Evaluation(s).

Validation (0)

Ready to Sign (1)

Signed (0)

 There are no Principals with evaluations needing validation.

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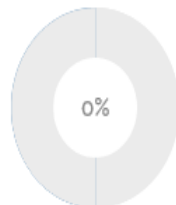
[Validation & Assurances](#)

[REPORTS](#)

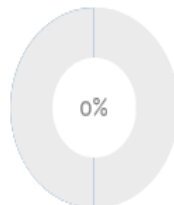
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2018-2019

ADEPT data entry ends in 65 days. PADEPP data entry ends in 157 days.



ADEPT Orientations
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ADEPT Evaluations
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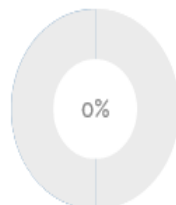
PADEPP Evaluations
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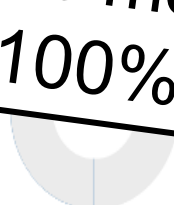
PADEPP Assurances
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2019-2020

ADEPT data entry ends in 4



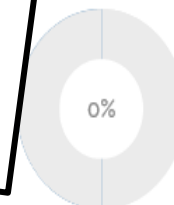
ADEPT Orientations
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ADEPT Evaluations
0 of 6



PADEPP Evaluations
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PADEPP Assurances
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**This means you are
100% complete!**

SCDE Due Dates

- September 1 – Principal Evaluations Completed
- September 15 – Principal's Professional Development Plan and Orientation Conference Completed

Principal Evaluations Due Date

- Principal evaluations are due by September 1.
- Districts who turned in evaluations by June 30 noticed several advantages:
 - More immediate, meaningful feedback to principals
 - If there are areas to refine, principals can work on action plan throughout the summer
 - If the principal or evaluator(s) leave the district after June 30, it can be difficult to have them sign in SCLead.org
 - The school years would not overlap in SCLead.org for signing Annual Assurances, setting up evaluations, and completing evaluations.
 - You would know at the beginning of the school year whether to put the principals on FULL or PARTIAL evaluations based upon the results from the end of the previous year, including which Standards you will require for PARTIAL evaluations.

Next Steps for DA's...

- Once you know which evaluators will serve on each principal team, begin setting up the evaluations for next year:
 - Set up
 - Settings Page
 - Required Standards Page
 - Evaluation Team
 - Notification to Principal to log in and begin Principal Professional Development Plan
 - Reminder: PPDP and Orientation Conferences due by September 15.

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PADEPP Coordinator
vtraufler@ed.sc.gov
(803) 896-8339

Questions

