



**SC Department of Education
Office of Educator Effectiveness & Leadership
Development
(OEELD)**



August 18, 2021

DATES TO REMEMBER:

August 24, 2021	ADEPT 101 Training (<i>Seats are still available</i>)
September 1, 2021	Effectiveness Virtual Office Hours, 2:00–3:00 PM
September 10, 2021	Induction & Mentoring Coordinators Meeting
September 16, 2021	Special Areas Manager Training
September 17–23, 2021	SCTS 4.0 Evaluator Training

Virtual Office Hours

Thank you for attending the first Effectiveness Virtual Office Hours on August 11, 2021. The closed-caption video and PowerPoint presentation are now available on our [website](#). Our next Virtual Office Hours for 2021–22 is scheduled for September 1, 2021. We will continue to use [Microsoft Teams](#). Please reach fcolley@ed.sc.gov on or before August 25, 2021 to send requests for topics or questions to cover, or volunteer to be on the spotlight to share your expertise.

ADEPT Teacher Webinar

We appreciate you helping us spread the word on the ADEPT Teacher Webinar. We had a good number of attendees. Our goal for holding the webinar is to help districts inform educators on updates to the ADEPT Evaluations for Special Areas educators and classroom-based teachers. The PowerPoint and closed-captioned recording are now on our [Effectiveness website](#). These resources will also be shared directly with registered participants. Please encourage your educators to complete the [ADEPT Teacher Webinar Survey](#), upon their review of the webinar resources.

Action Requested

The new academic year has begun and there may have been staffing changes within your district. Please continue to utilize the SCDE District and Entity Information Management System (DEIM). We also request that you directly reach out to your assigned Regional Effectiveness Associate if updates are needed to your district’s ADEPT contact so we can keep you informed.

Professional Learning Library

Access to the current SCLead.org Professional Learning library ended on July 31, 2021. We anticipate the Professional Learning Library will be available in fall 2021. We will update districts as the process progresses. Thank you to all who gave feedback last winter to help us assess your needs and improve this resource.

SCEducator, Schools List, and Staffing Lists

SCLead has been updated with the most recent version of SCDE’s Schools List. The compensation side of SCEducator is open for the 2021-22 school year, so you should have seen updates in SCLead to your staffing lists.

Induction & Mentoring Reminders

OEELD will be partnering with CERRA to provide a coordinator meeting on September 10th. The meeting will take place in the Gnann conference room at the Center for Teacher Education at Newberry College. The physical address for the facility is 1121 Speers Street in Newberry. Please register for the [Induction & Mentoring Coordinators Meeting](#) before September 2, 2021.

If there is a new Induction & Mentoring Coordinator in your district, please email Dr. Kimberly Howard at khoward@ed.sc.gov with his/her name and email address.



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Special Areas Reminders

Our last Special Areas Management Training for 2021 is being offered virtually on September 16th from 9:00 a.m. to 2:00 p.m. If you need to make a change to your district Special Areas Manager, or just want to have a back-up person trained, please send that person to this training. Remember that each district can only have one SAM and that SAM must attend this training prior to being granted rights to assign evaluators in Moodle. [Special Areas Management Training Registration](#)

Once evaluators have completed training in Moodle, SAMs should submit the template of evaluator information to Dr. Kim Howard, khoward@ed.sc.gov, so she can update their evaluator credentials in SCLead.org. **Please use the spreadsheet provided in the SAM folder.** Evaluators can only be added to an evaluation team after they have been granted credentials for special areas educators. Administrators can check these credentials in the Staff Credentials report under ADEPT Reports in SClead.org. These, and all other pertinent instructions for Special Areas evaluations, are listed with screenshots in the SAM Google Folder. SAMs receive access to this folder once they have completed training. Moodle and Special Areas FAQs are also located in the SAM Google Folder. These may be helpful in resolving implementation questions. FAQs are added periodically, so keep checking to see if you are encountering a problem that has already been reported. Thank you to all who have contributed. We learn best when we learn from each other! If you have any questions regarding Special Areas evaluations, please reach out to Beverly Flythe at bflythe@ed.sc.gov.

SLO Reminders

This is a reminder for the 2021-22 school year, the State Board of Education has approved the permanent use of the [Simplified SLO as the Professional Growth and Development Plan \(PGDP\)](#). This is also a reminder that the Office of Educator Effectiveness and Leadership Development has received approval for the optional use of the [Teacher Leadership Goal](#).

Our office has updated and selected a new platform for the SLO Self-paced Teacher Training, from Soft Chalk to Moodle. Below are the steps for teachers to enroll in the course.

Please follow the steps below to access the SLO Self-paced Teacher Training, online course. If you already have a "SCLeaders" Moodle account, skip to Step 4.

1. Go to <https://scleaders.mrooms.net> and select "New Account Signup" from the menu bar.
2. Complete the Registration Page using your district email address.
3. You will receive an email from jrodgers@ed.sc.gov that will require your response. Please check your Spam/Junk files for this email if it does not arrive in your mailbox within 24 hours. Verify your email.
4. Send an email to Rodney Evans, revans@ed.sc.gov, indicating that you have registered in Moodle and wish to be enrolled in the SLO Self-paced Teacher Training course.

Once enrolled, you will log into Moodle to complete the training. The course can be found at the bottom of the page under the heading "Available Courses".

For SLO support resources, please visit our [SLO webpage](#). For SLO questions or support, reach out to your ADEPT regional contact or OEELD's SLO Coordinator, Rodney Evans, revans@ed.sc.gov.



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SCLead.org and NIET SC ADEPT Portal Tips

1. In SCLead.org, create Evaluation Records, Evaluation Teams and Orientation Records before requesting that an educator sign an Orientation inside SCLead.org.
2. In SCLead.org, an educator can update their own email address by going to “Account” when logged in. If they do not remember the password and the email has changed, they can contact support directly at support@sclead.org and provide date of birth or CID for assistance.
3. If you need evaluation records corrected in SCLead.org, use the “Request Correction” feature:
 - a) Locate the educator’s evaluation record using the evaluation Search Tab.
 - b) Click “Details” to take you to the educator’s evaluation record.
 - c) Click on the left vertical menu “Request Correction”.
 - d) Fill the form accordingly and submit.
4. The updated NIET SC ADEPT Portal support phone number is 1-800-575-NIET (1-800-575-6438).
5. If you have a new NIET SC ADEPT Portal Administrator, please contact support@niet.org and CC your Effectiveness Regional Support Contact.
6. If you have SCTS 4.0 evaluators missing in your SCLead.org Staff Credential Report, please check your list of Evaluators at the NIET SC ADEPT Portal.
 - a) Under Administrators, check the Teacher Educator Certification Status Report. Ensure that the missing evaluators have the correct CID; CID is how SCLead.org matches credentials. If you discover errors, contact support@niet.org to update CIDs using the [correction template](#).
 - b) Under Administrators, check the “Teacher Educator Certification Records Export” Report to see that the evaluator you are missing passed the SCTS 4.0 Evaluator Certification Exam. Educators who do not pass are not given credentials.
7. If you have new evaluators who came from another district, please contact support@niet.org and provide their names, CIDs, previous district email address and new district email address to move their record.

PADEPP Reminders

Reminder: 2021-22 PADEPP one-on-one Orientation Conferences should be completed in SCLead by September 15, 2021. Districts are doing a great job entering PADEPP Principal Professional Development Plans and Orientation Conferences this year. Thank you for working hard to make sure this is a meaningful process for our leaders. At the one-on-one Orientation Conferences, the evaluators and principals should discuss opportunities for school visits, the SMART goals and content of the Principal Professional Development Plan, the standards to be assessed, the possible weightings of the standards, and how the evaluators would prefer that the principals gather and present evidence. Evaluators should also provide copies of the guidelines, standards and criteria, and Regulation 43-165.1 to the principals. It is strongly recommended that copies of Appendix A and Appendix B be provided to principals to facilitate a successful school year. For help with SCLead.org, please contact the SCLead.org team at support@sclead.org or 877-314-1412. If you have any questions or concerns regarding PADEPP, please contact Dr. Vicki Traufler, PADEPP Coordinator, at vtraufler@ed.sc.gov.