

## ADEPT Calendar

Date	Key Milestones and Progress Monitoring
<b>April through June</b>	<ul style="list-style-type: none"> <li>• Check to ensure enough evaluators are SCTS certified</li> <li>• Schedule additional SCTS evaluator trainings at the district level to ensure availability of evaluators for next school year</li> <li>• Review implementation feedback and complete ADEPT Plan for next year</li> </ul>
<b>July through September</b>	<ul style="list-style-type: none"> <li>• Conduct district <b>evaluator training, orientation, and review of SCLead.org functionality and requirements</b></li> <li>• Conduct <b>differentiated evaluation orientations</b> for educators by contract level, <b>including SCLead.org Orientation signature</b>, review of evaluation process and team, and SCLead.org requirements</li> <li>• <b>Create evaluations</b> in SCLead.org and confirm <b>initial settings data</b> (e.g., current year’s contract level and evaluation type)</li> <li>• Confirm <b>evaluation teams</b> are set by district or school-level personnel</li> <li>• Monitor <b>principal/teacher signatures for SLO initial conference</b></li> <li>• Confirm all teams have <b>scheduled announced preliminary evaluation cycle observations</b></li> </ul>
<b>Mid-October through January</b>	<ul style="list-style-type: none"> <li>• Confirm that Preliminary evaluation cycle pre-conferences, observations, and post-conferences occur. The minimum number of required observations is defined by contract level.</li> <li>• Conduct district evaluator trainings as needed</li> <li>• Conduct evaluation orientation and training on SCLead.org functionality and requirements for new hires, as needed.</li> </ul> <p data-bbox="516 1220 610 1251"><b>NOTE:</b></p> <p data-bbox="418 1255 1446 1356">The PCS window usually closes in early November. At this point, any new hires have to be manually added in SCLead.org using the “Add Educator Feature” in SCLead.org.</p>
<b>February through April</b>	<ul style="list-style-type: none"> <li>• Confirm initial data entry of contract levels for current academic year in SCLead.org (February 1)</li> <li>• Confirm all data for fully certified Induction 1 teachers (February 1, Induction count for ADEPT funding)</li> <li>• Final evaluation cycle pre-conference(s) and observation(s) occur</li> <li>• Evaluators submit evaluation results in SCLead.org</li> <li>• Districts issue contract notification (by April 30)</li> </ul>
<b>May through June</b>	<ul style="list-style-type: none"> <li>• All districts must enter or confirm current year’s evaluation results and next year’s contract and evaluation type</li> <li>• Districts confirm educators who have had two unsuccessful Annual Summative evaluations for ADEPT sanction letters</li> <li>• Last day to submit End-of-Year evaluation data in SCLead.org (June 20)</li> </ul>

**Office of Educator Effectiveness and Leadership Development  
Professional Learning Opportunities 2019–20**

**Leadership Development Professional Learning Cohorts**

<b>Foundations in School Leadership for Teacher Leaders</b>	<b>Leadership Enrichment and Development for Counselors and Librarians</b>
New Cohorts Begin January 2020 Contact: <a href="mailto:rthurmond@ed.sc.gov">rthurmond@ed.sc.gov</a>	New Cohorts Begin June 2020 Contact: <a href="mailto:rthurmond@ed.sc.gov">rthurmond@ed.sc.gov</a>
<b>Instructional Leadership Academy for Assistant Principals</b>	<b>Principal Induction Program</b>
Begins September and October 2019: <a href="https://scde.formstack.com/forms/instructional_leadership_academy_ila_cohort_5">https://scde.formstack.com/forms/instructional_leadership_academy_ila_cohort_5</a> <a href="https://scde.formstack.com/forms/instructional_leadership_academy_ila_cohort_6">https://scde.formstack.com/forms/instructional_leadership_academy_ila_cohort_6</a>	New Cohorts Begin July 2019 Contact: <a href="mailto:frobinson@ed.sc.gov">frobinson@ed.sc.gov</a>
<b>Building Instructional Capacity for Instructional Leadership Teams</b>	<b>Collective Leadership Initiative for School Leader and Teacher Teams</b>
Begins November 2019: <a href="https://scde.formstack.com/forms/building_instructional_capacity_bic_cohort_5">https://scde.formstack.com/forms/building_instructional_capacity_bic_cohort_5</a>	New Cohorts Begin August 2021 Contact: <a href="mailto:oortmann@ed.sc.gov">oortmann@ed.sc.gov</a>
<b>School Leadership Executive Institute for Experienced Principals</b>	<b>Institute for District Administrators</b>
Begins January 2020: <a href="https://scde.formstack.com/forms/slei_46_a">https://scde.formstack.com/forms/slei_46_a</a> <a href="https://scde.formstack.com/forms/slei_46_b">https://scde.formstack.com/forms/slei_46_b</a>	New Cohorts Begin October 2019 Cohort 20: <a href="https://scde.formstack.com/forms/ida_20">https://scde.formstack.com/forms/ida_20</a>

**Educator Effectiveness Trainings**

<b>SCTS 4.0 Evaluator Training</b>
January 14-16, 2020 from 8:30 a.m.–4:00 p.m., Francis Marion University, Register: <a href="https://scde.formstack.com/forms/20192020_scts_4_0_evaluator_training_january_1416_2020">https://scde.formstack.com/forms/20192020_scts_4_0_evaluator_training_january_1416_2020</a>
<b>SCTS 4.0 Train-the-Trainer</b>
October 2-3, 2019 from 8:30 a.m.–4:00 p.m., Anderson Institute of Technology, Register: <a href="https://scde.formstack.com/forms/20192020_scts_4_0_trainthetrainer_october_23_2019">https://scde.formstack.com/forms/20192020_scts_4_0_trainthetrainer_october_23_2019</a>
<b>SCTS 4.0 Coaching Conversations</b>
All at SC Archives and History, from 9:00 a.m.–4:00 p.m., October 7: <a href="https://scde.formstack.com/forms/coaching_conversations_100719">https://scde.formstack.com/forms/coaching_conversations_100719</a> November 18: <a href="https://scde.formstack.com/forms/coaching_conversations_111819">https://scde.formstack.com/forms/coaching_conversations_111819</a> March 24, 2020: <a href="https://scde.formstack.com/forms/coaching_conversations_03242020">https://scde.formstack.com/forms/coaching_conversations_03242020</a>
<b>SCTS 4.0 Refresher</b>
September 30, 2019 from 9:00 a.m.–2:30 p.m., SC Archives and History, Register: <a href="https://scde.formstack.com/forms/20192020_scts_oneday_refresher">https://scde.formstack.com/forms/20192020_scts_oneday_refresher</a>
<b>ADEPT Coordinator 101 Training</b>
August 29, 2019 from 9:00 a.m.–2:30 p.m., SC Archives and History, Register: <a href="https://scde.formstack.com/forms/adept_coordinator_101_training_082919">https://scde.formstack.com/forms/adept_coordinator_101_training_082919</a>
<b>SLO Training for School Leaders</b>
July 24, 2019 from 9:00 a.m.–4:00 p.m., SC Archives and History Register: <a href="https://scde.formstack.com/forms/20192020_slo_training_for_school_leaders_july_19_2019">https://scde.formstack.com/forms/20192020_slo_training_for_school_leaders_july_19_2019</a>
<b>SCLead.org Trainings</b>
District Refresher, Register: <a href="https://scde.formstack.com/forms/sclead_org_veteran_user_training_072219">https://scde.formstack.com/forms/sclead_org_veteran_user_training_072219</a> Evaluator 101, August 6, 2019, <a href="https://scde.formstack.com/forms/sclead_org_new_user_training_080619">https://scde.formstack.com/forms/sclead_org_new_user_training_080619</a>